

## Minutes of the Meeting of Tingewick Parish Council

held on Thursday 5<sup>th</sup> March 2020 at 7.30pm.

**Members of the public in attendance:** 0

**Apologies:** Cllr Richard Fenemore and Cllr Jackie Newman.

**481 Declarations of Interest:** None

**482 Minutes:** To consider the approval of the minutes of the last meeting held 06-02-2020.

Proposed: Cllr Swinburne      Seconded: Cllr MacGarvey      APPROVED

**OPEN FORUM:** *No residents were in attendance.*

### **483 County Councillor's Report**

Some items discussed below under matters arising.

Cllr Clare advised that there is an extra £5 million of funding, coming in the spring for roads. He advocates the use of the Fix My Street portal ( <https://www.fixmystreet.com/> ) for logging all defects as the more data the local authority has on the problem areas, the greater likelihood of getting them repaired.

Cllr Hornsey advised that since the brush was cut back along the footway on the left-hand side from the bypass roundabout as you head into the village, it has made the vegetation overgrowing the curb more noticeable. Cllr Clare thinks this requires "siding out" and said that he will raise it with the local area technician.

**Action – Cllr Maxwell to send Cllr Clare pictures of the area.**

Cllr Maxwell raised the blocked drains on the A421, that he has reported previously, that need a gully sucker to get to them. Cllr Fealey advised that there is a plan for the local authority to buy some more of the gully sucker machines. Cllr Clare noted that the local authority has been better at keeping the bypass drains clear and the accident-causing flooding didn't happen this year.

### **484 District Councillor's Report**

Cllr Fealey spoke with the Planning team about the rec ground planning application and has been advised that it will be approved; the Tingewick Recreation Ground Trust should have formal notification next week though they have already been sent the outline approval. Some conditions have been changed for land scaping and hours of use, among others, which will be detailed in the information provided to the Trust. Regarding the hours of use, any events being held at the rec outside of the hour will need to apply to the local authority for permission, ie the fete. Cllr Maxwell advised that the Fete Committee have always applied for a permit from the local authority. Cllr Fealey confirmed that the footpath along Water Stratford Road will have to go ahead first before any other work is carried out, which is what was expected. The Trust has been given information about working with the local authority for this, including design stages and approved contractors. Timescales cannot be predicted at this point as the local authority will have to liaise with the residents prior to any work being done. Cllr Fealey recommended Cllr Lightfoot get in touch with David Marsh, Highways Manager, as soon as possible to progress this.

Unitary – more and more meetings being held now and it is moving forward at pace. Most senior managers have been appointed and as of 1<sup>st</sup> April 2020, we will all be part of Buckinghamshire Council and then the elections will be held on 7<sup>th</sup> May 2020. There will be three candidates including Cllr Fealey and Cllr Clare. All services to continue as-is until then.

**485 Matters Arising:**

- *Open Forum – December 2018: Pinch-Point*

*Per the original agreement, Bovis will be removing the pinch-point from its current location and moving it closer to the entrance of the Village. TPC agreed to alter the agreement for it to be removed and not replaced in the proposed new location. The Tingewick Park Residents Association would like the pinch-point to be moved to the new location and not removed altogether however they recognise that this may cause issues for larger vehicles to manoeuvre through, particularly if the bypass is closed and diversions are in place through the village. Clerk advised that the response is still a firm “No” for a roundabout due to planning and funding however Cllr Clare will be arranging for assessors from the Highways Department to visit the site and then advise whether the new position is viable as per the concerns raised.*

Cllr Clare advised that he has chased the Highways Officers again today about coming out to make a ruling on where the pinch-point should go though he thinks he may be struggling to get them to come out as they would have already done this when the development was in the planning stages. Cllr Hornsey commented about the bypass being closed today and Tingewick being the designated diversion route and suggested that this is evidence of our claim that the proposed location for the pinch-point to be moved to is too close to the traffic island / bollards when HGV's are diverted through here. Cllr Clare said he will raise this with the Highways team.

- *Item 444 – Tingewick Park Border*

*BCC has said the area around the entrance of Tingewick Park near the ditch / drainage was devolved to PC responsibility but the PC has no record of this and has not maintained the area previously. AVDC believe the area to be the responsibility of BCC.*

*The Chair of the Tingewick Park Residents Association has helped with this by liaising with BCC and the Tingewick Park Management Company. It has been clarified that the area of land on the Tingewick Park side of the ditch is the responsibility of the Management Company however the area of land on the road side of the ditch is still unknown whose responsibility that is; the PC argue that despite BCC claiming it was devolved to the PC, the PC has not done anything to maintain the area, yet it has still been maintained, therefore BCC must still have it on their schedule for grass cutting etc.*

*Cllr MacGarvey advised that he had spoken with the gardeners; he approached them as they were trimming the hedge on the right-hand side of Tingewick Park, which is not included in their contract as that area is the responsibility of BCC. They explained that they were doing it due to being scratched by the overgrown hedges when they were mowing the grass in that location.*

*Clerk has contacted Cllr Clare about the land ownership and health and safety risk to the gardeners and is awaiting a response.*

Paul Foot from BCC has confirmed that piece of land at the front of Tingewick Park is the responsibility of BCC and is on the grass cutting schedule.

