

**DRAFT Minutes of the Meeting of Tingewick Parish Council
held on Thursday 7th November 2019 at 7.30pm.**

Members of the public in attendance: 2

Apologies: Cllr Pat Swinburne, Cllr Andrew MacGarvey and District Cllr Patrick Fealey.

446 Declarations of Interest: None

447 Minutes: To consider the approval of the minutes of the last meeting held on 03-10-2019.

Proposed: Cllr Hornsey Seconded: Cllr Newman Approved.

OPEN FORUM

Mr and Mrs Kopsch wished to further discuss the trees in Gorrell Lane.

They advised that a branch had come down onto the roof of their shed but they do not believe any damage was caused. Mr Kopsch said he would send the PC a picture of the branch.

They questioned why AJB TreeCare's insurance information would not be shared.

Both Cllr Lightfoot and Cllr Newman stated it was due to the PC being the employer and there being no need for the information to be shared with individuals.

Mr and Mrs Kopsch again raised the issue of subsidence and clarified that it was the three live sycamore trees that they were worried would cause subsidence. They reiterated that they had spent thousands on removing overgrowth and cannot afford to do anymore.

Cllr Hornsey advised that when the three separate experts came out to the area to quote for the works, they all did so under the instruction that the PC will only be taking responsibility for anything that is posing a danger; it was agreed that the three ash trees would be removed along with some leylandii that were growing at a significant rate and the PC were advised they would cause a danger in the future as they were too close to property boundaries.

Mrs Kopsch explained that as far as she was concerned, conversations with the PC had always been about the large ash trees and the three sycamores.

Cllr Hornsey explained that the PC had only been looking at removing the ash trees and he believes this has been a case of miscommunication.

Mr Kopsch expressed his frustration that leylandii were removed for cosmetic reasons where he feels the sycamore near his property are a threat.

Mrs Kopsch added that they have been fighting with BCC since 200 about these trees.

Cllr Hornsey suggested meeting again with Mr and Mrs Kopsch and AJB TreeCare to be clear on the exact location being referenced and to gauge professional opinion on the danger posed.

Mr Kopsch agreed to send pictures to the clerk of the area and to meet with Cllr Hornsey on Saturday morning.

Item to remain on the agenda for the December meeting.

448 County Councillor's Report

Cllr Clare advised that BCC will do as much of the Gorrell Lane concrete slabs as possible to make it safe. Hoping by end of year – possibly early next year.

Cllr Clare has been made aware of a sewage-like smell at the top of Sandpit Hill when entering/exiting the village, just the other side of the painted gates.

Mrs Kopsch confirmed it has been that way for a couple months.

Cllr Clare advised that if anyone can direct him on where to check / look etc and if there is anything he can do to help, he will.

Cllr Clare has been contacted by a resident regarding parking on Stowe View. Unfortunately, parking is an issue almost everywhere, so he would like to work out if it is more significant on Stowe View than elsewhere and will speak with residents about it.

Cllr Clare advised that there will be night work on the A421 (joint sealing on roundabouts) at the end of this week or next week but he will let everyone know when a date is confirmed.

The new roundabout at Tingewick Road has not been finished yet due to delays with signage. When that signage does go up a safety audit will be done re; the line markings.

Cllr Maxwell noted that he had seen fly tipping near the gate on the south side of the roundabout.

Cllr Clare said that if anyone notices this to please let him know.

Yesterday Cllr Clare went to the last select committee meeting; the County Council is winding down, shadow council now view to unitary. Seems to be going smoothly.

Lastly, Greg Smith, conservative candidate for Buckingham; he has been canvassing, meeting residents. All candidates have been announced. We now have full vote.

449 District Councillor's Report – Not in attendance.

450 Matters Arising:

- *Open Forum – December 2018: Pinch-Point*

Per the original agreement, Bovis will be removing the pinch-point from its current location and moving it closer to the entrance of the Village. TPC agreed to alter the agreement for it to be removed and not replaced in the proposed new location. The Tingewick Park Residents Association would like the pinch-pint to be moved to the new location and not removed altogether however they recognise that this may cause issues for larger vehicles to manoeuvre through, particularly if the bypass is closed and diversions are in place through the village.

Action: Clerk to contact Steve Essam from BCC again about the location and again request what would be required for a small roundabout instead at the junction of Toll Gate Street.

Clerk advised that Mr Essam has not responded, nor has his manager.

Action: Clerk to chase again and copy in Cllr Clare for help.

- *Item 356 – Councillors Reports, Cllr Newman: Gorrell Lane*

TPC agreed to arrange the removal of several trees.

Mr Kopsch explained that he and his wife are concerned if the trees are cut down completely that there is the possibility of subsidence and because of the location of their home, they are most at risk. Cllr Newman advised that work has begun and most of the residents are happy. The contractors have explained that they are not able to comment on the possibility of subsidence.

