

TINGEWICK PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26th MARCH 2025 AT 7.00PM

PRESENT: Cllr Hornsey
Cllr Rennie
Cllr Maxwell
Cllr Pearson
Cllr Newman
Cllr Grant
Cllr Sullivan
Dawn Rogers (Parish Clerk)

IN ATTENDANCE: 0 Members of the public

28. Apologies

Cllr Fealey Buckinghamshire Councillor
Cllr Cornell Buckinghamshire Councillor
Cllr Stutchbury Buckinghamshire Councillor

29. Declarations of Interest

No declarations of interest.

<i>Open Forum - No members of the public were in attendance</i>
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30. To approve minutes of the meeting held on 26.02.25

It was proposed that the minutes be approved as a true and accurate record.

Proposed: Cllr Rennie Seconded: Cllr Maxwell Approved

31. Matters arising for information and reports only

Item 23 – Grass cutting - Cllr Hornsey and Cllr Rennie to meet with contractor regarding the grass cutting contract. **Action: Cllr Hornsey and Cllr Rennie**

Item 23 - Footpaths - Cllr Maxwell attended the police station in person to report the use of nitrous oxide in the village but was advised that he was unable to report in person and should report via the 101 number. Cllr Maxwell will do so. **Action: Cllr Maxwell**

Item 23 – Pond – it has not been possible to obtain a more cost-effective quotation for the eradication of the moles. Cllr Hornsey will continue to investigate. **Action: Cllr Hornsey**

Item 23 – School Playground – Cllr Hornsey is awaiting a quotation for repair. **Action: Cllr Hornsey**

Item 23 – Cemetery – A sign has been erected advising that dogs should be kept on a lead and that owners should pick up waste after them.

Item 25b – Lighting at Finmere Service Station – the Clerk wrote to BCC's planning officer and has been advised that the matter will be investigated.

32. Buckinghamshire Councilors' Reports

No councillors in attendance due to election purdah.

33. Planning

- a. 24/0251/APP-TINGEWICK-Noble Foods Ltd, Finmere Mill, Barton Road. Erection of two steel silos and associated grain intake machine. No objections, but it is to be noted that the Parish Council would like to be informed should lighting be required.

34. Accounts

See Appendix for details of transactions requiring approval and Budget report.

- a. It was proposed that the Transaction Report be accepted.

Proposed: Cllr Hornsey Seconded: Cllr Newman Approved

- b. It was proposed that the Budget Report be accepted.

Proposed: Cllr Rennie Seconded: Cllr Pearson Approved

35. Appointment of Internal Auditor

It was proposed that Brain Fludgate be appointed as the Parish Council's internal auditor.

Proposed: Cllr Hornsey Seconded: Cllr Newman Approved

36. Review of Policies and Procedures

The following policies and procedures were reviewed, having been circulated in advance for consideration.

The Clerk noted that the changes that had been made to the policies were to the clerk's contact details.

Biodiversity Policy
Complaints Procedure
Data Breach Policy
Data Protection Policy
Document Retention Policy
Document Disposal Policy
Equality and Diversity Policy
Grant Awarding Policy
Grievance Procedure
Health and Safety Policy
Privacy Policy
Privacy Notice-Email Contact
Privacy Notice-Councillor Contact
Privacy Notice Hirers
Publication Scheme
Social Media and Electronic Communications Policy
Subject Access Request Policy

Code of Conduct – the new model code was adopted

Standing Orders – reviewed and adopted

Financial Regulations – reviewed and adopted

Proposed: Cllr Hornsey Seconded: Cllr Newman Approved

37. Councilors Reports and Items for Future Agenda

Lighting and Defibrillator-Cllr Hornsey

The defibrillator is in good order
There have been no reports of defective lights

Footways, Highways and Street Furniture-Cllr Maxwell

The potholes at Strangers Lane have been repaired
West Well Lane – the potholes have been marked up for repair
Stockleys Lane – it would appear that there has been a temporary repair to the potholes, it is believed that there will be more permanent repair undertaken shortly.
Post Office Bin – it was noted that it had not been emptied for some time. Cllr Maxwell spoke to BCC and established that they have a new operative who was unaware that it was part of BCC's emptying schedule. The bin has now been emptied and its inclusion on the schedule noted.

Footpaths – Cllr Sullivan

It was reported that the signs at Tingewick Park have been erected privately but are not impacting on use.
Cllr Sullivan will follow up regarding the access issue raised regarding the stile by the aerodrome

Pond and Special Projects-Cllr Newman

Bulbs have been planted, and an information board will be installed.
There is some money remaining which will be used for ongoing planting.

Recreation Ground Grasscutting– Cllr Rennie

The first cut took place 21.03.25 and will be fortnightly thereafter, this will amount to approximately 14 cuts per year at £125 per cut plus vat. There is flexibility should further cuts be required or not possible due to weather.

Devolved Powers (Grasscutting)-Cllr Rennie

The first cut will take place 31.03.25 and will thereafter take place monthly, this will amount to £650 per cut plus VAT. There is flexibility should further cuts be required or not possible due to weather. It was confirmed that the devolved contract has been signed for four years with a six-month break clause.

School Playground - Cllr Pearson

Cllr Pearson will inspect on 28.03.25.

Recreation Ground Play Equipment – Cllr Grant

All is in order.

Cemetery - Cllr Newman

New gate posts will be installed.

Recreation Ground-Cllr Hornsey

To be discussed below.

Insurance-Cllr Pearson

Nothing to report.

38. Correspondence.

- a. Resident – St George’s flag at the Church. Cllr Hornsey has a St Geroge’s flag which he will erect. Cllr Newman has been contacted by a resident who has offered to donate a Union flag.
- b. CPJ Field – Permission for additional wording to a memorial tablet-Bradley-Approved

39. Recreation Ground Report/Development

Changing Rooms

Two units have been ordered, a changing room block, and a welfare block. A delivery date is awaited. It is envisaged that the work will be completed by the Fete.

Play Equipment

A funding application is being made to HS2 for new play equipment, in addition to the funding already granted for car parking facilities at the recreation field.

A schedule of costs is awaited from the supplier and then the Clerk will submit the application.

40. Date of Next Meeting

The next meeting is to take place on 23rd April 2025 at 7.00pm in the Village Hall.

The meeting closed at 7.50pm

Chairman’s Signature.....

Date