

# Tingewick Parish Council Minutes of Meeting

Wednesday 29 March 2023 7.30 pm

Minutes of a General Parish Meeting of Tingewick Parish Council held in The Village Hall Tuesday 29 March 2023 7.30pm

**Present: Cllrs T Lightfoot (Chair), M Hornsey, J Newman, E Maxwell, Cllr R Pearson**

**Clerk: Ruth Millard**

**Members of the Public: Robin Stutchberry**

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**21/23 Apologies & Members' Interests** Members received and accepted apologies for absence from Bucks Council Cllrs P Fealey, C Cornell

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Tingewick Parish Council Code of Conduct for Members and by the Localism Act 2011.*

None declared

**22/23 Approval of Minutes**

Members agreed the minutes from the General Meeting 22 February 2023 as a true record of the meeting, the Chair signed the minutes.

**23/23 Public Open Forum including Bucks Council Cllr reports;** For residents to bring items to the Council's attention. No resident attended. R Stutchberry gave a comprehensive report about Buckinghamshire Council

**24/23 Planning;**

- i. 22/01604/APP / The Old Bank Main Street Tingewick Buckinghamshire MK18 4NN / Householder application for two storey rear extension, loft conversion, detached garage with associated Internal/external works.  
Members agreed to OPPOSE 22/01604/APP giving the reasons that the development is too large for the plot size and the plans show poor vehicle access
- ii. 23/00801/APP / Church Cottage I Church Lane Tingewick Buckinghamshire MK18 4RA / Householder application for demolition of conservatory and erection of single storey rear extension  
Members agreed NO OBJECTIONS for 23/00801/APP
- iii. 23/00786/APP / Maytree House Water Stratford Tingewick Buckinghamshire MK18 4NU / Householder application for single storey front porch extension, single storey rear extension, two storey first floor side extension and new first floor front and rear windows.  
Members agreed NO OBJECTIONS for 23/00786/APP

**25/23 Finance and Accounts**

a. Payments. Members noted payments made after the last meeting and for this meeting.

b. Accounts. Members agreed the statement of accounts and bank reconciliation for end February 2023

March 2022 Balances

Business Account	29 March 2023	44,911.01
Treasurers Current Account	29 March 2023	14,733.36
Petty cash – money from Fete		

February / March 2023 Income

Business Account	26 December 2022 - Interest	<b>26.26</b>
Treasurers Account		
	23.02.2023 Harris	<b>10.00</b>
	01.03.2023 M Samiotis	<b>10.00</b>
	04.03.2023 P Barnes	<b>10.00</b>
	13.03.2023 Men in Sheds	<b>10.00</b>
	22.03.2023 Thames Valley Police	<b>1000.00</b>

*Minutes prepared by Ruth Millard 15/04/2023*

## Feb/March Invoices for online payments

FEBRUARY 2023			
Bucks Council, inv. 2205052509 Dog Waste Bin	Litter (Animal Droppings) Order 1991	BP 27	344.16
Samantha Chandler, reimbursement	LGA 1972, s111	BP 28	12.26
MARCH 2023			
Ford & Mchugh Ltd, inv. 28011	LGA 1972, Sched. 14 para. 34	BP 29	300.00
Npower, inv. IN06110157 01.01.20 – 31.01.2023	LGA 1972, Sched. 14 para. 34	BP 30	510.86
Npower, inv. IN06387758 01.02.2023 – 28.02.2023	LGA 1972, Sched. 14 para. 34	BP 31	447.98
Eon Next Energy, inv. 16.02.2023 – 28.02.2023	LG (Misc.prov)Act 1976, s19	BP 32	56.62
Bank Charges to 25.02.2023 no invoice	LGA 1972, s111		8.00
Anglian Water, inv.04.12.2022-03.03.2023	LG (Misc.prov)Act 1976, s19	BP 33	1247.90
Ford & McHugh, Inv. 28075 Replace light, The Maltings	LGA 1972, Sched. 14 para. 34	BP 34	477.60
P Lightfoot, reimbursement, assorted Coronation items	LGA 1972, s137	BP 35	144.61
P lightfoot, reimbursement Printer Ink x 2	LGA 1972, s111	BP 36	45.50
ES Maxwell, reimbursement, Manhole Cover & Frame	LG (Misc.prov)Act 1976, s19	BP 37	71.93
Bannycom Ltd. Inv. 156	LGA 1972, s214, LG(misc prov)A 1976, s19	BP 38	500.00
Space Five Creative, INV-001767	LGA 1972, s111	BP 39	60.00
Bucks Council, Dog Bin Church Lane replacement		BP 40	344.16
P Lightfoot, reimbursement, Helping hands leaflets & house to house delivery	LGA 1972, s137	BP 41	107.00

