

**DRAFT Minutes of the Meeting of Tingewick Parish Council  
held on Thursday 3<sup>rd</sup> October 2019 at 7.30pm.**

**Members of the Public in attendance:** 0

**Apologies:** Cllr Ed Maxwell, County Cllr Charlie Clare.

**431 Declarations of Interest:** None

**432 Minutes:** To consider the approval of the minutes of the last meeting held on 05-09-2019.  
Proposed: Cllr Swinburne      Seconded: Cllr Hornsey      APPROVED

**OPEN FORUM** - *No residents were in attendance.*

**433 County Councillor's Report** - Not in attendance.

**434 District Councillor's Report**

Cllr Fealey spoke of the selection process for a new MP and explained that John Bercow is standing down as Speaker but will stay on a MP until the end of his current term.

As part of the selection process for the Unitary Authority, Cllr Fealey has been recommended for this ward – there will be three candidates for this area.

The new sticky labels for the brown bins have been rolled out and so far nobody has reported not receiving theirs, AVDC feels this is the most efficient way of keeping track of who has paid their yearly fee and those who have not.

AVDC has been working on voting and making sure people are registered to vote and encourages residents to assist people who may need support with this.

There will be a team of people from AVDC going around to hoses to help those who need assistance, they will be officially identified with ID lanyards etc.

It is felt that AVDC need to embrace people getting on the electoral role.

The Unitary Authority is going ahead at a good pace.

Cllr Fealey is doing some work on Planning, looking at committees and levels of responsibility.

The Local Plan is going through, it is felt that boundaries have to be kept for planning.

Currently there are different committees who meet at different times and some have different pricing levels but there needs to be consistency.

The council will be losing some people, some senior people are using the opportunity to move on and overall there will be a reduction of senior managers.

The CEO has been appointed and the Unitary is now working on the next stage down.

Cllr Lightfoot asked if there were any updates regarding the state of Planning at the moment.

Cllr Fealey advised that is something being worked on but two planners are leaving next week. He explained that planners are in short supply nationally; AVDC are trying to recruit more via apprenticeships and other training opportunities.

He acknowledged that there is a backlog from the huge amount of work that is coming in.

Cllr Fealey advised that AVDC is now completely against the new Expressway and is opposing it completely. Regarding timelines, it is supposed to be coming up with routes for consultation early next year. The East-West Rail and HS2 meet at Calvert, AVDC oppose the expressway as the size is not known and with the package comes demand for one million homes, the road will be put in by Highways England and that number of homes would be one or two towns and will be done by the developers as more estates are built.

AVDC is opposing it completely with no suggested alternative.  
BCC also oppose it completely.

Cllr Lightfoot asked if Cllr Fealey had any information about the appeal lodged by the developer for the PIP for the land off Back Lane.

Cllr Fealey explained that if the decision is overruled, the developer will still need to do a formal planning application and the PC will have the opportunity to oppose it then.

Cllr Fealey advised that an appeal is being heard next week for a proposed development of 13 dwellings in a field off Radcliffe Road.

#### **435 Matters Arising:**

- *Open Forum – December 2018: Pinch-Point*

*Per the original agreement, Bovis will be removing the pinch-point from its current location and moving it closer to the entrance of the Village. TPC agreed to alter the agreement for it to be removed and not replaced in the proposed new location. Cllr Newman to raise the matter at the Tingewick Park Residents Association meeting to gain their views on whether the pinch-point should be moved or completely removed, as residents exiting Toll Gate Street will be most affected.*

The Tingewick Park Residents Association would like the pinch-point to be moved to the new location and not removed altogether however they recognise that this may cause issues for larger vehicles to manoeuvre through, particularly if the bypass is closed and diversions are in place through the village.

**Action: Clerk to contact Steve Essam from BCC again about the location and again request what would be required for a small roundabout instead at the junction of Toll Gate Street.**

- *Item 356 – Councillors Reports, Cllr Newman: Gorrell Lane*

*BCC taking responsibility for the footpath and will make the area safe.*

*TPC agreed to arrange the removal of several trees.*

*Mr Kopsch explained that he and his wife are concerned if the trees are cut down completely that there is the possibility of subsidence and because of the location of their home, they are most at risk. He noted that they have spent a considerable amount of time and money removing trees from their property. They have previously consulted with arbour—culturalists who have advised that the trees would need to be removed in stages.*

*Mr Kopsch stated that he would like to be consulted for the timelines and stages of the works.*

*Mr Kopsch added that he would like to see proof of insurance and the exact coverage.*

*Cllr Newman assured that the contractors will be contacting residents when arranging access etc. and she'll pass on the information provided and requests to the contractor.*

Cllr Newman advised that work has begun and most of the residents are happy. As some of the trees have been cleared, other areas requiring attention have been identified. A quote has been provided by the contractor to remove another dead ash tree and several other saplings at the back of number 2 Gorrell Close. The total is £750 +VAT.

