



TINGEWICK PARISH COUNCIL
6 St Ebbe's Lane
Buckingham, Bucks
MK18 1XZ
07984 055185
clerk@tingewickparishcouncil.org.uk

DRAFT Minutes of the Meeting of Tingewick Parish Council
held in Tingewick Village Hall on **Wednesday 26th October 2022 at 7.30pm.**

Apologies: Cllr's Patrick Fealey, Caroline Cornell, Robin Stuchbury and Clerk Sam Chandler.

090 Declarations of Interest: None

091 Minutes: To consider the approval of the minutes of the last meeting held 28-09-2022.
Proposed: Cllr Lightfoot Seconded: Cllr Hornsey **APPROVED**

OPEN FORUM:

There were no Residents in attendance.

092 Unitary Authority Councillor's Reports:

There were no Councillor's in attendance.

093 Matters Arising:

- *Item 028: Councillors Reports – Chapel Repairs*
Ongoing – waiting for the electrician. It was agreed that if the works are not completed by mid-October that the PC will source another contractor.

Cllr Hornsey advised that he is sourcing plywood for the shelving repairs.

An inspection has been done and the electrician has provided a quote for the works, £500 to include a new electrical board, internal and external lights.

Proposed: Cllr Hornsey Seconded: Cllr Lightfoot **APPROVED**

Action: Cllr Hornsey to follow up with the electrician to get this work booked in ASAP.

- *Item 039: Councillors Reports – Website Updates*
Clerk to contact the Website provider to arrange a meeting to discuss the possibility of more support with the updates.

Action: Clerk to send Cllr Lightfoot a list of possible meeting dates.

Ongoing – unfortunately there has been a delay due to holidays, suggested dates have been circulated and are waiting to be agreed with the service provider.

Clerk advised prior to the meeting that some minor website updates will be carried out within the next week.

- *Item 049: Councillors Reports – MVAS*
Cllr Hornsey to explore costings for a new unit and look at how we can improve on the existing unit in the interim and obtain additional quotes for new batteries.

Cllr Hornsey advised that a quote has been received for batteries, at £275 each from the company the MVAS was originally purchased through.

Cllr Hornsey has obtained some pricing information for a new unit ranging from £2,300 to £3,000 but will be contacting some other similarly sized parishes with MVAS' to ask they share information with us about their purchase and funding.

Action: Cllr Hornsey to follow up and provide information at next meeting.



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- *Item 049: Councillors Reports – Footpaths/Footways/Street Furniture*

Footpath on Dead-Mans Walk, Cllr Hornsey advised that he attended the area with a local contractor who had agreed to make the pathway safe and fill in the hole, but the landowner refused him permission to do the work. Tingewick Parish Council are disappointed that the despite our efforts to try to resolve the issue, this remains outstanding.

Action: Clerk to again write to the landowner and re-report the area to Buckinghamshire Council.

Clerk advised prior to the meeting that the letter was posted to the landowner and the area was reported to the Buckinghamshire Council Right of Way team.

Cllr Maxwell reported that a paving slab has been placed over the hole which has improved the level of the footway.

Item to be removed from the agenda.

Cllr Lightfoot to ask the PC Grounds Maintenance Contractor to take a look at the Bernwood Jubilee Walk and quote for any required works.

Action: Cllr Lightfoot to update the PC after speaking to contractor.

Cllr Lightfoot has spoken to the Grounds Maintenance Contractor and the work identified as needing to be done has been scheduled.

Item to be removed from the agenda.

Cllr Lightfoot advised that the Jubilee Bench memorial plaque is being sourced.

Action: Cllr Lightfoot to contact Heron Signs.

Cllr Lightfoot advised that a plaque has been ordered and will be installed soon.

Item to be removed from the agenda.

- *Item 063 – Winter Contingency Planning*

Clerk to forward the TPC Emergency Plan to Councillors for review at next months' meeting.

Action: Cllrs to go through Emergency Plan during the month and forward any notes to Cllr Newman to coordinate the Plan update.

Ongoing – the plan is in the process of being reviewed and updated.

- *Item 064 – Emergency Response Team*

Emergency Response Team members have requested additional equipment.

Action: Cllr Hornsey will obtain quotes.

Cllr Hornsey has obtained assorted quotes for the requested items; this information will be put forward to the Emergency Response Team for their input.

This will then be submitted to the PC for approval next month.

Action: Cllr Hornsey to follow up.

Tingewick Emergency Plan already in place, though needs updating, and the Emergency Response Team/Plan needs formalising.

Action: Emergency Response Team members to arrange and report back to PC.

Ongoing – we await reply.

Action: Cllr Pearson to check public liability insurance regards coverage for volunteers.

Cllr Pearson has liaised with the PC's insurers and been advised that volunteers are covered under the umbrella of the PC's public liability insurance.

Item to be removed from the agenda.



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Action: Grounds Maintenance Contractor to check Main Street culvert (near Tingewick Park) monthly and report to PC if any issues.

