

**DRAFT Minutes of the Meeting of Tingewick Parish Council
held on Thursday 5th December 2019 at 7.30pm.**

Members of the public in attendance: 2

Apologies: Cllr Pat Swinburne, Cllr Andrew MacGarvey and District Cllr Patrick Fealey.

459 Declarations of Interest: None

460 Minutes: To consider the approval of the minutes of the last meeting held 07-11-2019.

Proposed: Cllr Fenemore Seconded: Cllr Maxwell Approved.

OPEN FORUM

Mr C Dingwall attended on behalf of Mr J Robertshaw, who owns a piece of land on Wood Lane which they are planning to offer a site for self-build plots.

Mr Dingwall explained that he has spent nine years working as a housing director in Oxfordshire, with a focus on affordable / low cost housing. He is now working with local landowners to self-develop sites, encouraging the use of local workers etcetera to bring costs down and cut out developer's profits.

He has looked to find landowners with smaller plots of land, not looking for huge developments.

The piece of land on Wood Lane can fit about eight houses and the landowner is also prepared to give portion of land over to the Parish Council for use as a community area.

The reason for this visit is to explain the proposal before a formal development application is put before the council for consultation.

Mr Dingwall confirmed that he not seen area in question.

Cllr Maxwell commented about the narrowness of the lane and that there have been about three or four other applications there, refused by the highways department.

Cllr Lightfoot explained the layout of the road and that it is a tight space and around a bend.

Cllr Neman feels that other, similar, developments have been haphazard in their construction, due to the plots being purchased and developed at differing times.

Cllr Hornsey does not feel that the site is large enough for eight homes to be built there.

Cllr Lightfoot agreed.

Mr Dingwall added that a housing Association will manage the site as a joint venture.

Cllr Lightfoot recommended Mr Dingwall have a look at the area and be prepared for opposition from the Local Authority if any planning application is submitted.

Mr Dingwall noted that if agreement with the Highways Department can be obtained on the principal of access, then the planning application will come to the PC for consultation.

Cllr Hornsey commented that he thinks it is a great idea in principal, it's just that the issue of access needs to be looked at.

Mr Dingwall said that he will come back tomorrow in the daylight to have a look.

A resident from Upper Street stopped by to share her views about the tyre at the entrance to the village, which was to be used as a planter. She thinks it looks horrible and suggested the PC use a proper planter box or dig out a trough for the planting, though she did comment that she understands the PC does have limited funds for these things.

Cllr Lightfoot explained that the tyre currently there is being removed as it was felt to be too big and other ideas are being explored, along with the bee bombs for wildflowers. Unfortunately, due to the limited budget and a disappointing response to the PC's request for help with the project the PC has been limited in what they can facilitate.

The resident stated that she is happy to go on a rota for tending to the planters and provided her contact details to Cllr Lightfoot.

461 County Councillor's Report

Cllr Clare advised that despite him trying to push to project forward, the slabs along the footway on Gorrell Lane are scheduled for repair in January or February 2020.

The new roundabout now has some signage and BCC are putting pressure on the developers to get it landscaped. BCC will also be changing the lanes around but there is more work to be done getting lights up on the new signs and also for the illuminated bollards.

Regarding the parking on Stowe View, Cllr Clare has spoken with the resident who raised the issue to him and has confirmed that it related back to the loss of the garages some years ago. It is felt to be more of a district issue and has been passed to Cllr Fealey to explore further.

462 District Councillor's Report – Not in attendance.

463 Matters Arising:

- *Open Forum – December 2018: Pinch-Point*

Per the original agreement, Bovis will be removing the pinch-point from its current location and moving it closer to the entrance of the Village. TPC agreed to alter the agreement for it to be removed and not replaced in the proposed new location. The Tingewick Park Residents Association would like the pinch-pint to be moved to the new location and not removed altogether however they recognise that this may cause issues for larger vehicles to manoeuvre through, particularly if the bypass is closed and diversions are in place through the village.

Action: Clerk to contact Steve Essam from BCC about the location and again request what would be required for a small roundabout instead at the junction of Toll Gate Street.

Clerk advised that Mr Essam has not responded, nor has his manager.

Action: Clerk to chase again and copy in Cllr Clare for help.

Clerk raised this again with Cllr Clare during his Councillor's Report and he advised that he will pick up on this next week.

