

## **TINGEWICK PARISH COUNCIL**

### **MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 14<sup>th</sup> MAY 2025 AT 6.30PM**

**PRESENT:** Cllr Hornsey  
Cllr Rennie  
Cllr Maxwell  
Cllr Pearson  
Cllr Newman  
Cllr Grant  
Cllr Sullivan  
Dawn Rogers (Parish Clerk)

**IN ATTENDANCE:** 0 Members of the public

#### **52. Apologies**

None

#### **53. Declarations of Interest**

No declarations of interest.

#### **54. Election of Chairperson**

Cllr Hornsey was proposed by Cllr Sullivan      Seconded: Cllr Newman      Agreed

#### **55. Election of Vice Chairperson**

Cllr Newman was proposed by Cllr Rennie      Seconded: Cllr Sullivan      Agreed

#### **56. Acceptance of Office**

The Parish Councilors present signed their declaration of acceptance of office in the presence of the Parish Clerk.

#### **57. Councillors Roles and Responsibilities**

Lighting and Defibrillator-Cllr Hornsey  
Public Footways, Highways and Street Furniture-Cllr Maxwell  
Rural Footpaths – Cllr Sullivan  
Pond and Special Projects-Cllr Newman  
Devolved Powers (Grasscutting)-Cllr Rennie  
School Playground - Cllr Pearson  
Recreation Ground Play Equipment – Cllr Grant  
Cemetery - Cllr Newman  
Recreation Ground-Cllr Hornsey  
Insurance-Cllr Pearson

It was proposed that the Parish Council purchase a gazebo for village events.  
Proposed: Cllr Rennie    Seconded: Cllr Pearson    Agreed

#### **58. Annual Return 2024/2025 Approval of Annual Governance Statements**

The Annual Governance Statements were considered.

It was proposed that the Annual Governance Statements be approved subject to approval by the Internal Auditor who is undertaking the annual audit on 20<sup>th</sup> May 2025.

Proposed: Cllr Hornsey      Seconded: Cllr Rennie      Approved

**59. Annual Return 2024/2025 Approval of Annual Accounting Statements**

a. The Annual Accounting Statements were considered.

It was proposed that the Annual Accounting Statements be approved subject to approval by the Internal Auditor who is undertaking the annual audit on 20<sup>th</sup> May 2025.

Proposed: Cllr Hornsey      Seconded: Cllr Newman      Approved

b. Commencement of the Exercise of Public Rights

It was agreed that the date for the commencement of the exercise of public rights be Tuesday 3<sup>rd</sup> June 2025 until Monday 14<sup>th</sup> July 2025.

**60. Date of Next Meeting**

The next meeting will take place on Wednesday 28<sup>th</sup> May 2025 at 6.30pm in the Village Hall and will be followed by the Parish Council Annual Village Assembly at 7.30pm in the Village Hall.

The meeting closed at 7.00pm

Chairman's Signature.....

Date .....