Cllr MacGarvey asked about the other three sides of the estate as the management company have been told by Bovis that it is the responsibility of BCC. Cllr Fealey is clear that those areas around the boundary definitely belong to Bovis and should have been passed to the management company to maintain. He suggested checking the original planning drawings or the land registry for clarification.

**Action – Cllr Lightfoot to check original planning documents and/or land registry.**

**Action – Cllr MacGarvey to feed back to the maintenance contractors and also send the planning diagram showing their area of responsibility to the management company.**

- *Item 453: Councillors Reports – Roads*

*Cllr Maxwell advised the salt bin at the top of Strangers Lane has been badly damaged and will need to be replaced.*

*Action: Clerk to contact AVDC about whether this will be replaced by them or if the PC will need to purchase a replacement.*

*Clerk was advised by AVDC that all requests must be received in writing and was provided a postal address. A letter has been sent requesting the salt bin be replaced.*

*Still no update at this time, though it was noted that the existing service providers contract is expiring and AVDC are taking the service “in-house” in April, so it may not be actioned until then.*

Clerk advised that a response has been received from AVDC about the salt bin requests; the damaged bin will be replaced and the two new bins have been ordered. A second order is being raised for another replacement salt bin at Field Close.

- *Item 477: Councillors Reports – Street Furniture*

*It was agreed that planter boxes will be made for the entrances to the village in place of the tyre that was removed. Cllr Newman has sourced a local craftsman who can build the planter boxes at a lower price than the PC has previously been quoted – it was unanimously agreed to commission two boxes to start.*

*Clerk advised that she has been in contact with Twigs Nurseries and they will be generously donating some flowers for the PC to plant in the boxes.*

*Cllr Lightfoot advised she has received a quote from the Bee-Bomb company for £200 for 900 bombs which will cover a 30sqm area. Proposed: Cllr Newman; Seconded: Cllr MacGarvey; APPROVED – Cllr Lightfoot to order the Bee-Bombs.*

Cllr Lightfoot advised that the first two planters have been built and filled with flowers by Barry McStraw and are in situ at the village entrance near Tingewick Park. Cllr Hornsey mentioned that he has received feedback that they are believed to be too small. Cllr Lightfoot agreed but commented that they are still a lovely addition to the village and an improvement on the lack of anything there previously, all present agreed. Cllr Lightfoot advised that more have already been ordered for the other village entrances, so there will be two or three at each entrance.

Thanks go out to Barry McStraw for the construction of and to Twigs Nurseries for donating the flowers that are going to be planted in the planter boxes.

Cllr Lightfoot advised that another supplier was sourced and 1,500 of the seed bombs have been ordered for the same price of £200. We are awaiting delivery of the seed bombs and then the ground maintenance contractor will be scattering them ready for the spring.

- *Item 488: Councillors Reports – Street Furniture*

*Cllr Maxwell advised that he has reported the Westwell Close road sign to AVDC as it is tilted and rotting and noted that several others around the village are also in need of attention including the Water Stratford Road sign that is covered in lichen, the Stockleys Lane sign that is almost unreadable and some that have been hit by cars – he will report these also.*

*Cllr Lightfoot advised that there is a load of fly tipping on Gawcott Road past the Clarks' farm – Cllr Maxwell will report this to AVDC.*

Cllr Maxwell advised that he has reported the damaged road signs and the fly tipping.

- *Item 488: Councillors Reports – Pond*

*Cllr Maxwell advised that the pond outlet grill is blocked with reeds – Cllr Lightfoot will instruct the grounds maintenance contractor to clear it.*

Cllr Lightfoot advised that the pond outlet has been cleared.

- *Item 491 – Tingewick Civil Charities*

*Clerk presented information from the Tingewick Civic Charities about how it was founded and is run with a request for the PC to take it onboard and relieve the current trustees.*

*It was agreed that further discussions will need to take place before a decision can be made.*

*Clerk to contact trustees to arrange a time to meet and discuss.*

Cllr Lightfoot advised that a majority of the PC met with two of the Trustees and have agreed to take it on as a PC Committee. The Trustees will be contacting the Charities Commission to advise them of the intended changes and the PC will be contacting the other existing Trustees to arrange a meeting to discuss the way forward.