- *Item 356 – Councillors Reports, Cllr Newman: Gorrell Lane*

TPC agreed to arrange the removal of several trees. Works now complete.

Mr and Mrs Kopsch advised that a branch had come down onto the roof of their shed but they do not believe any damage was caused. Mr Kopsch to send the PC a picture of the branch.

Mr and Mrs Kopsch again raised the issue of subsidence and clarified that it was the three live sycamore trees that they were worried would cause subsidence.

Cllr Hornsey advised that when the three separate experts came out to the area to quote for the works, they all did so under the instruction that the PC will only be taking responsibility for anything that is posing a danger; the PC had only been looking at removing the ash trees and he believes this has been a case of miscommunication.

Cllr Hornsey suggested meeting again with Mr and Mrs Kopsch and AJB Tree Care to be clear on the exact location and to gauge professional opinion on the danger posed.

Mr Kopsch agreed to send pictures to the clerk of the area and to meet with Cllr Hornsey on Saturday morning.

Cllr Hornsey confirmed that technicians from AJB Tree Care have been out to the site and while they could not see any obvious defects, they couldn't give full comment without doing a formal survey which would be priced somewhere around £360. They did estimate that the removal of the Sycamores would be approximately £1,700 plus VAT per tree.

It was agreed that the PC will not pay for additional works if they are for aesthetic reasons only.

Cllr Hornsey suggested that as BCC originally viewed the area and made the decisions about which trees should be removed, they should be invited to return and do the same again.

Action: Clerk to email BCC and copy in Cllr Clare to request they again visit the site for comment.

- *Item 373: TPC Banking and online transactions*

It was previously agreed that a new bank account be explored to enable electronic payments.

Clerk advised that it may be possible to change the current PC accounts without needing to open new accounts, Clerk advised that the forms have been completed and need to be signed and returned to the bank along with various forms of ID and TPC constitutional documents.

Clerk advised that the completed forms have been submitted, a response is awaited from HSBC.

- *Item 391: Tingewick Park Street Lighting*

Email received from Bovis Homes Adoption Manager looking to progress the completion and adoption of the roads & footpaths. Cllr Lightfoot to clarify with Bovis if the 3 or 4 new lights being erected on Main Street are included in the 23 that Bovis have informed the PC of.

Action: Cllr Lightfoot to continue to try and contact Bovis and BCC.

Cllr Lightfoot advised that she has finally had a response from Bovis and they confirmed that the five new lights on Main Street are not included, they are being adopted by BCC. The 23 new lights the PC will be adopting are all within Tingewick Park.

It was unanimously agreed by those present that the PC budget be increased to cover the additional running costs and to build up a reserve for any future maintenance and repairs.

- *Open Forum – August 2019: Mirror at junction of Stockleys Lane and Main Street*

A suggestion had been made via the Tingewick Life Facebook page for a mirror to be placed at the junction of Main Street and Stockleys Lane; the PC will be exploring this further.

Action: Clerk to follow up and continue to explore the cost and positioning for a Mirror and if a mirror could be attached to one of the terrace houses

Clerk explained that prices for traffic mirrors vary greatly, depending on size, type, quality etc but can be as much as £600 – £1,300. It has also been confirmed that the PC would need to engage with BCC Highways regarding the location for the mirror to be positioned and for permission, as it will need to be mounted on a pole on the footpath.

It was agreed that considering recent expenditure, this should be put on hold for consideration next year.

- *Item 413 – Councillors Reports, Cllr Newman: Buckingham Street footpath*

Cllr Hornsey advised that he was stopped in the street by a resident recently who reported that a lady was injured due to a fall in Buckingham Street caused by the uneven footpath surface.

Clerk advised that this was reported and a response was received from TfB claiming the footpath surface was reviewed and deemed to pose no obvious hazard.

Clerk has already re-reported the footpath and it is now awaiting further review.

Clerk advised that she has not had any further contact from TfB about the footpath but will continue to chase them for a response.

Clerk discussed this with Cllr Clare, who agreed to assist where he can. Clerk to re-forward information to Cllr Clare.

- *Item 426 – Correspondence: Community Emergency Plan*

Cllr Newman sourced an emergency plan and will send to the rest of the PC to decide if it is able to be used as a rough template to be modified for Tingewick.

Cllr Newman drafted a plan which was then added to and edited by the rest of the Councillors, it has now been finalised. Clerk to send to Mr Shaw from BCC for his feedback before it is submitted to the Team responsible.

