

# Tingewick Parish Council Minutes of Meeting

Tuesday 22 February 2023 7.30pm

Minutes of a General Parish Meeting of Tingewick Parish Council held in The Village Hall Tuesday 22 February 2023 7.30pm

**Present: Cllrs T Lightfoot (Chair), M Hornsey, J Newman, E Maxwell, R Pearson**

**Clerk: Ruth Millard**

**Members of the Public:**

**11/23 Apologies** Members received and accepted apologies for absence from Cllr R Pearson, Bucks Council Cllrs P Fealey, C Cornell and R Stutchberry.

## 12/23 Members' Interests

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Tingewick Parish Council Code of Conduct for Members and by the Localism Act 2011.*

None declared

## 13/23 Approval of Minutes

Members agreed the minutes from the General Meeting 25 January 2023 as a true record of the meeting, the Chair signed the minutes.

**14/23 Public Open Forum including Bucks Council Cllr reports;** For residents to bring items to the Council's attention. No resident attended.

## 15/23 Planning;

- a. 23/00298/APP / 19 Gorrell Close Tingewick Buckinghamshire MK18 4PL / Householder application for erection of part/single part two storey rear extension.

Members agree No Objection

- b. 23/00354/ALB / Marmalade Cottage 6 Upper Street Tingewick Buckinghamshire MK18 4QP / Listed building application for re-thatch of roof.

Members agreed No Objections

## 16/23 Finance and Accounts

a. Payments. Members noted payments made after the last meeting and for this meeting.

b. Accounts. Members agreed the statement of accounts and bank reconciliation for end January 2023.

### January 2023 Balances

Business Account	30 January 2023	44,835.26
Treasurers Current Account	30 January 2023	32,852.83
Petty cash – money from Fete		

### January / February 2023 Income

Business Account	26 December 2022 - Interest	<b>26.26</b>
Treasurers Account		
	20.01.2023 – HMRC VTR - Transferred to Business	<b>12,992.19</b>
	30.01.2023 – HMRC VTR – mistake by HMRC	<b>12,992.19</b>
	30.01.2023 – Philip Lewin Pictsinwood	<b>10.00</b>
	10.02.2023 Tingewick FC	<b>1000.00</b>
	15.02.2023 A Smith TVP	<b>10.00</b>
	21.02.2023 Victoria Stone – Crystals for all	<b>10.00</b>

### Invoices for online payments

<b>FEBRUARY 2023</b>			
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*Minutes prepared by Ruth Millard 24/02/2023*

Tingewick Village Hall, inv. 18 January 2023	LGA 1972, s133	BP 10/23	60.00
PN Barrett- inv. 1701 – summer fete event	LGA 1972, s137	BP 11/23	40.00
E.on next energy, 13.02.2023-15.02.2023	LGA 1972, Sched. 14 para. 34	BP 12/23	100.93
Tingewick Village Hall, inv.13 February 2023	LGA 1972, s133	BP 13/23	45.00
E.on next energy 01.01.2023 – 31.01.2023	LGA 1972, Sched. 14 para. 34	BP 14/23	58.63
Total Charges to 25 Jan 2023		DD	14.50
CJM Fencing inv. 203440	LG (Misc.prov)Act 1976, s19	BP 15/23	510.00
Paragon Tool Hire		BP 16/23	136.80
Mrs J Newman – Christmas Tree lighting	LGA 1972, s137	BP 17/23	37.00
Mrs P Lightfoot -		BP 18/23	63.80
Buckingham Town Council Flag – inv.BTC2044		BP 19/23	113.44
Zoho, Webmail Annual Fee	LGA 1972, s111	BP 20/23	11.77
Space Five Creative Ltd, inv-00	LGA 1972, s111	BP 21/23	40.00
Hornsey		BP 22/23	416.40
Great Horwood Silver Band - Summer Fete	LGA 1972, s137	BP 23/23	100.00
PKF Littlejohn LLP, inv.SB20224001	LGA 1972, s111	BP 24/23	456.00
Dial-a-Bin Ltd. Inv.085230	Litter Act 1983	BP 25/23	16.20
Bannycorn Ltd. Inv. 155	LGA 1972, s214, LG(misc prov)A 1976, s19	BP 26/23	500.00

c. To discuss the purchase of Scribe; an accounting system specific to Parish Councils. Members agreed that the Clerk should request a quote.

d. To discuss changing Bank Accounts from HSBC to Unity Trust. Members agreed that Tingewick Parish Council should change bank accounts to Unity Trust.

## 17/23 Environment

a. Footpaths, Footways and Highways/street furniture: Cllr E Maxwell

*i. Grit bins.* The grit bin has still not been filled

*ii. Dog and litter bins.* A resident has requested an extra dog waste bin. The members agreed. Action; EM will contact the resident offering to meet them to ascertain the exact location for the siting of the bin.

*iii. Footpaths inc gates, signs.* To discuss; a resident's offer to purchase a gate, and provide future maintenance, for the entrance to Dead Man's Walk. Members agreed.

*iv. Highways.* Update regarding the drainage issue at the roundabout on the Buckingham end of the bypass; The issue is still very bad. Action; EM will request again for cameras to be placed in the drain to see the extent of any damage.

Flood update; MH & TL have a meeting planned to meet with the Environmental Team from Bucks County

b. Street lighting/Defibrillator; Cllr T Lightfoot

*i. School lights:* TL has had a reply from the school regarding their lights and the times that they come on and go off. The PC will monitor the situation.

A resident has complained, about the light outside 5 the Maltings, is far too bright. Action; TL will contact the lighting contractor to see what can be done.

A resident has requested additional lighting in the village Hall area. Action; the PC will look at different options such as solar lamps.

c. Recreational Ground and Play Ground; Cllr T Lightfoot

*i. Eon next:* Update of checking the smart meter at the Sports Pavilion; E.on is attending to check the smart meter at the Pavilion, meeting with MH & TL

*d. Grass, Hedges and Verges:* Cllr T Lightfoot

Update regarding devolved services; No update

e. Management of Tingewick Chapel & Cemetery including horticultural, administration; Cllr T Lightfoot

*i. Administration.* Review of Cemetery Fees for 2023-24; is not completed roll over until the next meeting.

*ii Chapel repairs.* The electrics have been brought up to date with new fuse box, extra switches and ceiling fixtures

*iii. To discuss quotes for the replacement of posts around the memorial area at the cemetery:* members discussed the quotes and resolved to request GM Services to replace the posts.

*iv. Nursery storage;* all the Nursery equipment and toys have been removed.

f. Special projects & The Pond; Cllr J Newman, there are only 3 members on the working party for the pond and they are running out of ideas. Action; the Clerk will request a walk about the village with the coordinator for the Community Board.

g. Winter Contingency Planning; Cllr J Newman

*i. TPC Emergency Response Plan; Update; the plan had been circulated to the members prior to the meeting and agreed it at the meeting. Action; JN will circulate the final document.*

### 18/23 Correspondence and Communications

a. Website      b. Community Board. **Update. Meeting 2 February 2023** c. Correspondence.

19/23 **Tingewick Community Park Trust update**; 2 contractors have sent in quotes. The PC is still waiting for more to upgrade the existing building.

20/22 **Date of next meeting**. To agree date of next general meeting Wednesday 29 March 2023

The meeting closed at 9.34.

Chair Signature .....

Date.....