

DRAFT Minutes of the Meeting of Tingewick Parish Council held on Thursday 5th September 2019 at 7.30pm.

Members of the public in attendance: 6

Apologies: Cllr Patrick Fealey and Cllr Andrew MacGarvey.

418 Declarations of Interest: None.

419 Minutes: To consider the approval of the minutes of the last meeting held on 01-08-2019.

Proposed: Cllr Swinburne Seconded: Cllr Fenemore APPROVED.

OPEN FORUM

A resident from Folly Cottage on Strangers Lane advised that residents from Jasmine Cottage and Odd Cottage are also involved; the area to the frontage of the properties is adopted land, the residents are working with BCC Highways department to un-adopt the area so the residents can take adverse possession of the land, eventually having it under their ownership.

BCC have said they won't oppose it, they have just asked the residents to cover all the legal fees.

The resident explained that he is here, fundamentally just to advise the PC of the situation as the proposal may come across the PC's way at some point in the process.

Mr McAlister introduced himself as the son of Mrs McAlister who lives at Number 3 Buckingham Street.

Cllr Lightfoot summarised; the PC was informed that the land at the site of the proposed bus shelter at the Buckingham end of Main Street belongs to BCC as adopted highway, however when residents were notified of the scheduled works, Mrs McAlister contacted the PC to state that she owns the land behind her rear fence.

Mc McAlister explained that his mother was unable to attend the meeting so he was here to share her views;

Mrs McAlister believes there was a lack of courtesy and communication regarding the location of the shelter.

Mrs McAlister believes there is a safety risk for children using the shelter in such a dangerous spot stating that parents wait up Church Lane in the mornings. It is narrow and there are almost always cars parked opposite on Main Street.

Mrs McAlister would like to request a risk and safety assessment is carried out.

Mrs McAlister has maintained the land over quite a few years, at a cost.

Mrs McAlister does not feel the bus stop is used by many residents.

Cllr Lightfoot responded that apart from appearing in the Tingewick & District News for a number of months, two letters were hand-delivered to Buckingham and Main Street residents who would be affected by the installation works, these letters were not personally addressed as the PC simply does not have the occupant information for every property.

The PC did explore the possibility of placing the shelter closer to the corner of Church Lane but felt this may impede the vision splay for motorists exiting Church Lane.

The BCC representatives who attended the site previously to ascertain it's viability for a shelter carried out a risk assessment before permission was granted.

Representatives from BCC will be returning next week to re-check and measure the area to ascertain if the bus shelter will fit without encroaching onto Mrs McAlister's land.

Cllr Maxwell added that there are other buses that stop there, for transport users, not just school buses.

Mr S Kopich supported Mr McAlister's claim and gave an example of when a motorist turned out of Church Lane when he was approaching from the Buckingham end of Main Street and they nearly collided, he believes that if anyone had been standing at a bus shelter at the time, they may have been harmed.

Cllr Lightfoot reminded that the pinch point will also be moving soon.

Mr Kopich feels this will not affect the problem as it is the vans parked on the opposite side of the road that cause the issue.

Mrs Kopich stated that she has seen children standing at the bus stop and she feels that a shelter will be helpful for them.

Mr McAlister asked if any parents had given their views on the shelter.

Cllr Lightfoot responded that they have not but that the PC will request parents share their views both through the Tingewick & District News and on social media.

Cllr Lightfoot added that once the BCC representatives have attended again, that she will write to Mrs McAlister personally to advise on the outcome.

ITEM MOVED FROM "MATTERS ARISING" TO OPEN FORUM AS RESIDENTS INVOLVED ARE IN ATTENDANCE;

- *Item 356 – Councillors Reports, Cllr Newman: Gorrell Lane*

BCC taking responsibility for the footpath and will make the area safe.

TPC agreed to arrange the removal of several trees. Item to remain on the agenda for the September meeting where more information and dates for the work will be shared.

Action: Cllr Newman to instruct the chosen contractor.

Action: Clerk to contact BCC to see if they will assist / contribute.

Mr Kopich explained that he and his wife live at number 5 Gorrell Close, they received the letter from the PC about the works being done in October and are concerned if the trees are cut down completely that there the possibility of subsidence and because of the location of their home, they are most at risk. He noted that they have spent a considerable amount of time and money removing trees from their property.

Mrs Kopich added that three of the trees are about 50 years old. One of the Ash trees is dying but the other one next to it was estimated to be 50 years old when they moved into the property. They have previously consulted with arbour—culturalists who have advised that the trees would need to be removed in stages.

Cllr Newman advised that she will pass all of this information on to the contractor who are experts in this field and experienced with such situations.

Mr Kopich stated that he would like to be consulted for the timelines and stages of the works.

Cllr Newman assured that the contractors will be contacting each resident when arranging the timings of the works to arrange access etc.

Mr Kopich added that he would like to see proof of insurance and the exact coverage.

Cllr Newman advised that she will pass on this request to the contractor and that there is still plenty of time to look at the detail for the works.

Cllr Lightfoot added that BCC have agreed to pay for half the cost of the work.