It was noted that while the additional work was unfortunate that it would be best to have it done now while the contractors are here than risk it needing to be done urgently in future.

Proposed: Cllr Hornsey      Seconded: Cllr Lightfoot      Approved.

Cllr Newman advised that the contractors have explained that they are not officially qualified to comment on the possibility of subsidence but they have provided all the required insurance documentation to the PC. Cllr Newman attempted to meet with Mr and Mrs Kopsch but they were not home when she stopped by in the afternoon, when meeting with the contractor.

The Councillors discussed options for addressing Mr and Mrs Kopsch's concerns around the possibility of subsidence and the cost and logistics of having the tree closest to their property removed completely now or having the contractor cut the tree to around half its current height (to be confirmed by AJB) and then removed at a later date.

It was agreed that while the PC would like to help Mr and Mrs Kopsch, the cost of having the contractors return could not be justified when it has taken this much time and effort to coordinate the current works being done; however the PC would like to offer them the opportunity to do this themselves because of their intense concern for subsidence.

**Action: Clerk to contact Mr and Mrs Kopsch with the option for the tree to be removed completely now or cut by half now and left as-is, with the remaining half of the tree no longer being the responsibility of the PC.**

- *Item 373: TPC Banking and online transactions*

*It was previously agreed that a new bank account be explored to enable electronic payments.*

*Action: Signatories to arrange a date to attend the bank.*

Clerk advised that it may be possible to change the current PC accounts without needing to open new accounts, HSBC have sent some information about how this can be done and the Clerk is currently looking into it.

- *Item 391: Tingewick Park Street Lighting*

*Email received from Bovis Homes Adoption Manager looking to progress the completion and adoption of the roads & footpaths.*

*Cllr Lightfoot requested more information from Bovis to assist the decision-making process.*

*Action: Cllr Lightfoot to clarify with Bovis if the 3 or 4 new lights being erected on Main Street are included in the 23., that Bovis have informed the PC of.*

Cllr Lightfoot advised that she has not had a response to her query but will follow this up again.

- *Open Forum – August 2019: Mirror at junction of Stockleys Lane and Main Street*

*Cllr Lightfoot advised that a suggestion had been made via the Tingewick Life Facebook page for a mirror to be placed at the junction of Main Street and Stockleys Lane and that the PC will be exploring this further.*

**Action: Clerk to follow up and continue to explore the cost and positioning for a Mirror.**

- *Open Forum – August 2019: Growing wildflowers*

*Cllr Lightfoot advised that a resident had provided information and advice about growing wildflowers and an organisation called Grow Wild UK, which is run in conjunction with Kew Gardens and the National Lottery, it was agreed that the growing of wildflowers will start with church yard to see how it goes.*

Clerk advised that she has not yet managed to speak to Mrs Houghton-Brown about the church yard project but a seed packet had been received from Grow Wild UK but no other useful information or advice. Cllr Lightfoot suggested that the resident who initially provided the wildflower information may be of more help as they are quite knowledgeable about the topic.

Cllr Lightfoot suggested large tractor tyres to be placed at the entrances to the village to be used as planters. Cllr Fenemore advised that he can source the tyres.

It was unanimously agreed to start with the entrance at the Buckingham end of Main Street first to see how it goes.

**Action: Clerk to speak to Mrs Houghton-Brown regarding the church yard project.**

**Action: Cllrs Lightfoot and Fenemore to organise the planters for the village entrance.**

**Action: Cllr Lightfoot to follow up with the resident about the wildflowers.**

- *Item 413 – Councillors Reports, Cllr Hornsey: Playground Repairs*

*Cllr Hornsey advised that he is still waiting for Wickstead to contact him with a date for the repairs to be done.*

- *Item 413 – Councillors Reports, Cllr Fenemore: Drainage Holes*

*There is an issue around the trial holes dug for the drainage survey.*

*Action: Cllr Fenemore to instruct the groundskeeper to level the holes.*

Cllr Fenemore advised that this has been completed.

