

DRAFT Minutes of the Meeting of TINGEWICK PARISH COUNCIL, held remotely on Monday 6th April 2020 at 6.00pm.

Members of the Public in attendance: 0

Apologies: Cllr Richard Fenemore, Cllr Pat Swinburne and Cllr Ed Maxwell.

511 Declarations of Interest: None

512 Minutes: To consider the approval of the minutes of the last meeting held 05-03-2020.

Proposed: Cllr MacGarvey Seconded: Cllr Lightfoot APPROVED

OPEN FORUM: *Not be held due to the meeting being held remotely.*

513 County Councillor's Report – not in attendance.

514 District Councillor's Report – not in attendance.

515 Matters Arising:

- *Open Forum – December 2018: Pinch-Point*

Cllr Clare will be arranging for assessors from the Highways Department to visit the site and then advise whether the new position is viable as per the concerns previously raised.

No further updates at this time due to Covid-19.

- *Item 444 – Tingewick Park Border*

Paul Foot from BCC has confirmed that piece of land at the front of Tingewick Park is the responsibility of BCC and is on the grass cutting schedule. Cllr MacGarvey asked about the other three sides of the estate as the management company have been told by Bovis that it is the responsibility of BCC. Cllr Fealey is clear that those areas around the boundary definitely belong to Bovis and should have been passed to the management company to maintain. He suggested checking the original planning drawings or the land registry for clarification.

Action – Cllr Lightfoot to check original planning documents and/or land registry.

Action – Cllr MacGarvey to feed back to the maintenance contractors and also send the planning diagram showing their area of responsibility to the management company.

Cllr MacGarvey confirmed that he has passed on the information to the contractors for them to take back to the management company.

It was unanimously agreed that this now no longer the responsibility of TPC and has been passed to the Tingewick Park Residents Association to follow up.

- *Item 492 – Emergency Plan Phase Two*

The draft of the second phase was unanimously agreed in principal; it was noted that a more definitive map will need to be sourced to define the areas of responsibility for each Councillor.

Action – Cllr Lightfoot to locate a new map and circulate to the PC.

Cllr Lightfoot confirmed that a better map was sourced and given to Cllr Hornsey to update the Emergency Plan.

It was noted that the Emergency Plan has been put to good use already with community support through the Covid-19 pandemic.

- *Item 483 – County Councillors Report*

Cllr Hornsey advised that since the brush was cut back along the footway on the left-hand side from the bypass roundabout as you head into the village, it has made the vegetation overgrowing the curb more noticeable. Cllr Clare thinks this requires "siding out" and said that he will raise it with the local area technician.

Action – Cllr Maxwell to send Cllr Clare pictures of the area.

No further updates at this time due to Covid-19.

- *Item 488 – Councillors Reports: Cemetery*

Cllr Lightfoot advised that Mrs Stuchbury has raised the Yew trees at the cemetery again as she feels they need to be cut back. Cllr Hornsey confirmed that the trees had been examined by AJB Tree Care when they were completing other work and the trees were deemed to be ok.

Action – Cllr Hornsey to respond to Mrs Stuchbury and pass on the information received from the professional examination.

Cllr Lightfoot advised that Mrs Stuchbury also raised the tarmac at the entrance to cemetery as some tree roots are breaking through.

Action – Cllr Hornsey to inspect the area and explore what action can be taken.

No further updates at this time due to Covid-19.

- *Item 488 – Councillors Reports: Roads*

A lorry has driven over the triangle on West Well Close which has damaged the grass.

Damaged bollards: one near the post office (reported) and two on Sandpit Hill.

There are numerous granite sets loose along Main Street and one at the entrance of New Street.

Action – Cllr Maxwell to report all of the above to the local authority.

Cllr Maxwell advised that lights 9 and 10 near the pond are doing funny things; coming on inconsistently; 9 is intermittent. Action – Cllr Lightfoot to report again to BCC.

Cllr Lightfoot confirmed that the lights were reported again, a sign has been posted advising there is a fault in the underground wiring on number 9 which will be seen to in due course.

No further updates at this time due to Covid-19.

- *Item 489 – Correspondence: Dial-a-Bin, Duty of Care & price increase*

Action – Clerk to request more information as it is not clear exactly what the increase is.

Clerk advised that the company confirmed the increase would not affect Tingewick as our bin is smaller than those referenced in the duty of care document.

- *Item 491 – PC Projector*

The Historical Society have advised that the PC Projector is now so old that it is not compatible with any other media viewing equipment and have asked if the PC is able to purchase a new one. Cllr Lightfoot has asked the Chair of the Historical Society to source some pricing information – when this is provided the PC can make a decision. It was agreed that a new projector could be a good investment for the village as there are more events being held that may benefit from it.

Cllr Lightfoot confirmed that a grant was applied for and received from Aylesbury Vale; New Homes Bonus Micro Grant Funding Scheme which has funded the new projector. Thanks go to former Councillor Sarah Churchfield who assisted in sourcing an appropriate unit.

- *Item 493 – Best Kept Village*

It was unanimously agreed that Tingewick will enter the competition again this year.

A Tidy Tingewick event will be held on Saturday 25th April 2020 in preparation.

