



TINGEWICK PARISH COUNCIL

27 The Maltings, Tingewick

Buckingham, Bucks

MK18 4LQ

07984 055185

clerk@tingewickparishcouncil.org.uk

DRAFT Minutes of the Meeting of Tingewick Parish Council
held in Tingewick Village Hall on Thursday 24th November 2021 at 7.30pm.

Apologies: Cllr Pat Swinburne, Cllr Caroline Cornell, Cllr Patrick Fealey and Cllr Robin Stuchbury.

744 Declarations of Interest: None.

745 Minutes: To consider the approval of the minutes of the last meeting held 27-10-2021

Proposed: Cllr Hornsey Seconded: Cllr Maxwell **APPROVED**

Cllr Lightfoot noted that there has been a bit of drift on agendas and minutes being produced in a timely manner and wishes for it to be minuted that the Clerk will produce agendas one-week prior to and minutes one-week post each PC Meeting.

OPEN FORUM: *There were no residents in attendance.*

746 Unitary Authority Councillor's Reports: There were no councillors in attendance.

747 Matters Arising:

- *Item 615 – Tree Planting Project.*

Clerk advised prior to the meeting that the Cultivation Licence application has been submitted and the licence fee paid. We await response from Buckinghamshire Council.

Cllr Lightfoot and Cllr Stuchbury have been chasing the licence with the Council.

Clerk advised that information regarding when the licence was applied for and fee paid has been provided to the Streetworks Team. To be discussed further at the next meeting.

Cllr Lightfoot advised that she is still chasing the licence but has had to postpone the tree planting until next year due to the delay.

Action: item to be removed from the agenda and Cllr Lightfoot to report back if/when any progress is made.

- *Item 679 Annual Return: To Approve Annual Governance Statements*

- *Item 680 Annual Return: To Approve Accounting Statements*

Clerk advised prior to the meeting that there are still issues with HSBC and having online access to the accounts. In the process of trying to update the account it has been raised that the PC do not have the correct type of accounts and a new mandate will need to be completed. Clerk confirmed that the mandate has been completed and returned to HSBC, however we are still awaiting a response from the bank.

Clerk advised that Cllr Lightfoot has been liaising with the bank.

Clerk advised the review is now in progress as the issues with HSBC have been resolved and online banking is again functioning.

- *Item 681 Councillors Reports: Playgrounds – The “sink hole” in the wet-pour ground surface of the school playground was reported again.*

Cllr Hornsey has provided photographs of the area in question to the clerk, at the request of Wickstead, however it is difficult to see the issue and a technician will need to attend.

Clerk advised Wickstead have been contacted but there has been difficulty arranging a site visit. The item was on the previous Playground Inspection Report but not graded as an immediate risk and will be checked again during the next annual Playground Inspection.



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Clerk confirmed the next annual inspection will be carried out in spring.

Action: item to be removed from the agenda until the inspection is done.

- *Item 691 Councillors Reports: Planning – Buckingham Neighbourhood Plan.*
Cllr Hornsey agreed with Cllr Stuchbury that the PC should explore the option of joining Buckingham on their Neighbourhood Plan.

Clerk advised that there has still been no response so she will chase the Town Clerk again.

There has been no response despite Clerk and Cllr Stuchbury chasing.

Action: item to be removed from the agenda until progress is made.

- *Item 703: Councillors Reports – Grass Cutting*
Cllr Lightfoot thinks it may be worth exploring devolving the service from Buckinghamshire Council and Tingewick taking over the works but this will need to be explored in more detail.
Action: Cllr Lightfoot to explore this with local parishes who have devolved services.
Cllr Lightfoot to email Cllr Stuchbury with details so he can assist.

Cllr Lightfoot advised that a reply was received from Buckinghamshire Council stating they are looking in to this and have put a request to their colleagues in Green Spaces as they are currently updating the legacy devolution arrangement; Highways Localities are not taking on additional arrangements at this time but it will be raised at the next Devolution Board as an expression of interest.

Action: item to be removed from the agenda until progress is made.

- *Item 703: Councillors Reports – Special Projects*
Cllr Newman raised the speeding issue, as recently discussed on the Tingewick Life Facebook page; the PC is exploring the “20 is plenty” campaign as in Stewkley and around the country.
Prior to the meeting Cllr Lightfoot distributed information to the Council regards the signage and pricing.

Cllr Lightfoot advised that following the design being agreed by the PC, 100 bin-stickers have been ordered and the campaign will be launched in January 2022.

