

TINGEWICK PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21st January 2026 AT 7.00 PM

PRESENT: Cllr Hornsey (Chairman)
Cllr Newman
Cllr Rennie
Cllr Maxwell
Cllr Pearson
Cllr Grant
Cllr Sullivan
Dawn Rogers (Parish Clerk)
Cllr Fealey and Cllr Mahon - Buckinghamshire County Councilors

IN ATTENDANCE: 0 Members of the public

1. Apologies

None received

2. Declarations of Interest

No declarations of Interest.

<i>Open Forum – No members of the public were in attendance.</i>
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3. To approve minutes of the meeting held on 26.11.25

It was proposed that the minutes be approved as a true and accurate record.

Proposed: Cllr Pearson Seconded: Cllr Sullivan Approved

4. Matters arising for information and reports only

- **Item 48 – Recreation Ground** -Cllr Rennie to follow up clearance of the Trim Trail with CGM. **Action: Cllr Rennie**
- **Item 148 - Royal Oak** – A response has been received advising that it is not possible to consider a lease of the car park until the issue of the development to the rear has been concluded. It was agreed that the Parish Council will acknowledge the response and advise that we await further consultation on the revised plans which will be considered accordingly along with enquiring as to the next steps regarding the car park. **Action: Clerk**
- **Item 155 – Village Skip** – Discussion as to whether the Parish Council should hire a skip for the village until the Recycling Centre at Buckingham reopens. It was not felt to be useful.
- **Item 158 - Footpaths – TIN38/1** This is one of the few village footpaths that can be used by residents with prams, wheelchairs etc, as such it is important that it be kept clear. It was agreed that a working party consisting of Cllr Hornsey, Cllr Maxwell and Cllr Rennie be established to clear it. A potential date of 27.01.26 was set.

Action: Cllr Hornsey, Cllr Maxwell and Cllr Rennie

- **Item 158 - Cemetery**

- Scribe Cemetery Software Package - Cllr Hornsey, Cllr Newman and the Clerk met to review the use of Scribe Cemetery, the electronic record management tool currently used. It was noted that the parish's cemetery records are also paper based and go back to the opening of the cemetery over a 100 years ago. The electronic package has future limitations on the availability of the technology to review records and is not complete. The clerk has to date ensured that the paper registers are kept up to date and they form the only full record of the cemetery. It was agreed:
 - Scribe cemetery will not be renewed once the current subscription expires. **Action: Clerk**
 - A fireproof safe will be purchased for secure storage of the paper registers. **Action: Clerk**
- The beech hedge has been cut back as agreed.
- Moss encroaching onto pathway. A site visit was undertaken; it was noted that if the moss was removed it would leave a muddy pathway as such it is preferable to leave it.

- **Item 160 – Christmas Lunch** – it was reported that this was a great success and the cost was minimal thanks to generous support of residents. It was agreed that the Parish Council would repeat it this year and will be limited to residents or those with a long-standing link to village. The Village Café have kindly advised that they will also fund raise for the dinner.

- **Item 161 – Request for litter bin by airfield** – the Clerk is in the process of liaising with BCC. **Action: Clerk**

5. Buckinghamshire Councilors' Reports

Cllr Fealey provided an oral report.

- There is a County Council budget shortfall, this over a three-year plan, but inflation will impact it. BCC will need to meet statutory requirements, it was noted that there is a significant focus on children's social care, adult social care and education.
- National Government has decided not to build a planned SEND school in Buckinghamshire.
- BCC is working on local plan; they are looking at policies and the next stage to identify sites to be included. Approximately 700 sites have been put forward and will be reviewed.
- Teams are out undertaking highways repairs, potholes etc.
- Cllr Fealey and Cllr McMahon advised that the Ward is very busy, there are planned solar farms, electrical substation, East West Rail/HS2 and the new prison at Grendon. It was noted that we are probably the busiest ward in Buckinghamshire and that it is difficult to attend all meetings.

Questions

- a. An update was requested on the repairs to the bypass in light of the situation being so serious as to reach local media.
Cllr Fealey advised that as soon as he received notification of the issue it was escalated and emergency work was requested which necessitated the closure of the bypass.
It was explained that the potholes formed due to water seeping into repairs which expands and destroys them. This was due to BCC not previously being allowed to seal joints around

potholes (EEC directive). The meeting was advised that BCC is now sealing joints. National Highways determine the material used and depths etc.