420 County Councillor's Report

Cllr Clare advised that when the bypass was shut and traffic re-directed through the village, it was an absolute error; the person who ordered the work be done did not check on the route diversion which was a mistake. The PC received an apology for this, but it was after the fact.

The white lines on the A421 will be done soon. Cllr Clare stated that he is concerned the work was done quickly and the surface feels coarser than he is used to, while he doesn't think anything is wrong with it, he will still keep an eye on it. The Unitary Authority is pushing on with the council being awarded more money for over the next year which will ease some of the pressures for one year; he has already had extra money for roads.

Shadow Authority is now working. Unitary will bring through more savings with everyone working together very cooperatively. Soon resident will only have one place for all services.

Cllr Clare thanked Cllr Newman for all her work regarding Gorrell Lane; he thinks it will be a big improvement.

Cllr Lightfoot also thanked Cllr Newman and Cllr Newman thanked Cllr Hornsey for his help also.

Cllr Clare advised that the new roundabout at Tingewick Road is waiting for final signage to be installed – there had been a delay waiting for legal clearance. It was noted that the red plastic covering over a manhole has repeatedly fallen over; Cllr Clare advised if anyone spots this, to please let him know.

He added that there will be a safety audit in the near future for the road markings.

421 District Councillor's Report – Apologies received.

422 Matters Arising:

- *Open Forum – December 2018: Pinch-Point*

Per the original agreement, Bovis will be removing the pinch-point from its current location and moving it closer to the entrance of the Village. TPC agreed to alter the agreement for it to be removed and not replaced in the proposed new location. Cllr Newman raised the matter at the Tingewick Park Residents Association meeting to gain their views on whether the pinch-point should be moved or completely removed, as residents exiting Toll Gate Street will be affected.

Cllr Newman advised that the Tingewick Park residents do not want to lose the pinch point and would like it to stay in its current position. Cllr Newman is to remind the Residents that the pinch-point is either moving to the already designated position or being removed completely.

Action: Cllr Newman to gather and share Tingewick Park Residents' views with the PC.

Cllr Newman advised the Residents Association meeting is tomorrow and that she will report back following.

- *Item 373: TPC Banking and online transactions*

It was previously agreed that a new bank account be explored to enable electronic payments.

This has not yet been actioned due to not all the signatories being available to attend the bank.

Action: Clerk to make enquiries as to what type of account could be used.

Clerk advised that most bank accounts which allow online transactions are fee paying accounts at approximately £5 per month. The current accounts held by the PC are not fee paying.

Cllr Hornsey pointed out that cheques would no longer need to be posted.

The Clerk confirmed that this would negate most of the bank fees.

All those present agreed they were in favour of new accounts even if they are fee-paying.

Action: Signatories to arrange a date to attend the bank.

- *Item 391: Tingewick Park Street Lighting*

Email received from Bovis Homes Adoption Manager looking to progress the completion and adoption of the roads & footpaths.

Cllr MacGarvey has requested information from the Tingewick Park Management Company.

Cllr Lightfoot requested more information from Bovis to assist the decision-making process.

It was agreed that the increased cost for the street lighting supply and maintenance would come from the precept which will be set in December for the next fiscal year.

Action: Cllr Lightfoot to clarify with Bovis if the 3 or 4 new lights being erected on Main Street are included in the 23., that Bovis have informed the PC of.

- *Open Forum – August 2019: Mirror at junction of Stockleys Lane and Main Street*

Cllr Lightfoot advised that a suggestion had been made via the Tingewick Life Facebook page for a mirror to be placed at the junction of Main Street and Stockleys Lane and that the PC will be exploring this further.

Clerk advised that no responses have been received as yet from enquiries made.

Action: Clerk to follow up and continue to explore the cost and positioning for a Mirror.

- *Open Forum – August 2019: Growing wildflowers*

Cllr Lightfoot advised that a resident had provided information and advice about growing wildflowers and an organisation called Grow Wild UK, which is run in conjunction with Kew Gardens and the National Lottery, which the PC will explore with a plan to plant seed in the Autumn for blooms next Spring. Item to remain on the agenda for the September meeting.

It was agreed that the growing of wildflowers will start with church yard to see how it goes.

Action: Clerk to speak to Mrs Houghton-Brown regarding the church yard project.

- *Item 413 – Councillors Reports, Cllr Lightfoot: Defibrillator*

the green light on the defibrillator has not been flashing; the equipment itself is ok as the green flag is up. Heartbeat UK have recommended having an electrician check the RCD.

Action: Cllr Lightfoot to arrange for an electrician to check the RCD.

Cllr Lightfoot confirmed that this has been done and the defib is working fine.

- *Item 413 – Councillors Reports, Cllr Hornsey: Playground Repairs*

Action: Clerk to instruct the repair and pass on Cllr Hornsey's details as point of contact.

Cllr Hornsey advised that he is waiting for Wickstead to contact him with a date for the repairs to be done.

- *Item 413 – Councillors Reports, Cllr Fenemore: Drainage Holes*

There is an issue around the trial holes dug for the drainage survey.

Action: Cllr Fenemore to instruct the groundskeeper to level the holes.

