



TINGEWICK PARISH COUNCIL
27 The Maltings, Tingewick
Buckingham, Bucks
MK18 4LQ
07984 055185
clerk@tingewickparishcouncil.org.uk

**DRAFT Minutes of the meeting of Tingewick Parish Council, held in Tingewick Village Hall on
Wednesday 26th January 2022 at 7.30pm.**

Apologies: Cllr Patrick Fealey and Cllr Robin Stuchbury.

001 Declarations of Interest: None.

002 Minutes: To consider the approval of the minutes of the last meeting held 24-11-2021
Proposed: Cllr Newman Seconded: Cllr Hornsey APPROVED

OPEN FORUM: *There were no residents in attendance.*

003 Unitary Authority Councillor's Reports:

Cllr Caroline Cook attended and reported the following;

The potholes in Church Lane will be done.

The West Well Road sign has been chased as has the footpath behind the south east end of Main Street which is subsiding

Council budget – £100million to roads and pavement and there will be a new household recycling centre in the north of Buckinghamshire.

There is a Council Tax increase of 3.99% of which 2% is for adult social care. Unfortunately, there has been a reduction to the community board funding.

There is now a dedicated Town Council phone line for Parishes.

Operation Bridge protocol has been developed for in the event of the death of the Queen.

5th March 2022, there will be the first Buckingham Jobs and Apprenticeships Fair, in Chesham.

004 Matters Arising:

- *Item 679 Annual Return: To Approve Annual Governance Statements*
- *Item 680 Annual Return: To Approve Accounting Statements*

Clerk advised the review is now in progress as the issues with HSBC have been resolved and online banking is again functioning.

Clerk advised that she is liaising with the external auditor because of delay and the accounts should be ready by the next meeting.

- *Item 739: Councillors Reports – Roads*

Action: Clerk to write to the residents at 15 Stowe View to request they cut the hedge back further to clear the footpath.

Completed; item to be removed from the agenda.

- *Item 750: Councillors Reports – Roads / Footpaths & Footways / Street Furniture*

Action: Clerk to draft a letter to be sent to the Site Manager of the Field Close development to request that all lorries turn right at the bottom of Stockleys Lane and not turn left to drive the length of Main Street when exiting the village.

Completed; item to be removed from the agenda.

Action: Cllr Maxwell will ask Buckinghamshire Council again if he and Cllr Lightfoot can meet with someone in person to discuss the request to fit the flashing school lights to the existing post in the pinch-point outside the village shop.



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Cllr Maxwell advised that he received a response from the Street Lighting Manager for Buckinghamshire Council, Ian Fraser-Fox, who insists that the PC follow the processes laid down in the "Guide to Additions in Street Lighting Columns" which Cllr Maxwell feels are complex. The Councillors discussed other possible locations to site the flashing lights but it was agreed that other locations are too far away from the school zone or not visible enough from Main Street. Cllr Hornsey suggested contacting our local Councillors to see if they can help.

Action: Cllr Lightfoot to raise with our County Councillors.

Action: Clerk to order a new dog poo bin for the bottom of Church Lane, to replace the one that was damaged.

Clerk advised this has been ordered, but there is an 8-10 week wait.

- *Item 750: Councillors Reports – Social Media*

Action: Cllr Boyle and Cllr Lightfoot to meet in the new year to add/edit the picture galleries on the PC website. Cllr Lightfoot would also like to add links to the Bucks Council website for the locations of bins in the village.

Cllr Lightfoot and Cllr Boyle are meeting on Saturday 5th Feb to update the website.

- *Item 751: Correspondence – Field Close building works and parking*

Action: Cllr Lightfoot to contact Joe Houston at Bucks Council about the Section 106 funds from the development.

Cllr Lightfoot advised that the funding application process has been started.

- *Item 752: Tingewick Community Park Trust Update*

Action: Cllr Lightfoot has passed on Mr Les Ashby's of Tingewick FC contact details and Clerk to draft a letter of thanks for the donation made by the football club to the Chapel repair fund.

This was raised from a coffee and bacon sandwich sale at the Saturday game.

Completed; item to be removed from the agenda.

Action: Clerk to draft a letter to the Fenemore family to thank them for the donation.

Completed; item to be removed from the agenda.

- *Item 753: Play Around the Parishes 2022*

Action: Clerk to complete the booking form.

Action: Clerk to contact Les Ashby to see if Tingewick Football Club would like to join the event and host a penalty shoot-out like they did at the Summer Event 2021.