- b. The Parish Council noted that their concerns are around the quality of workmanship as opposed to materials and specifications.
- c. The potholes that caused the issues were reported a few days before the incident. Why had they not been inspected at that stage and repairs undertaken? It may have prevented the damage to the cars and saved a significant amount of taxpayers money as damages will need to be paid to the motorists. The Parish Council would hope that their reports will now receive more timely action.

Cllr Fealey will ascertain what had been known about by BCC, when they became aware, whether action was taken if not why and will feed back to us. **Action: Cllr Fealey**

- d. The increased traffic on Main Street caused by the bypass closure has caused significant damage at exit of village. A large area of damage has been reported. It is expected that this report will be dealt with quickly.
- e. The Parish Council requires speedy notification of when the bypass will be closed so that it can notify residents of increased traffic through the village. Cllr Fealey will ensure that the Chairman is notified asap.
- f. The gas contractors working by Tingewick Park have left the site in unacceptable condition. It was noted that they will be returning in February to complete the work but that it should not have been left as it was. Cllr Fealey will notify the enforcement officers.
- g. Could the village be provided with a skip whilst the Recycling Centre is closed?
Cllr Fealey advised that he had asked BCC but his request was refused. Cllr Fealey is also talking to police regarding the nitrous oxide cannisters that are being fly tipped in the parishes.
- h. Could the Parish Council have clarification on S106 payments.
Cllr Fealey explained that S106 money is paid by developers and is predominantly for leisure projects. Most communities now have all the leisure facilities they require and would like to use such money for other projects.
The Community Infrastructure Levy (CIL) will be implemented once the local plan has been accepted. Under this scheme the developer will pay BCC £250 for each house developed. The parish will receive 20% of this and it will be less restrictive on what it can be spent on. S106 money will also still be available.

6. Planning

- a. PL/25/4761/FA-Full Planning Permission-35 Buckingham Street. Demolition of existing single storey extension and erection of new two storey extension, with associated earth-works to rear garden as necessary for extension proposals. Change of existing house facing material from brick to render. **Approved**

7. Accounts

See Appendix for details of transactions requiring approval and Budget report.

In addition to the transactions listed in the report it was agreed that the following would also be paid.

Ref	Supplier	Description	Total Cost
BP591	Reimbursement Cllr Newman	Christmas lunch sundries	£12.80
BP592	Reimbursement Cllr Hornsey	Portable tyre inflator for handyman	£19.96
BP593	Reimbursement Cllr Hornsey	Battery Charger	£19.99
BP594	Reimbursement Cllr Hornsey	Waterproof boxing for Xmas lights	£24.99

- a. It was proposed that the Transactions be paid.
Proposed: Cllr Hornsey Seconded: Cllr Sullivan Approved
- b. It was proposed that the Budget Report be accepted.
Proposed: Cllr Hornsey Seconded: Cllr Sullivan Approved

8. Budget

The Clerk presented a draft budget for discussion.
The budget had previously circulated in advance.

The budget was considered and it was proposed that it be approved as attached.
Proposed: Cllr Pearson Seconded: Cllr Rennie Approved

9. Precept Request for 2026/2027

It was proposed that a precept request be made in the sum of £42,000 for the year 2026/2027
Proposed: Cllr Pearson Seconded: Cllr Rennie Approved

10. Gorrell Lane Footpath TIN 32/F/1

It was noted that the footpath is overgrown, there is fallen fencing and a significant amount of rubbish. The work that is required is in excess of the village contractor's schedule. Cllr Newman will obtain a quote for the work. **Action: Cllr Newman**

11. Parish Council's Posts on Social Media

It was agreed that there should be one channel for communication which is the administrator. The Parish Council's logo should be added to all Parish Council posts.
A review of the Parish Council's logo will be added to the next agenda for discussion.

12. Councilors Reports and Items for Future Agenda

It was agreed that Cllr Newman would take over responsibility for footpaths and Cllr Sullivan would take over responsibility of the defibrillator.

Lighting – Cllr Hornsey

All reported faulty lights have been repaired.

A quote of £370.00 has been obtained to upgrade the light outside the old police house as the footway is dark.

It was proposed that the light be upgraded.

Proposed: Cllr Hornsey Seconded: Cllr Pearson Agreed

Defibrillator – Cllr Sullivan

A handover meeting will be arranged with Ms Lightfoot.

Action: Cllr Hornsey

Footways, Highways and Street Furniture-Cllr Maxwell

Discussion as above at Item 5 with BCC Councilors.

