

Tingewick Parish Council Minutes of Meeting

Tuesday 6 December 2022 10 am

Minutes of an ExtraOrdinary Parish Meeting of Tingewick Parish Council held in The Village Hall Tuesday 6 December 2022 10am

Present: Cllrs T Lightfoot (Chair), M Hornsey, J Newman, E Maxwell, R Pearson

Locum Clerk: Ruth Millard

Members of the Public: Brian Fludgate (Internal Auditor)

113/22 Apologies: to receive and accept any apologies.

None given

114/22 Declarations of Interest:

Members are invited to declare pecuniary and other interests in items on the agenda as required by Tingewick Parish Council Code of Conduct for Members and by the localism Act 2011.

None given.

115/22 Minutes: The Members considered and approved the minutes as a true account of the meeting held 30 November 2022. The Chairman signed the minutes.

OPEN FORUM: Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. The time allocated is at the discretion of the Chair. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; when required, brief notes will be appended to the minutes as an aide memoire.

No members of the public present

116/22 Annual Governance and Accountability Return 2021/22

- a. Members had received and note the Internal Auditors Report circulated to them before the meeting.
- b. Members completed and formally approve Section 1, Annual Governance Statements for;
 - (i.) 2019/20,
 - (ii.) 2020/21,
 - (iii.) 2021/22.

M Hornsey Vice Chair signed the statements and T Lightfoot signed the statements in her role as RFO.

- c. Members approved Section 2, Accounting Statements 2021/22. M Hornsey Vice Chair signed the statements and T Lightfoot signed the statements in her role as RFO
- d. Members agreed the Bank Reconciliation 31 March 2022
- e. Members agreed the explanation of variances and 'high' reserves, which will be associated with Section 1 & Section 2 of the AGAR
- f. Members agreed the Asset Register stands at £13,657. This document is in the process of being reviewed and will be RESTATED if necessary.

117/22 Finances

- a. Members discussed the Budget figures for 2023/24, to be finalised and agreed at the January meeting.
- b. To agree the Precept for 2023/24. This item is deferred until the January meeting

118/22 Date, time and venue of the next meeting.

General Meeting - Wednesday 25 January 2022, 7.30 pm, Tingewick Village Hall.

The meeting closed at 11.20am.

Chair Signature

Date.....

Minutes prepared by Ruth Millard 07/12/2022

DRAFT