Cllr Fenemore advised that this is yet to be done.

- *Item 413 – Councillors Reports, Cllr Newman: Buckingham Street footpath*

Cllr Hornsey advised that he was stopped in the street by a resident recently who reported that a lady was injured due to a fall in Buckingham Street caused by the uneven footpath surface.

Action: Clerk to report to BCC.

Clerk advised that this was reported but no action has been taken.

Action: Clerk to follow up with TfB, as well as Stockleys and West Well Lane.

A couple of emails have been received regarding the footpaths being overgrown.

Action: Cllr Newman to instruct the groundskeeper to clear the paths.

Action: Clerk to re-report the overgrown vegetation along the footpath from opposite Tingewick Park down to the roundabout.

Cllr Newman confirmed that all footpaths reported to the PC are being seen to by the groundskeeper.

- *Item 414 – Correspondence: Trees at Rec Ground*

AJB TreeCare took a look at the trees at the rec ground when they were quoting for Gorrell Lane and recommended the conifers be trimmed, this cost was added to their quote and agreed by all councillors present to be a reasonable amount. Action: Cllr Hornsey to instruct AJB TreeCare to carry out the works to the conifers.

Cllr Hornsey confirmed that the work has been done.

- *Item 414 – Correspondence: various*

The Clerk received a letter from a resident on The Maltings, who reported the following.

Cycle track very overgrown.

Side entrance off Main Street to Buckingham Street very overgrown.

Overhanging brambles in Wood Lane.

Surface of road in Buckingham Street

Action: Clerk to clarify which cycle track is being referred to.

Action: Cllr Newman to instruct groundskeeper to trim the path between Main and Buckingham Streets as well as the bramble in Wood Lane.

Action: Clerk to re-report Buckingham Street to BCC.

Cllr Hornsey advised that he cut back the vegetation along the footpath between Buckingham Street and Main Street. Clerk confirmed the road surface in Buckingham Street has been reported to BCC.

Action: Clerk to contact RedRow regarding the Wood Lane brambles and cycle track / bridleway.

- *Item 416: May Bank Holiday: VE Day*

The government has announced that the Early May Bank Holiday is being moved to Friday 8th May 2020. Cllr Newman suggested the PC host a community celebration. All present were in favour.

Action: Cllr Newman to explore further and item to remain on the agenda for updates.

Cllr Newman confirmed that a band has been booked as well as a dance group for performance / demonstration and the Historical Society has been asked to put together a quiz.

The Village Hall has been booked for the date.

423 Planning; None.

424 Accounts

To consider list of payments as presented to the meeting.

Proposed: Cllr Swinburne seconded: Cllr Fenemore APPROVED.

425 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting.

The light reported in Buckingham Street by a resident has now been fixed.

- Cllr Hornsey – Playgrounds, Footways and Street Furniture.

Cllr Hornsey has taken a photo of the hole in the pavement outside the shop and will send to Cllr Maxwell to report it.

- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects: Nothing new to report.
- Cllr Fenemore – Recreation Ground: Nothing new to report.

Cllr Hornsey advised that he has received quotes for the storage container at the rec ground.

He proposed a mid-range container priced at £1,067 plus VAT, including delivery fee.

Proposed; Cllr Hornsey Seconded: Cllr Newman APPROVED

Action: Cllr Hornsey to order the container and coordinate its delivery.

- Cllr Maxwell – Roads

Roads re-marked recently. Waiting for the sign toward bypass roundabout to be cleared / cut back.

- Cllr Newman – Footpaths and Pond: Nothing new to report.
- Cllr MacGarvey – Planning: Not in attendance.

426 Correspondence (standing item)

Community Emergency Plan Enquiry

Mr Shaw from BCC has sent some information through which has been distributed to all councillors. He also confirmed that he will attend the October meeting to discuss Community Emergency Planning.

427 Tingewick Community Park Trust Update (standing item)

Still awaiting Planning outcome.

Cllr's Lightfoot, Fenemore and Newman will all be attending a course on how to recruit volunteers.

New design plans drawn up for playground and skate park, as part of planning application.

428 Wood Lane – stile or gate

Cllr Fenemore advised that the road up Wood Lane is a public road.

Cllr lightfoot suggested putting a staggered gate on the other side of the bridge to allow AVDC to still maintain the bridge.

Action: Clerk to email BCC to determine exact designation of the lane.

Action: Cllr Hornsey to source prices for staggered gates, bollards or lockable post with a stile which will allow for vehicle access.

429 Tingewick Park dog bins

Cllr Newman advised that there are no dog bins in Tingewick Park, only one across the other side of Main Street. One resident has stated that they are willing to take it on and do a survey of how bad the problem is and then liaise with Keep Britain Tidy who have a campaign at the moment relating to this.

Action: Cllr Newman to ask this resident to submit a proposal to the PC for what he intends to do.

Action: Clerk to arrange / order another dog bin when Cllr Newman provides location information after speaking to the Tingewick Park residents.

430 Date of next Meeting: The next Parish Council Meeting is scheduled for Thursday 3rd October 2019 at 7.30pm.

Meeting closed: 21:53