



TINGEWICK PARISH COUNCIL  
27 The Maltings, Tingewick  
Buckingham, Bucks  
MK18 4LQ  
07984 055185

clerk@tingewickparishcouncil.org.uk

**DRAFT Minutes of the meeting of Tingewick Parish Council**  
held in Tingewick Village Hall on Thursday 1<sup>st</sup> July 2021 at 7.30pm.

**Apologies:** Parish Clerk Samantha Chandler, Cllr Martyn Boyle and Cllr Patrick Fealey.

**697 Declarations of Interest:** None

**698 Minutes:** To consider the approval of the minutes of the last meeting held 03-06-2021.  
Proposed: Cllr Hornsey                      Seconded: Cllr Newman                      **APPROVED**

**OPEN FORUM:** *There were no residents in attendance.*

**699 Unitary Authority Councillor's Reports:**

Cllr Stuchbury reported that the planning application for Field Close was approved in 2017 and amended in 2018 despite the PC and residents objecting to it. Tree Preservation Orders (TPO) are to be placed on specific trees and we should ensure these remain. Working Hours Schedule and traffic management information were missing from the planning agreement and their details have been requested.

Cllr Stuchbury is currently liaising on finances with the various services he represents.

Cllr Stuchbury advised that consultation on the new cemetery is taking place which may be of interest to us. There will also be a designated area for allotments at this site which may be of interest to Tingewick residents as our cemetery is nearly at capacity.

Cllr Stuchbury reported that consultation is to take place on changes to the application of 420 new housing on Osian Way in Buckingham.

**700 Matters Arising:**

- *Item 615 – Tree Planting Project.*

Clerk advised prior to the meeting that the application has been submitted and the licence fee paid. We await response from Buckinghamshire Council.

- *Item 635 Councillors Reports: Village Duck Pond.*

*Cllr Lightfoot advised that she met with the Flood Management Team from Buckinghamshire Council; they recommended partially clearing the reeds in front of the water outlet pipe.*

A working party will be meeting on Saturday 24<sup>th</sup> July 2021 to clear the reeds.

- *Item 648 Councillors Reports: Street Lighting*

*Three lights being replaced; Cnr West Well & Back Lane / Old Bakery / inside West Well Close. The contractor was unable to access the one outside the Old Bakery due to parked cars so this will need to be rebooked with advance notice given to request cars do not park there.*

*The post on West Well Lane needs a piece cutting out as it is dangerous, which will need to be done by Western Power.*

*The one on West Well Close was condemned by Aylesbury Mains so Western Power have disconnected it; a new post has gone up next to the old one and is just waiting for Western Power to connect to the new one and then the old one will be taken away.*

Cllr Lightfoot confirmed that all three lights have been replaced and the old post removed from West Well Close.



- *Item 648 Councillors Reports: Footpaths – Gorrell Lane side banks.*

*The PC unanimously agreed that we cannot wait until that happens and will engage with CJM to carry out the works they have quoted for, to make the lane safe.*

Cllr Hornsey advised that he confirmed with CJM that the PC accepted the quote; we are now awaiting a date for the works to be carried out.

- *Item 648 Councillors Reports: Footpaths – Broken gate at junction of Tin22, 23, 24 and 25*

*Cllr Hornsey advised that he has done a temporary repair but it needs a new gate post.*

Cllr Fenemore confirmed that the gate has been repaired.

- *Open Forum, April 2021 – Basketball hoop at the rec ground.*

*Cllr Hornsey advised that bolts holding the back board up need to be cut off and it is a two-person job; this will be done in approximately one month; is not urgent and is not unsafe.*

Cllr Hornsey confirmed this has been completed.

- *Item 679 Annual Return: To Approve Annual Governance Statements*

*To carry over to the next meeting for approval.*

Clerk advised prior to the meeting that there are still issues with HSBC and having online access to the accounts. In the process of trying to update the account it has been raised that the PC do not have the correct type of accounts and a new mandate will need to be completed.

Clerk proposed increasing the named signatories from three to four.

Proposed: Cllr Lightfoot

Seconded: Cllr Hornsey

APPROVED.

**Action: Clerk to complete the mandate and return to HSBC.**

- *Item 680 Annual Return: To Approve Accounting Statements*

*To carry over to the next meeting for approval.*

See comments on Item 679.

- *Item 681 Councillors Reports: Playgrounds – The “sink hole” in the wet-pour ground surface of the school playground was reported again.*

*Clerk advised that Wickstead have been contacted and requested to visit.*

Cllr Hornsey has provided photographs of the area in question to the clerk, at the request of Wickstead, however it is difficult to see the issue and a technician will need to attend.

**Action: Clerk to follow up with Wickstead.**

- *Item 682 Correspondence: Rec Ground Toilet Block*

*Cllr Hornsey proposed restoring the existing toilet block for future use, which was felt to be a good idea by all present.*

*Action: Cllr Hornsey to cost the equipment needed and outline the works involved for restoring the toilet block.*

Cllr Hornsey confirmed the Gents toilets have been done and the Ladies will be done shortly.