c. Members discussed the Quote for Scribe; an accounting system specific to Parish Councils. Members agreed that the Parish Council should purchase.

d. Members noted the increase for Dial-a-Bin and agreed to pay the increase.

e. Members noted the increase for Complete Maintenance and agreed to pay the increase.

f. VAT double payment of the refund. TL reported that there is still no contact regarding HMRC collecting the 2<sup>nd</sup> payment back.

## 26/23 Environment

- a. **Footpaths, Footways and Highways/street furniture:** Cllr E Maxwell reported;
  - i. *Grit bins.* EM reported the grit bin has still not been filled on Field Close.
  - ii. *Dog and litter bins.* A resident has requested an extra dog waste bin. The members agreed. EM contacted the resident and met them to ascertain the exact location for the siting of the bin. The members agreed the position. Action; to purchase a new bin.
  - iii. *Footpaths inc gates, signs.* Nothing outstanding
  - iv. *Street Furniture:* Members consider adding £55,000 extra insurance to cover the street furniture. Members agreed to the quoted price of £224.00
  - v. *Highways.* Update regarding the drainage issue at the roundabout on the Buckingham end of the bypass; All repairs have been done.
  - vi. *Report regarding devolving Bovis pinch point;* Bucks Council is in conversation with various builders
- b. **Street lighting/Defibrillator;** Cllr T Lightfoot; reported that all work on the lights is up to date
- c. **Recreational Ground and Play Ground;** Cllr T Lightfoot
  - i. To consider added insurance for the natural surfaces of the recreational Ground. Members decided to investigate the cost further and decide next month.
  - ii. Report regarding the Pavillion works; the quotes received are above the Parish Council's budget.
  - iii. Npower update regarding the lost cheque is that we are no further forward.
- d. **Grass, Hedges and Verges:** Cllr T Lightfoot
  - Update regarding devolved services; No update
- e. **Management of Tingewick Chapel & Cemetery** including horticultural, administration; Cllr M Hornsey
  - i. *Administration.*
    - a. Applications for memorials, EROBs: Members agreed the memorial inscription for Rita Butler.
    - b. Review of Cemetery Fees for 2023-24; is not completed roll over until the next meeting.
  - ii *Chapel repairs.* CCTV system; the cost is covered by a Police grant of £1000.
  - iii. *Chapel repairs;* All resolved
  - iv. *Report of the leak at the Cemetery;* All resolved

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- f. **Special projects & The Pond;** Cllr J Newman, there are 4 members on the working party for the pond and they are running out of ideas.
- g. **Best Kept Village Competition;** Members agreed to enter.
- h. **Coronation.** Members discussed the purchase of a tree....to be continued.

27/23 Correspondence and Communications

- a. Website      b. Community Board.
- c. Correspondence. War Graves Commission; request to install signs indicating war graves in Tingewick Cemetery. Members agreed

28/23 Tingewick Community Park Trust update; One quote has been received. Members discussed having a meeting with the design team for the Pavilion.

29/22 Date of next meeting. To agree date of next general meeting Wednesday 26 April 2023. Member discussed whether to start the meeting at 7.00pm and decided that they would trial it.

The meeting closed at 9.40

Chair Signature .....

Date.....