Action: Clerk to contact Mr and Mrs Kopsch with the option for the tree to be removed completely now or cut by half now and left as-is, with the remaining half of the tree no longer being the responsibility of the PC.

Works now completed. Discussed during Open Forum with Mr and Mrs Kopsch in attendance.

- *Item 373: TPC Banking and online transactions*

It was previously agreed that a new bank account be explored to enable electronic payments.

Clerk advised that it may be possible to change the current PC accounts without needing to open new accounts, HSBC have sent some information about how this can be done and the Clerk is currently looking into it.

Clerk advised that the forms have been completed but need to be signed and returned to the bank along with various forms of ID and TPC constitutional documents (Standing Orders)

- *Item 391: Tingewick Park Street Lighting*

Email received from Bovis Homes Adoption Manager looking to progress the completion and adoption of the roads & footpaths.

Action: Cllr Lightfoot to clarify with Bovis if the 3 or 4 new lights being erected on Main Street are included in the 23., that Bovis have informed the PC of.

Cllr Lightfoot advised that she is having little luck in contacting the Adoption Manager.

Action: Cllr Lightfoot to continue to try and contact Bovis and BCC.

- *Open Forum – August 2019: Mirror at junction of Stockleys Lane and Main Street*
A suggestion had been made via the Tingewick Life Facebook page for a mirror to be placed at the junction of Main Street and Stockleys Lane; the PC will be exploring this further.
Action: Clerk to follow up and continue to explore the cost and positioning for a Mirror.

The PC agree that there is no clear location that a mirror could be placed.

Action: Clerk to explore if a mirror could be attached to one of the terrace houses

- *Open Forum – August 2019: Growing wildflowers*
A resident had suggested and provided information and advice about growing wildflowers. It was agreed that the growing of wildflowers will start with church yard to see how it goes.
Action: Clerk to speak to Mrs Houghton-Brown regarding the church yard project.

Cllr Lightfoot spoke with Mrs Houghton-Brown, Mrs Carter and Mrs Nash about the churchyard and it has been agreed that wildflower seeds will be planted for the spring.

Action: Cllrs Lightfoot and Fenemore to organise the tractor tyre planters for the village entrance at the Buckingham end of Main Street.

Cllr Lightfoot advised the tyres will in place shortly and she has sweet pea seeds for planting.

Action: Cllr Lightfoot to follow up with the resident about the wildflowers.

Cllr Lightfoot spoke with the Chair of the Tingewick Park Resident's Association (TPRA) who has been liaising with the Tingewick Park maintenance contractors; the contractors have agreed to prepare the soil bed and three possible areas for wildflower seed sowing have been identified.

- *Item 413 – Councillors Reports, Cllr Hornsey: Playground Repairs*
Cllr Hornsey advised that he is still waiting for Wickstead to contact him with a date for the repairs to be done.

Cllr Hornsey advised that the repairs have now been completed.

- *Item 413 – Councillors Reports, Cllr Newman: Buckingham Street footpath*
Cllr Hornsey advised that he was stopped in the street by a resident recently who reported that a lady was injured due to a fall in Buckingham Street caused by the uneven footpath surface.
Clerk advised that this was reported and a response was received from TfB claiming the footpath surface was reviewed and deemed to pose no obvious hazard.
Clerk has already re-reported the footpath and it is now awaiting further review.

Clerk advised that she has not had any further contact from TfB about the footpath but will continue to chase them for a response.

- *Item 414 – Correspondence: various*
The Clerk received a letter from a resident on The Maltings, who reported overhanging brambles in Wood Lane.

Action: Clerk to contact RedRow regarding the Wood Lane brambles and cycle track / bridleway.

Clerk advised that she has not had response from RedRow.

Cllr Hornsey suggested having the PC groundskeeper tend to the brambles – all in agreement.

- *Item 426 – Correspondence: Community Emergency Plan*
Mr Shaw attended the meeting and explained the basic principles of Community Emergency Planning. He suggested starting with a basic plan which can be reviewed, appointing an Emergency Committee to coordinate a response, identifying places where people can be temporarily placed in the event of houses being evacuated and identifying people in the area with skills that can be useful.

Action: Clerk to re-send Emergency Planning information to the PC.

Cllr Newman sourced an emergency plan and will send to the rest of the PC to decide if it is able to be used as a rough template to be modified for Tingewick.

- *Item 429 – Tingewick Park Dog Bins*
Action: Clerk to order a dog bin when a new location is decided.

Cllr Lightfoot to follow up with the Resident who has agreed to help and ask them to get clarity on the Keeping Britain Tidy campaign poster statement “any bin will do” and to get some information about the quality of the campaign posters as the cost was felt to be quite high.

Cllr Newman to follow up with the TPRA about the preferred location for the new dog bin.

