

Tingewick Parish Council Minutes of Meeting

Wednesday 29th November 2023

Present: Cllrs T Lightfoot (Chair), M Hornsey, E Maxwell, R Pearson, Robert Holmes

Locum Clerk: Ruth Millard - absent

Members of the Public: None

101/23 **Open Forum** For members of the public to raise any issues. **No members of public attended.**

102/23 **Apologies and Members' Interests** Members received and accepted apologies for absence from:

Cllr J Newman, Bucks Council Cllrs. P Feeley and C Cornwell

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Tingewick Parish Council Code of Conduct for Members and by the Localism Act 2011.

None declared.

103/23 **Approval of Minutes**

The Members agreed the minutes from a general Parish Council Meetings held on the 25th October 2023

TL signed the minutes.

104/23 **Finance and Accounts**

- Payments. **The Members noted and agreed the invoices to be paid.**
- Accounts. **Members agree statement of accounts and bank reconciliation for end October 2023**
- Update regarding the application for a Unity Trust Bank account. **Two accounts created but not opened yet. Funds will be moved between now and the New Year and then accounts will be activated and HSBC accounts closed.**
- Scribe Cemetery account. **All agreed to the purchase of this system. £276 pa plus £189 arrangement fee £465 total**

November 2023: Balances as at 29th November 2023

Business Account	29.11.23	48,796.06
Current Account	29.11.23	4,861.79
Income		
22.10.23	Banbury Memorials	70.00
26.11.23	Interest	80.21

Direct Debits

16 th October 2023 - Bank Charges to 25.11.2023		8.00
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November Invoices for Online Payment

Forde and McHugh	Street Lighting	BP124	192.00
Dial-a-Bin	Maintenance Cemetery	BP125	16.25
Martin Hornsey	Reimbursement-Planters	BP126	30.36
Jackie Newman	Reimbursement-Christmas sundries	BP127	10.00
Npower	Street Lighting	BP128	410.42
Spacefive Creative	Website Maintenance	BP129	60.00
Gallagher Insurance Broker	Insurance	BP130	1,959.17
CGM	Grass Cutting Rec	BP131	138.00
GMT Services	Grass Pond, Church & Cemetery	BP132	36.00
E-on Next	Electricity supply-changing rooms	BP133	32.55
HMRC	Income tax for Clerk (error)	BP134	91.00
Bannycorn Ltd	Grass Pond, Church & Cemetery	BP135	549.13
Ed Maxwell	Reimbursement-Christmas lights	BP136	22.79

Minutes prepared by

HMRC	Income tax for Clerk	BP137	91.00
ER Millard	Clerk's Salary	BP138	346.60
Community Heartbeat	Replacement defibrillator pads	BP139	175.14
Martin Hornsey	Reimbursement-Bulbs for planters	BP140	29.94

104/23 Clerk protocol regarding contact the Clerk *Discussed*

105/23 Planning: *Discussion over public meeting with landowners regarding installation of balancing ponds adjacent to Old Barton Road and subsequent developments.*

106/2023 Environment

a. Footpaths, Footways and Highways/street furniture; Cllr E Maxwell. **Nothing to Report**

i. Speed Control. Traffic calming measures **Nothing to report. MH to continue to source quotes.**

ii. Grit bins. **Grit bins that required filling have been filled.**

iii. Dog and litter bins. **Nothing to report.**

iv. Footpaths including gates and signs: **Nothing to report.**

v. Highways: **Nothing to report.**

vi. Bovis Island. **Nothing new to report as we still await County repairs after accident damage.**

vii. Parish Council Noticeboard: **To be replaced as the unit leaks and hinges broken. Budget for next year 24/25**

b. Grass, Hedges and Verges. **Budget to be examined to establish availability of any funds. Also awaiting detail on devolvement process from County. This will then allow the village, at our cost, to take ownership of the grass cutting schedule going forward.**

c. Street lighting: **TL reported that all requested repairs were completed. Cllr Maxwell advised we still await County to repair the light damaged and demolished at pond roundabout. This streetlamp is BC owned.**

Utility Aid & Cardinal Energy – **This change of service provider control is still being considering.**

Defibrillator: **All in good order and monthly report sent to Community Heartbeat Trust. Both the adult and junior pads have been replaced as they have a 2-year use by date. The junior pads are held by the school.**

d. Recreational Ground and Playground. **Due parking concerns on Water Stratford Road when TFC are playing their home games and residents' concerns for road safety, PC to look at ring fencing an amount to supply a small carpark at the rec ground. This to be added when pavilion upgrades works are finished.**

e. Rec Pavilion; to discuss any update with the works. **Waiting to hear that the Deed of Variance has now been signed off by all parties at Bucks CC. When that is confirmed, TPC contact the Contractor to revisit the estimate and obtain amended quotations for Contract Works insurance protection from the TPC Insurers.**

f. Management of Tingewick Chapel & Cemetery: **Key safe to be fitted and RP will check Insurance wording regarding theft or damage following entry to or exit achieved WITHOUT forcible entry to or exit from.**

Cemetery Administration.

Applications for memorials, EROBs. Members noted emails received.

Email received Humphris Funerals – application for a memorial headstone for the Fenemore family. **Agreed.**

Email received Heritage Masonry – application for a memorial tablet for Dorothy May Turner. **Agreed**

Review of cemetery Fees for 2023-24 JN, to include status, responsibilities, and future process. **Not discussed as Cllr JN not present.**

Cemetery Horticulture.

To remove the dying Sorbus and trim up the tops of the Irish Yew. **Council agreed to proceed with more competitive estimate of £750 from our usual provider who could actually specify a date for the work to begin.**

Chapel repairs. **None required.**

g. The Pond:

Ownership question County or the Village? *still to be established,*

Removal of pond silt. Cllr J Newman **Not discussed – Cllr JN not present**

Pond Moles - **Cllr EM proposes to discuss get ACME pest control to catch them. Cost estimates to be obtained.** ii.

Pond boundary hedge – Cllr EM proposes to discuss having it cut. **Cost estimates to be obtained.**

107/23 Proposed Events for 2024.

Discussed and agreed that Cllr Holmes to research and obtain dates for 2024 Happy Circus events so that TPC can visit and assess suitability. Geocaching to be researched further by Cllr Holmes.

MH to source quotes for PA system for fete and Christmas events and for all village societies to use when required.

108/2023 Correspondence and Communications.

- a. Website: **New events to be advised to "Space Five" for insertion to website.**
- b. Community Board. **Nothing to Report**

109/23 Date of next meeting. 7 pm Wednesday 24th January 2024.

Chair Signature

Date.....