Clerk advised a session has been booked for the morning of Tuesday 9th August 2022.

More information and advertising will be available closer to the date.

- *Item 754: Parish Councillor Vacancy*

*Action: Clerk to contact Bucks Council **again** about number of councillors Tingewick can have.*

Clerk advised that the Council was contacted again, still awaiting response.

005 Planning

There were no planning applications to discuss.

006 Accounts

To consider the list of payments as presented to the meeting.



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Proposed: Cllr Hornsey

Seconded: Cllr Newman

APPROVED

To consider the budget and precept request for 2022/23

Proposed: Cllr Maxwell

Seconded: Cllr Swinburne

APPROVED

007 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting / Defibrillator

There is a new Street Lighting Maintenance company in place since the last company ceased trading at the end of 2021. The new company is Forde and McHugh based in Newport Pagnall MK. They have been instructed by PC to complete a full inventory as requested by Western Power.

All is in order with the defibrillator.

- Cllr Hornsey – Planning / Chapel

There has been only one planning application in the period since the last meeting.

Cllr Lightfoot shared quotes that have been received for the Chapel repairs; all Councillors agreed to proceed with the two local contractors. One will be for the stonework and the other for the stained glass and leaded light work.

Action: Cllr Lightfoot to contact the chosen contractors to advise them to commence repair work as soon as their diaries allow. Quotes have also been requested for 2 window grilles to protect the glasswork in the future.

Councillor Hornsey will action the repair in the spring the 2 benches awaiting attention. One outside the chapel at the cemetery and the other from Tingewick Woods that was vandalised last Autumn.

- Cllr Swinburne – Cemetery / Pond / Playgrounds (Rec. & Main St)

We are advised that the contractor who removed the trees at the cemetery is still to come back with suggestions for replacement trees.

The removal of the pond reeds will need to be done in the spring when the weather is warmer as the contractor will need to get into the pond to do this manually. This will avoid damaging the pond liner which using a digger may cause.

- Cllr Maxwell – Roads / Footpaths & Footways / Street Furniture

The Fix my Street website has been improved; there is a better map and a colour scheme for items in-progress, completed etc.

Potholes on West Well have been reported, a request has been made for a litter clean on the roads in to the village, fly-tipping has been reported and the missing bollards opposite the post office and on Sandpit Hill have been re-reported.

- Cllr Newman – Special Projects

There has been good progress with the Queens Platinum Jubilee event planned for Sunday 5th June. A jubilee committee has been formed and is meeting again next week. Cllr Newman will report back at the next PC meeting with more information.



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- Cllr Boyle – Social Media
Nothing new to report.

008 Correspondence

- a) The Editor of the Tingewick News contacted the PC about the meeting minutes not being submitted to the magazine recently. She was concerned readers will think this is an omission on her part. Cllr Lightfoot explained that as there is not enough time to get the minutes out in time for the magazines deadline. This is due to the PC meetings having been moved to the last Wednesday of the month.

Councillors discussed whether we should continue submitting the minutes to Tingewick News as they would be published up to six weeks later and could be old news.

Tingewick News is only available online now, but a copy is printed and posted each month in the PC Noticeboard along with the months current minutes. The PC meeting minutes are also published online on the PC website therefore it was agreed that they will no longer be submitted to Tingewick News.

Should any village resident require a copy of the minutes please contact the Parish Clerk

Action: Cllr Lightfoot to write to the Editor of the Tingewick News to explain the PC's decision and to submit a piece for the magazine to explain this to the readers. The Clerk will also add this to the PC website and Facebook page.

- b) A resident of Tingewick Park has queried why the estate still does not have Salt Bins. Clerk advised that salt bins have been requested but we were informed by Transport for Bucks that they cannot be provided until the estate has been official adopted by Bucks Council which is out of PC control.

009 Tingewick Community Park Trust update (standing item)

The Trust has been advised they have been awarded the grant they applied for from Buckingham and Villages Community Board. £32,000 towards the £65,000 cost for additional footpath that needs to be completed up Water Stratford Road.

Cllr Lightfoot has been in touch with the architect to check that as the last condition is now being signed off from planning permission, can the construction of the new MUGA now start or do we have to wait until the footpath is complete.

A new Trustee team is now in place, Alistair Fenemore has taken over his father Richards position and another trustee retired due ill health.

The Trust is in the process of registering for Gift Aid.

010 Date of next Meeting:

The next Parish Council Meeting was confirmed for Wednesday 23rd February 2022 at 7.30pm.

Meeting Closed: 21:40