- *Item 739: Councillors Reports – Roads*
The residents at 15 Stowe View have cut back their hedge to clear the footpath but this needs to be cut back further. Action: Clerk to write to the residents.

Clerk advised this had not yet been done.

Action: Clerk to complete this letter.

748 Planning

There were no planning applications to discuss.

749 Accounts

To consider the list of payments as presented to the meeting.

Proposed: Cllr Lightfoot Seconded: Cllr Hornsey APPROVED

750 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.



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- Cllr Lightfoot – Street Lighting / Defibrillator

A light at the West Well Triangle is still on but is too costly for a single call out, this will be reported with another job in the near future.

A mammoth inventory of all lights in the village was received from Western Power; Cllr Lightfoot has asked Aylesbury Mains for support with confirming all of the information.

- Cllr Hornsey – Planning / Chapel

It was commented on that there do not see to have been any new applications for some time.

Clerk checked the online portal and confirmed there are no new applications.

- Cllr Swinburne – Cemetery / Pond / Playgrounds (Rec. & Main St)

Not in attendance.

Cllr Lightfoot commented that the cemetery is looking nice and that she is waiting to hear from the contractor who cut the trees down regards their suggestions for what to plant in that area.

That same contractor will be clearing channel of reeds at the pond in the near future also.

- Cllr Maxwell – Roads / Footpaths & Footways / Street Furniture

Action: Clerk to draft a letter to be sent to the Site Manager of the Field Close development to request that all lorries turn right at the bottom of Stockleys Lane and not turn left to drive the length of Main Street when exiting the village.

A faulty lamp at the pond was reported to Bucks Council and has already been repaired.

The salt/grit bins have all been filled and are at about 75% capacity. The new bins look nice.

A request has been submitted to Bucks Council to fit the flashing school lights to the existing post in the pinch-point outside the village shop as it is powered. The Council want to carry out stress-tests on the post, which Cllr Maxwell feels is the them putting obstacles in the way.

Action: Cllr Maxwell will ask again if he and Cllr Lightfoot can meet with someone in person to discuss the request.

Cllr Lightfoot advised that she reported on Fix My Street the road sign on West Well Close that was damaged when it was reversed into by a car.

Action: Clerk to order a new dog poo bin for the bottom of Church Lane, to replace the one that was damaged.

- Cllr Newman – Special Projects

Not in attendance.

Cllr Lightfoot advised that the sub-committee met recently to organise the Christmas event, 4th Dec at 5.00pm for the lighting of the tree followed by mulled wine and mince pies.

- Cllr Boyle – Social Media

A poll has been posted on the Tingewick Life Facebook page to gauge interest around defibrillator training.

Action: Cllr Boyle and Cllr Lightfoot to meet in the new year to add/edit the picture galleries on the PC website. Cllr Lightfoot would also like to add links to the Bucks Council website for the locations of bins in the village.

751 Correspondence

Field Close building works and parking



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Action: any complaints received about the traffic issues caused by the building works, to be forwarded to the Site Manager.

Action: Cllr Lightfoot to contact Joe Houston at Bucks Council about the Section 106 funds from the development.

752 Tingewick Community Park Trust Update (standing item)

Les Busby from the Tingewick Football Club held a fundraiser recently and has donated the proceeds to go towards the Chapel repairs.

Action: Cllr Lightfoot to pass on Mr Busby's contact details and Clerk to draft a letter of thanks.

Humphreys Funeral Directors have sent to the Trust, funds raised at Cllr Fenemore's funeral, as per the families request.

Action: Clerk to draft a letter to the Fenemore family to thank them for the donation.

The grant application for £32,500 (half the cost of the new footpath) is on the agenda for the Counties Board; it had disappeared from the list and when Cllr Lightfoot queried this, she was told there is a cap on the amount that could be requested so it had to go to the next level. The closing date for the application is 30th Nov.

753 Play Around the Parishes 2022

All present agreed to book PATP for summer 2022.

Action: Clerk to complete the booking form.

Action: Clerk to contact Mr Busby to see if Tingewick Football Club would like to join the event and host a penalty shoot-out like they did at the Summer Event 2021.

754 Parish Councillor Vacancy

It was agreed that the PC will advertise the vacancy in the new year.

Action: Clerk to contact Bucks Council again about number of councillors Tingewick can have.

755 Date of next Meeting:

The next Parish Council Meeting was confirmed for Wednesday 26th January 2022 at 7.30pm.

Meeting closed: 21:25