Cllr Lightfoot shared pricing information for A4 campaign posters and A6 stickers – all were in agreement to stick with the “Poo Fairy” campaign despite the “any bin will do” line; thought it is factually correct and while the PC do not want to encourage dog owners to use the general rubbish bins for dog waste bags, it was agreed that that is preferable to dog owners not using bins at all.

Action: Cllr Lightfoot to order the posters and stickers.

- *Item 444 – Tingewick Park Border*

There is not much clarity on which areas around the entrance of Tingewick Park and around the ditch / drainage area are the responsibility of the Management Company, BCC, AVDC or the PC. BCC has said the area was devolved to PC responsibility but the PC has no record of this and has not maintained the area previously. AVDC believe the area to be the responsibility of BCC.

Action: Cllr Newman to contact Cllr Charlie Clare to see if he can help.

The Chair of the TPRA has helped with this by liaising with BCC and the Tingewick Park Management Company. It has been clarified that the area of land on the Tingewick Park side of the ditch is the responsibility of the Management Company however the area of land on the road side of the ditch is still unknown whose responsibility that is; the PC argue that despite BCC claiming it was devolved to the PC, the PC has not done anything to maintain the area, yet it has still been maintained therefore BCC must still have it on their schedule for grass cutting etc.

Action: Clerk to ask Cllr Clare if he can be of assistance.

Cllr Fenemore explained that the ditch itself was compulsory purchased from a local farmer who owned the land sometime during the 1960's and has been cleared by BCC in the past when it was required. The PC are in agreement that this needs to be monitored to keep the ditch clear and reported to BCC when not; the councillors will keep an eye on it and ask residents to do the same when they are able.

451 Planning

19/03621/APP – TINGEWICK, 5 Old Forge Close: Front Porch.

No Objection.

452 Accounts

To consider list of payments as presented to the meeting.

Proposed: Cllr Lightfoot

Seconded: Cllr Fenemore

Approved

453 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting.

Nothing new to report – one light fixed in Church Lane.

- Cllr Hornsey – Playgrounds, Footways and Street Furniture.

Nothing else to report.

- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.

Not in attendance but left a message with the Clerk about the very successful WWI exhibition by the Historical Society.

- Cllr Fenemore – Recreation Ground.

Nothing new to report; though a small area needs to be rolled where the new storage container has been placed / shifted. Cllr Fenemore said he can provide the roller.

Action: TPC Groundskeeper to be asked to do the rolling.

- Cllr Maxwell – Roads

Cllr Maxwell has reported to TfB the roundabout sign not lighting at the pond and the light near #10 Sandpit Hill that is lighting all the time.

Cllr Maxwell advised the salt bin at the top of Strangers Lane has been badly damaged and will need to be replaced.

Action: Clerk to contact AVDC about whether this will be replaced by them or if the PC will need to purchase a replacement.

- Cllr Newman – Footpaths and Pond

Nothing new to report.

- Cllr MacGarvey – Planning.

Not in attendance.

Cllr Lightfoot mentioned the PIP appeal that came up recently; a number of residents have been involved and an impromptu meeting was held last Wednesday evening which Mr Jenkinson (former PC Councillor) and Mr Newall (resident) attended to lend their expertise and help the PC draft comments against the appeal which the PC submitted to the inspectorate.

454 Correspondence (standing item)

- a) Land for self-build plots.

Clerk advised she has been contacted by a person regarding land in Tingewick that they would like to allocate for up to 8 self-build plots. The date and time for this meeting was provided to them to attend and speak with the PC but they have not responded.

Action: Clerk to follow them up again and provide future meeting dates. Clerk also to request more information to send to the councillors.

455 Tingewick Community Park Trust Update (standing item)

Nothing new to report at this time.

456 Christmas

The lighting of the Christmas tree will be held from 5.00pm on Saturday 7th December 2019, following on from the Community Café Christmas Craft Fair in the Village Hall.

There will again be mulled wine and mince pies in the Royal Oak following with treats for children as well and the launch of the Tingewick 202 calendar.

Cllr Fenemore advised that the Christmas Tree has been ordered and will arrive 5th December.

Cllrs Fenemore, Hornsey and Maxwell will erect the tree and lights.

Cllr Lightfoot has spoken with Mrs Houghton-Brown who is arranging for the choir to attend and lead the singing, they will be providing the hymn sheets.

Cllr Lightfoot would also like to organise for accompanying music.

It was agreed that some lighting would be required to help attendees to see their hymn sheets and to be safe when navigating the playground area.

457 Budget

Clerk advised that the 2020/21 budget will need to be set by January 2020 to lodge the PC's precept request with AVDC.

Action: Clerk to send a copy of the current budget to councillors for reference with any suggestions, alterations or additions to be noted for next meeting.

458 Date of next Meeting:

The next Parish Council Meeting is confirmed for Thursday 5th December 2019 at 7.30pm.

Meeting closed: 21:30