Cllr Lightfoot has discussed this with the Grounds Maintenance Contractor and it has been added to the monthly schedule of works.

Item to be removed from the agenda.

- *Item 078 – Councillors' Reports*

It was agreed to look at Cllr roles and responsibilities with Cllr Pearson joining.

Changes have been agreed and are reflected below under Item 096 – Councillor's Reports.

- *Item 079 – Correspondence – Motorbike*

A concerned resident contacted Cllr Lightfoot about a very loud, blue, motorbike that has been coming and going very fast along Main Street. The resident is worried the rider is going to hurt someone. The PC discussed that this is a Police matter, as we are, unfortunately, powerless to do anything.

Action: Cllr Lightfoot will advise the resident to report to it to the Neighbourhood Police Officers.

Action: Clerk to also it to the Neighbourhood Police Officers.

Cllr Lightfoot confirmed she passed this information to the resident.

Clerk advised prior to the meeting that this was reported to the local Policing team.

- *Item 082 – Caroline's Bench*

Cllr Hornsey is arranging for repairs to the bench in Tingewick wood that was vandalised.

Cllr Hornsey advised this is ongoing.

- *Item 083 – Rec Hedges*

Quote was approved and contractor notified but no date set for the work to be done.

Action: Clerk to follow up.

Cllr Lightfoot advised that the work has been carried out and the rec ground is looking great.

- *Item 086 – Bovis Adoption / Pinch-Point*

Cllr Lightfoot has chased Buckinghamshire Council and Bovis again as this was meant to be done during the summer holiday. So far, no response has been received.

Action: Cllr Lightfoot to follow up.

Cllr Lightfoot advised that this is ongoing, the Buckinghamshire Council Highways Team are chasing the Bovis engineer dealing with the matter, they have confirmed that they are awaiting costs and suggestions from a contractor as to how best to undertake the works, hopefully by avoiding the need for a full road closure.

094 Planning

There were no planning applications to consider.

095 Accounts

To consider the list of payments as presented to the meeting.

Proposed: Cllr Hornsey Seconded: Cllr Lightfoot APPROVED



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096 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting / Defibrillator
Both are in good order.

- Cllr Hornsey – Planning / Chapel
All updated discussed under Matters Arising – nothing further to report.

- Cllr Swinburne – Cemetery / Playgrounds (Rec. & Main St)
All is ok with playgrounds.
Some of the posts that form the chained border to the Garden of Remembrance at the Cemetery, have come out. The Grounds Maintenance Contractor will be asked to inspect/repair the posts.

- Cllr Maxwell – Roads / Footpaths & Footways / Street Furniture
Cllr Maxwell advised he has again chased Buckinghamshire Council about the lights on the road signs that are out on Main Street and he will be forwarding the photograph of the paving slab on the Footpath on Dead-Mans Walk to the Rights of Way Team as well.
Cllr Lightfoot and Cllr Maxwell will be putting up the poppies around the village next week in preparations for Remembrance Day.
Cllr Hornsey will be purchasing the bulbs and plants for the re-planting of the village entrance flower boxes, which will be done on Saturday 29th October 2022. Cllr's Hornsey, Pearson and Swinburne will be meeting at the village hall at 10.00am for this – all are welcome to join to help.
Action: Cllr Maxwell will be writing to Buckinghamshire Council about the drainage at the roundabout on the Buckingham end of the bypass as it keeps flooding when there is rain.

- Cllr Newman – Pond / Special Projects
Cllr Newman advised a meeting of the Tingewick Civil Charities trustees is being arranged shortly so that this year's recipients can be confirmed and monies granted before Christmas.

The Pond Committee is now a team of eight residents, quotes are being obtained for works and a go-fund-me style fundraising campaign is being set up.

Cllr Newman requested funding from the PC to cover initial costs up to £250.

Proposed: Cllr Newman Seconded: Cllr Lightfoot APPROVED

- Cllr Pearson – Insurance and IT
Cllr Pearson has been liaising with the PC's insurance broker regards the annual renewal.
Proposed: Cllr Pearson Seconded: Cllr Lightfoot APPROVED.

097 Correspondence

- a) Filming Request in Little Tingewick.
A request has been received from ITV to film in Little Tingewick on 31-10-2022.
All Councillor's were in agreement.



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Action: Clerk to respond to the request advising of the PC's agreement.

b) Tree on cemetery border.

An email has been received from residents in a property bordering the cemetery about a dead tree on the property line.

Action: Cllr Lightfoot to contact Greensleeves to ask they inspect the area.

Action: Clerk to respond to the resident.

098 Insurance renewal

Discussed above under Item 96 – Councillor's Reports.

099 Pond Update

Discussed above under Item 96 – Councillor's Reports.

100 Tingewick Community Park Trust update (standing item)

Cllr Lightfoot advised that the Trust are still awaiting the spec and the drawings are being done.

101 Date of next Meeting:

The next Parish Council Meeting was confirmed for Wednesday 30th November 2022 at 7.30pm.