- *Item 691 Councillors Reports: Planning – Buckingham Neighbourhood Plan.*

*Cllr Hornsey agreed with Cllr Stuchbury that the PC should explore the option of joining Buckingham on their Neighbourhood Plan.*



TINGEWICK PARISH COUNCIL  
27 The Maltings, Tingewick  
Buckingham, Bucks  
MK18 4LQ  
07984 055185

clerk@tingewickparishcouncil.org.uk

Clerk reported prior to the meeting that the Buckingham Town Clerk has been contacted and a response is awaited.

- *Item 694: Poppies*

*The PC agreed to purchase Poppies from the British Legion to decorate Main Street in November.*

Cllr Lightfoot confirmed the poppies are 18 inches wide and can be tied on lampposts and other poles / railings. We will obtain 36 at a cost of £3.00 each (total £108)

Proposed: Cllr Lightfoot                      Seconded: Cllr Newman                      APPROVED.

## 701 Planning

## 702 Accounts

To consider the list of payments as presented to the meeting.

Clerk provided the transaction list prior to the meeting.

Proposed: Cllr Hornsey                      Seconded: Cllr Newman                      APPROVED

## 703 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting / Defibrillator

There is a Portal for Parishes with information about the grass cutting schedules, however when access was finally gained, the dates related to the 2020/21 schedule.

Cllr Lightfoot thinks it may be worth exploring devolving the service from Buckinghamshire Council and Tingewick taking over the works but this will need to be explored in more detail.

**Action: Cllr Lightfoot will continue to chase Buckinghamshire Council about both the dates for the grass cutting and for information about devolving the service.**

- Cllr Hornsey – Planning / Chapel

Nothing new to report.

- Cllr Swinburne – Cemetery / Pond / Playgrounds (Rec. & Main St)

**Action: Clerk will be asked to check on land ownership as our cemetery is nearly full and the new one in Buckingham will not be open to reserving plots.**

**Action: Clerk to forward correspondence from Oxford Diocese to Cllr Stuchbury.**

**Action: Clerk to calculate exactly how many plots remain and inform our residents that places are limited.**

- Cllr Fenemore – Recreation Ground

Nothing new to report.

- Cllr Maxwell – Roads / Footpaths & Footways / Street Furniture

Buckinghamshire Council have agreed to repair the sign at the Finmere end of the bypass that was reported when damaged.



TINGEWICK PARISH COUNCIL  
27 The Maltings, Tingewick  
Buckingham, Bucks  
MK18 4LQ

07984 055185

[clerk@tingewickparishcouncil.org.uk](mailto:clerk@tingewickparishcouncil.org.uk)

Cllr Maxwell will liaise with a resident about the stiles and footpaths to the south of the bypass that were reported to have issues.

The one at the Buckingham end has been reported and we await response.

The PC is aware that not all residents have internet access or may be unable to use the "Fix my Street" website; if anyone has any maintenance issues they wish to report, these things can be reported to the Parish Council directly and we will follow them up on your behalf.

- Cllr Newman – Special Projects

Cllr Newman tabled a copy of the proposals for the Village Summer Event on Sunday 29<sup>th</sup> August 2021. A meeting to arrange the setting up was agreed for Tuesday 13<sup>th</sup> July 2021 at 7.30pm in the Village Hall.

Tingewick Civil Charities; awaiting response from HSBC following the submission of a new mandate for the bank accounts, once this is accepted the accounts will need to be consolidated.

Cllr Newman raised the speeding issue, as recently discussed on the Tingewick Life Facebook page; the PC is exploring the "20 is plenty" campaign as in Stewkley and around the country.

Cllr Lightfoot agreed to speak to Dadford regards their "red roads" and raised junctions that have been completed; to find out how and by whom they were installed.

The PC are trying to establish methods of controlling speeding through the village.

- Cllr Boyle – Social Media

Not in attendance.

## **704 Correspondence**

Cllr Lightfoot read a letter from a resident to whom she has responded.

The matter of the grass cutting at the cemetery was raised, Cllr Lightfoot explained that the ride-on mower has been broken and in for repair and the weather had been quite wet which makes cutting the grass difficult but that the PC's contractor is aware and it will all be done as soon as possible.

The Womens Institute bench at the cemetery was reported to be in need of repair and oiling, which will be done by Cllr Hornsey.

The contractor who cut back the trees at the cemetery will be meeting with Cllr Lightfoot again to discuss the next phase of the works, for reshaping the trees, which should be happening around October as originally planned.

The letter reported a sale of patchwork quilts, cushions and other items on behalf of the NHS on 11<sup>th</sup> September 2021 in the Village Hall.

## **705 Tingewick Community Park Trust Update (standing item)**

Still working on the final conditions for the footpath on Water Stratford hill to be signed off.

A meeting is being held on 20<sup>th</sup> June with the Buckingham and Villages Community Board regarding a grant application submitted last year.

## **706 Date of next Meeting:**

The next Parish Council Meeting was rescheduled for Thursday 29<sup>th</sup> July 2021 at 7.30pm.