- *Item 429 – Tingewick Park Dog Bins*

Action: Clerk to order a dog bin when a new location is decided.

Cllr Newman to follow up with the TPRA about the preferred location for the new dog bin.

Clerk advised that while a location has been decided on, AVDC has halted increases to services while the current service provider winds down to the end of their contract as the street cleansing is being taken back in-house. A new bin can be requested in March or April 2020.

Clerk to action the request when the time comes.

- *Item 444 – Tingewick Park Border*

BCC has said the area around the entrance of Tingewick Park near the ditch / drainage was devolved to PC responsibility but the PC has no record of this and has not maintained the area previously. AVDC believe the area to be the responsibility of BCC.

The Chair of the TPRA has helped with this by liaising with BCC and the Tingewick Park Management Company. It has been clarified that the area of land on the Tingewick Park side of the ditch is the responsibility of the Management Company however the area of land on the road side of the ditch is still unknown whose responsibility that is; the PC argue that despite BCC claiming it was devolved to the PC, the PC has not done anything to maintain the area, yet it has still been maintained, therefore BCC must still have it on their schedule for grass cutting etc.

Action: Clerk to ask Cllr Clare if he can be of assistance.

Cllr Clare advised that he had not received any correspondence about this and requested it be sent again. Clerk to re-send.

- *Item 453: Councillors Reports – Roads*

Cllr Maxwell advised the salt bin at the top of Strangers Lane has been badly damaged and will need to be replaced.

Action: Clerk to contact AVDC about whether this will be replaced by them or if the PC will need to purchase a replacement.

Clerk was advised by AVDC that all requests must be received in writing and was provided a postal address. A letter has been sent requesting the salt bin be replaced.

- *Item 454: Correspondence – land for self-build plots*

Clerk advised she has been contacted by a person regarding land in Tingewick that they would like to allocate for up to 8 self-build plots.

Action: Clerk invite them to December meeting and request more information.

Discussed in Open Forum.

- *Item 457: Budget*

Clerk advised that the 2020/21 budget will need to be set by January 2020 to lodge the PC's precept request with AVDC.

Action: Clerk to send a copy of the current budget to councillors for reference with any suggestions, alterations or additions to be noted for next meeting

It was agreed that due to the increase in village residences that the budget could be increased particularly for the increased cost for the new street lighting and other extra services that the PC have had to absorb.

464 Planning

19/04130/APP – TINGEWICK, The Wing Little Tingewick House Sandpit Hill

Erection of single storey dwelling

NO OBJECTION

19/04219/ALB – TINGEWICK, Red Lion PH Little Tingewick

Change of use of existing barn to a function room, single storey extension with pitched to the northern end elevation and rear entrance alteration.

NO OBJECTION

465 Accounts

To consider list of payments as presented to the meeting.

Proposed: Cllr Hornsey

Seconded: Cllr Lightfoot

Approved

466 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting.

Light outside the Church has been reported and should be repaired on Monday.

- Cllr Hornsey – Playgrounds, Footways and Street Furniture.

Nothing new to report.

- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.
Not in attendance.

- Cllr Fenemore – Recreation Ground.
Nothing new to report.

- Cllr Maxwell – Roads
Reported blocked gutters along A421 roundabout.
Reported entrance to village on left hand side, vegetation encroaching carriageway.
Pothole on Water Stratford road to be reported.

- Cllr Newman – Footpaths and Pond
Nothing new to report.

- Cllr MacGarvey – Planning.
Not in attendance.

Cllr Lightfoot advised that the PIP appeal had been refused by the Planning Inspectorate.

467 Correspondence (standing item)

1. A resident has advised that a drone is being spotted flying regularly over the houses in Stockleys Lane and Gorrell Close.

Cllr Maxwell produced a flier that he had obtained from Currys in the drone section, advising drone owners that it is illegal to fly within 50m of a person, or vehicle, or building which all in attendance agreed would mean it is illegal to fly in any location in Tingewick. The flyer also advised citizens to call the Police on 101 if they see a drone flying in a prohibited area.

The flyer also advised that as of 30-11-2019 all drones are to be registered, which incurs a £9 fee.

468 Tingewick Community Park Trust Update (standing item)

No new updates.

469 Date of next Meeting:

The next Parish Council Meeting is confirmed for Thursday 9th January 2020 at 7.30pm.

Meeting closed 21:35