- *Item 492 – Emergency Plan Phase Two*

*It was agreed that Cllr Newman and Cllr Hornsey will meet to collate and draft the second phase of the Emergency Plan before presenting to the PC.*

*Clerk to follow up with Mr Shaw from BCC who offered to advise, for feedback on the first phase of the Emergency Plan.*

Cllr Hornsey advised that he and Cllr Newman had met and presented the PC with the draft of the second phase which was unanimously agreed in principal though it was noted that a more definitive map will need to be sourced to define the areas of responsibility for each Councillor.

**Action – Cllr Lightfoot to locate a new map and circulate to the PC.**

Clerk advised that she has had no response from Mr Shaw, it was agreed that when the PC finalise the Emergency Plan it will be submitted to the Local Authority.

#### **486 Planning**

There are currently no requests for consultation that have not already been commented on.

#### **487 Accounts**

To consider list of payments as presented to the meeting.

Proposed: Cllr Lightfoot      Seconded: Cllr Hornsey      APPROVED

#### **488 Councillors' Reports and Items for Future Agenda**

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting – Nothing new to report.
- Cllr Hornsey – Playgrounds, Footways and Street Furniture – Nothing new to report.
- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.

Cllr lightfoot advised that Mrs Stuchbury has raised the Yew trees at the cemetery again as she feels they need to be cut back. Cllr Hornsey confirmed that the trees had been examined by AJB Tree Care when they were completing other work at the cemetery and the trees were deemed to be ok.

**Action – Cllr Hornsey to respond to Mrs Stuchbury and pass on the information received from the professional examination.**

Cllr Lightfoot advised that Mrs Stuchbury also raised the tarmac at the entrance to cemetery as some tree roots are breaking through.

**Action – Cllr Hornsey to inspect the area and explore what action can be taken.**

- Cllr Fenemore – Recreation Ground – apologies received; nothing new to report.
- Cllr Maxwell – Roads

Cllr Maxwell advised that he is doing a lot of dog walking at the moment and has noted some more issues around the village while on these walks;

A lorry has driven over the triangle on West Well Close which has damaged the grass.

Damaged bollards; one near the post office (reported) and two on Sandpit Hill.

There are numerous granite sets loose along Main Street and one at the entrance of New Street.

**Action – Cllr Maxwell to report all of the above to the local authority.**

Cllr Maxwell advised that a few potholes have been reported but then rejected on the Fix My Street portal. Cllr Clare suggested this could be because they have already been reported and logged and suggested Cllr Maxwell keep an eye on them for repairs.

Cllr Maxwell advised that lights 9 and 10 near the pond are doing funny things; coming on inconsistently; 9 is intermittent.

**Action – Cllr Lightfoot to report again to BCC.**

- Cllr Newman – Footpaths and Pond – apologies received; nothing new to report
- Cllr MacGarvey – Planning – nothing new to report

#### **489 Correspondence**

- a) Citizens Advice – request for donation  
A donation of £100 was unanimously agreed.
- b) Memorial Application  
Unanimously approved.
- c) Dial-a-Bin, Duty of Care & price increase  
**Action – Clerk to further explore and request more information as it is not clear exactly what the increase is.**

#### **490 Tingewick Community Park Trust Update** (standing item)

Discussed in District Councillors Report above.

#### **491 PC Projector**

The Historical Society have advised that the PC Projector is now so old that it is not compatible with any other media viewing equipment and have asked if the PC is able to purchase a new one. Cllr Lightfoot has asked the Chair of the Historical Society to source some pricing information – when this is provided the PC can make a decision. It was agreed that a new projector could be a good investment for the village as there are more events being held that may benefit from it.

#### **492 Dog Fouling stickers**

Cllr Lightfoot presented the artwork that has been created which was unanimously agreed.  
**Action – Cllr Lightfoot to order stickers and posters to be put up around the village.**

#### **493 Best Kept Village**

It was unanimously agreed that Tingewick will enter the competition again this year. A Tidy Tingewick event will be held on Saturday 25<sup>th</sup> April 2020 in preparation.  
**Action – Clerk to create a poster to advertise the Tidy Tingewick event.**

#### **494 Defib regular checks**

Clerk advised that the PC has now been set up properly on the system to log the monthly checks that Cllr Lightfoot has been carrying out. New pads are being ordered.

#### **495 Date of next Meeting:**

The next Parish Council Meeting was confirmed for Thursday 2<sup>nd</sup> April 2020 at 7.30pm.  
The Annual Parish Meeting was confirmed for Thursday 16<sup>th</sup> April 2020 at 7.30pm.

Meeting closed: 21:50