- *Item 413 – Councillors Reports, Cllr Newman: Buckingham Street footpath*

*Cllr Hornsey advised that he was stopped in the street by a resident recently who reported that a lady was injured due to a fall in Buckingham Street caused by the uneven footpath surface.*

*Clerk advised that this was reported but no action has been taken.*

*Action: Clerk to follow up with TfB, as well as Stockleys and West Well Lane.*

Clerk advised that a response was received from TfB claiming the footpath surface was reviewed and deemed to pose no obvious hazard.

Clerk has already re-reported the footpath and it is now awaiting further review.

**Action: Clerk to continue chasing.**

- *Item 414 – Correspondence: various*

*The Clerk received a letter from a resident on The Maltings, who reported overhanging brambles in Wood Lane.*

**Action: Clerk to contact RedRow regarding the Wood Lane brambles and cycle track / bridleway.**

- *Item 416: May Bank Holiday: VE Day*

*Early May Bank Holiday is being moved to Friday 8<sup>th</sup> May 2020. The PC agreed to host a community celebration. Village Hall, a band and dance group performance have been booked.*

Clerk proposed the forming of a PC Committee to organise the event who can meet when and where needed and report their progress to the PC.

This was unanimously agreed.

- *Bus Shelter.*

*The PC was informed that the land at the site of the proposed bus shelter at the Buckingham end of Main Street belongs to BCC as adopted highway, however when residents were notified of the scheduled works, Mrs McAlister contacted the PC to state that she owns the land behind her rear fence. Representatives from BCC will be returning next week to re-check and measure the area to ascertain if the bus shelter will fit without encroaching onto Mrs McAlister's land.*

Cllr Lightfoot advised that it was agreed between the PC, Mrs McAlister and the contractor to move the bus shelter down closer to the junction of Main Street and Church Lane.

The PC arranged for the hedges to be cut right back to the boundary of the properties on Buckingham Street that back onto Main Street, to reduce the obstruction to the vision splay.

These works have now been completed and residents have already been seen using the shelter.

- *Item 425 – Councillors' Reports, Cllr Hornsey: Storage Container for Rec Ground.*

*The PC unanimously approved a quote for a storage container at the rec ground.*

*Action: Cllr Hornsey to order the container and coordinate its delivery*

Cllr Hornsey advised that the container has been purchased and delivery will be arranged after the ground where it is to be sited has been prepared.

- *Item 426 – Correspondence: Community Emergency Plan*

*Mr Shaw from BCC has sent some information through which has been distributed to all councillors.*

Mr Shaw attended the meeting and explained the basic principles of Community Emergency Planning. He suggested starting with a basic plan which can be reviewed and grown if required.

He also suggested appointing an Emergency Committee to coordinate a response as a PC in the event of an emergency, identifying places where people can be temporarily placed in the event of houses being evacuated and identifying people in the area with skills that can be useful.

Cllr Lightfoot asked if any other Parish local plans could be viewed, as examples. Mr Shaw said he was not aware of any at this time but that he will contact those who do have Emergency Plans to see if they give permission for theirs to be shared.

Mr Shaw may possibly offer future seminars or workshops about Emergency Planning.

**Action: Clerk to re-send Emergency Planning information to the PC.**

- *Item 428: Wood Lane stile or gate*

*Cllr Lightfoot suggested putting a staggered gate on the other side of the bridge to allow AVDC to still maintain the bridge.*

*Action: Clerk to email BCC to determine exact designation of the lane.*

*Action: Cllr Hornsey to source prices for staggered gates, bollards or lockable post with a stile which will allow for vehicle access.*

Clerk advised that a map was received from BCC which clarified what Wood Lane is a road and bridleway.

Cllr Hornsey suggested that as the situation with the quad bikes has settled down for now, that this be put on hold. Should the issue arise again; the PC can then look at traffic calming measures.

All present were in agreement.

- **Item 429 – Tingewick Park Dog Bins**

*Cllr Newman advised that there are no dog bins in Tingewick Park, only one across the other side of Main Street. One resident has stated that they are willing to take it on and do a survey of how bad the problem is and then liaise with Keep Britain Tidy who have a campaign for this.*

*Action: Cllr Newman to ask this resident to submit a proposal to the PC for what he intends to do.*

*Action: Clerk to arrange / order another dog bin when Cllr Newman provides location information after speaking to the Tingewick Park residents.*

Cllr Newman advised that the information has been received from the Tingewick Park Resident.

All present agreed that the “fairy” campaign posters were preferable to the “watching you” posters which seemed slightly menacing, however there is a query about a statement “any bin will do”.

Cllr Lightfoot will ask the resident to get clarity on whether separate dog bins are actually needed.

It was noted that the cost for posters and stickers etc seemed quite high so Cllr Lightfoot would like the resident to get some information about the quality of the materials as well.