It is noted with concern that there are many outstanding reports (33), some going back to 2023, that have not been actioned by BCC. Residents report concerns to the Parish Council, and it is disappointing that very little happens.

It was noted that notwithstanding the adverse weather warnings the bypass drains were not cleared creating surface water. Callum Anderson MP is involved.

Cllr Maxwell will continue to report issues as appropriate.

Footpaths (rural) – Cllr Newman

As above at Items 4 and 10.

Pond and Special Projects-Cllr Newman

Concern was raised regarding a small tree having been planted.

A query was raised regarding cutting back the hedge at the rear of the pond. This was undertaken last year however it will be assessed again.

Action: Cllr Rennie

Money remains in the budget and will be held as a reserve for use when required.

Cemetery -Cllr Newman

Arrangements will be made for the repair of the security lights at the chapel. **Action: Cllr Hornsey**

Arrangements will be made to tidy the waste site at the rear of the cemetery and consideration be given to how it can be shielded from view when weather permits.

Action: Cllr Hornsey and Cllr Sullivan

A new wheelbarrow will be purchased.

It was confirmed that the trickle charger and tyre inflator have been purchased as agreed.

Recreation Ground Grasscutting-Cllr Rennie

Nothing to report.

Devolved Powers Cllr Rennie

Nothing to report.

Recreation Ground Play Area- Cllr Grant

It was agreed that the swinging basket that is awaiting repair will be moved to the Chapel for storage.

School Playground – Cllr Pearson

The resurfacing has been completed.

Recreation Ground -Cllr Hornsey

As below at item 15.

Insurance-Cllr Pearson

Nothing to report.

13. Playground Inspections

Alternatives have been considered. It is noted that the costs and run times are comparable.

It was agreed that the Parish Council will continue to use Wickstead and the clerk will make arrangements for the inspection at the school playground.

The existing play equipment at the recreation ground is to be removed and replaced so will not require inspection this year.

Action: Clerk

14. Request for a Salt Bin at Old Forge Close

It was agreed that a salt bin will be purchased to be placed at Old Forge Close.

The clerk will liaise with BCC for confirmation that they will fill it when required.

Proposed: Cllr Rennie Seconded: Cllr Hornsey Agreed.

Action: Clerk

15. Recreation Ground

The final stage of the HS2 grant application is to confirm proposed suppliers and commencement dates for the play equipment and car park.

a. Play Equipment

Three quotations for the play equipment have been obtained and submitted to HS2, as the funding provider. The Parish Council's preferred supplier is Proludic on the basis of the costings, design and quality.

A CAD design of the play equipment proposed by Proludic had been circulated in advance of the meeting for review.

It was noted that there would be no encroachment onto the football pitches. The design was agreed to be appropriate.

It was proposed that the quotation provided by Proludic in the sum of £74,460.40 (plus vat) be accepted

Proposed: Cllr Hornsey Cllr Pearson Agreed

Action: Clerk

b. Car Park

Dispensation was given by HS2 to proceed with one quotation as it proved extremely difficult to obtain alternative quotations based on the specific site requirements and funding. It was noted that this is permitted by the Parish Council's Financial Regulations

The location of the car park was reviewed as per CAD drawing and agreed to be appropriate. It was agreed that one/two disabled spaces will be provided.

The car park will be open so that it can be used at any stage of the week, however it will be fenced off from the recreation ground to ensure its security. There will be lockable gates for vehicles requiring access to the field when required.

It was proposed that the Parish Council proceed with the car park and that the quotation provided by CJM in the sum of £32,500 (plus vat) be accepted

Proposed: Cllr Hornsey Seconded: Cllr Newman Agreed

Action: Cllr Hornsey

It was agreed that the car park work would be undertaken first in March 2026 and secondly the play equipment to be installed in April 2026.

16. Correspondence.

- a. Heritage – Memorial Permit Application – Humphries. Approved
- b. Preston Bisset Parish Council/Gawcott Site – Preston Road Site. Cllr Hornsey has raised the issue with Cllr Fealey who advised that an emergency enforcement team is available should there be an encroachment. It was noted that no breaches have occurred so no enforcement can be undertaken.

17. Date of Next Meeting

The next Parish Council meeting will take place on **Wednesday 25th February at 7.00pm** in the Village Hall, Tingewick.

The meeting closed at 9.00pm

Chairman’s Signature..... Date