**Action: Cllr Lightfoot to liaise with the resident volunteer with the PC’s queries.**

#### **436 Planning**

##### **19/03323/APP – TINGEWICK, 29 Stockleys Lane**

Erection of Garage (amendment to Approval - 16/02385/APP) (retrospective)

No objection.

##### **19/02348/APP – TINGEWICK, 13 Stowe View**

Two storey side/rear extension and front porch.

No objection.

##### **19/03475/APP – TINGEWICK, Rosemundy Bungalow Sandpit Hill**

Proposed roof extension to main dwelling, two storey front extension and side attached carport with pitched roof.

No objection.

**Planning Inspectorate Ref:** APP/J0405/W/19/3236110

**Application Ref:** 18/03506/PIP **Appeal Ref:** 19/00064/REF

**Site Address:** Land At Back Lane Tingewick Buckinghamshire

**Proposal:** Permission in Principle - Redevelopment of the site to provide up to 9 dwellings and access roads including garages and hardstanding.

See comments above under Item 434, District Councillors Report.

#### **437 Accounts**

To consider list of payments as presented to the meeting.

Proposed: Cllr Swinburne      Seconded: Cllr Fenemore      Approved.

#### **438 Councillors’ Reports and Items for Future Agenda**

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting.

Nothing new to report.

- Cllr Hornsey – Playgrounds, Footways and Street Furniture.

Nothing new to report.

- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.

Nothing new to report

- Cllr Fenemore – Recreation Ground.

Nothing new to report.

- Cllr Maxwell – Roads

Cllr Maxwell submitted the following prior to the meeting as he is not in attendance.

Hole in pavement outside The Laurels on Main Street has been filled in.

Hole in pavement outside Eagle House near telegraph pole filled in.

Trees and bushes to the roundabout have been cut back by BCC.

Pavement repairs in West Well Lane moved to “In Progress” status on Fix My Street; so hopefully they will be mended soon.

- Cllr Newman – Footpaths and Pond

Rain has helped fill the pond so the algae situation has improved.

The old barley straw bale needs to be removed from the pond and the new one needs to be broken up to aid oxygenation – the Groundskeeper will be asked to do this.

- Cllr MacGarvey – Planning.

Nothing new to report.

#### **439 Correspondence** (standing item)

Cllr Hornsey received a call last night about four young males on push bikes, riding dangerously on Main Street in the dark with no lights on their bikes.

It has been noted that while this poses an obvious danger, as the identity of the young people is not known the PC is unable to do any more than raise the matter as somewhat of a public service announcement to ask parents to remind their children of the dangers.

Cllr Lightfoot advised that the Historical Society have requested photographs of the work carried out to the trees in Gorrell Lane to add to their collections.

All present agreed that this is a great idea.

**Action: Cllr Newman to provide pictures to the Historical Society.**

#### **440 Tingewick Community Park Trust Update** (standing item)

Still waiting for planning permission.

Quotes have been received for new play equipment and the MUGA and the Trust can just about do both with current funds, once the planning permission has come through.

#### **441 Tingewick 2020 calendar**

Entries for the calendar have been received throughout the year.

Clerk to provide the Councillors with all the photos entered.

The winning pictures will be chosen and the calendar template sent to the printer with the calendar being “launched” at the lighting of the tree and winners presented with their prizes.

#### **442 Play Around the Parishes 2020**

AVDC Community Team have provided a report about the 2019 events, detailing what activities were most popular throughout the county.

All present were in agreement that the PC should host an event again next year.

**Action: Clerk to forward the report to the Councillors**

**Action: Clerk to book session for the summer 2020.**

#### **443 Fete profits for disbursement**

As the Fete Committee have agreed to remain a PC Committee, it will be the responsibility of the PC to disburse the profits to local organisations.

Cubs have request £200 for equipment, which was unanimously agreed by all present.

**Action: Cllr Newman to advise Fete Committee Treasurer for cheque to be drawn.**

#### **444 Tingewick Park Border**

There is still not much clarity on which areas around the entrance of Tingewick Park and around the ditch / drainage area are the responsibility of the Management Company, BCC, AVDC or the PC.

BCC have said the area was devolved to PC responsibility but the PC has no record of this and has not maintained the area previously. AVDC believe the area to be the responsibility of BCC.

**Action: Cllr Newman to contact Cllr Charlie Clare to see if he can help.**

#### **445 Date of next Meeting:**

The next Parish Council Meeting is confirmed for Thursday 7<sup>th</sup> November 2019 at 7.30pm.

Meeting closed: 21:45