Action – Clerk to create a poster to advertise the Tidy Tingewick event.

The Best Kept Village Competition was cancelled for this year due to Covid-19.

The Great British Spring Clean has been postponed until September 2020.

TPC to consider at a later date whether a Tidy Tingewick event will be held later in the year.

516 Planning

20/00893/ALB – TINGEWICK, 6 Upper Street

Removal of and installation of heating system. Creation of new WC and store on first floor.

NO OBJECTION.

20/00885/APP – BUCKINGHAM, Land North Of A421 Tingewick Road

Variation of condition 10 of planning permission 17/04668/ADP as amended by 17/A4668/NON. - To vary drawing references within condition 10 to allow amended distribution and amendment, of proposed homes and give effect for 7 additional home units to the layout of homes north of Tingewick Road. Achieved by (A) 3 x additional units inserted.i.e. larger 4 bed (Holden & Burford) units replaced with smaller 2 and 3 bed (Archford & Ashhurst) units. Sub-station moved to open space opposite plot 6. (B) 3 x additional unit inserted i.e. larger 4 bed (Holden) units replaced with smaller 2 and 3 bed (Archford & Type 67's) units. (C) 1 x additional affordable unit inserted.

1.Substitution of stated approved layout plans within schedule to condition 10 with the submitted layout plan DRWG: P17-2106_48 SHEET NO: 01 REV: (Note: the wording in the drawing title "SITE LAYOUT WITH 382 DWELLING FOR CONTEXT" refers to the context of the remaining layout [beyond the proposed changes] approved for 382 homes by 17/04668/ADP and not the sum total of homes that would result from this submission). 2 Archford house type added to the schedule of approved plans within condition 10: DRWG: P17-2106_42 SHEET NO: 08 REV:
NO OBJECTION.

20/00886/APP – BUCKINGHAM, Land At Tingewick Road

Variation of condition 10 of planning permission 17/04668/ADP as amended by 17/A4668/NON - To vary drawing references within condition 10 to allow amended distribution ,and amendment, of proposed homes and give effect for 10 additional homes to the layout of homes south of Tingewick Road. These added units are achieved by the following as stated in the notes to the revised layout plan. A. Additional unit inserted. Alderney house type replaced with a Morseby & Folkestone on plots 55 & 56. B. 2 x additional units inserted. Street 04 removed to allow for more continuous frontage along Street 01 and Green Lane 01. C. Additional unit inserted. Tamerton inserted between plots 165 & 167. D. Additional unit inserted. Buchanan unit has moved to plot 178 replacing a Tamerton house type, which has enabled space for 2 x Folkestone units on plots 190-191. E. 2 x additional units inserted. The Alnmouth and Oxford units have been replaced with Morseby/Folkestone types and Norbury's fronting Street 02. Plots 192-194 & 202-204 have been amended to accommodate the above changes. Shared Surface Street 08 removed to create a stronger frontage along Green Street 04. F. 3 x additional units inserted. Plots 257-269 have been revised to remove large 4 bed types, such as the Tamerton and Lamberton and replaced with smaller 3 bed units such as the Norbury. 1.Substitution of stated approved layout plans within condition 10 with the submitted layout plan P17-2106_48 SHEET NO_ 02 REV (Note: the wording in the drawing title "SITE LAYOUT WITH 382 DWELLING FOR CONTEXT" refers to the context of remaining layout ,beyond the proposed changes, approved for 382 homes by 17/04668/ADP and not the sum total of homes that would result from this submission).

NO OBJECTION.

517 Accounts

To consider list of payments as presented to the meeting.

Proposed: Cllr Lightfoot

Seconded: Cllr Hornsey

APPROVED

518 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting

One light at both Field Close and The Maltings have been reported, Clerk followed up today for an update as the repairs had not yet been carried out and is awaiting a reply.

- Cllr Hornsey – Playgrounds, Footways and Street Furniture
Nothing new to report.

- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.
Not in attendance – nothing new to report.

- Cllr Fenemore – Recreation Ground

Not in attendance – nothing new to report.

- Cllr Maxwell – Roads

Not in attendance – confirmed by correspondence prior to the meeting that the two lights at the pond area and three lots of fly tipping have been reported to the local authority.
No progress from BCC on reported potholes and bollards this month.

- Cllr Newman – Footpaths and Pond

Nothing new to report.

- Cllr MacGarvey – Planning

A statement was agreed amongst all councils in the new Buckinghamshire Council concerning consultations and referendums on neighbourhood plans in the light of the Covid-19 restrictions which advised that the Council will not be undertaking any Neighbourhood Area consultation (Regulation 16*), Publicising a Plan Proposal or a Modification Proposal (Regulation 16*) consultation and no Neighbourhood Plan Referendums shall take place until the Government's restrictions on the public freedom of movement have been lifted and we are satisfied that the full terms of the regulatory requirements (and terms of the adopted Statements of Community Involvement) can be met.

TPC was advised by Buckinghamshire Council that in light of COVID-19 there will be a delay in the progress of VALP. It had been intended to send the representations and the Council's responses to the issues raised in them to the Inspector in mid-April however the Council has prioritised its response to the current Covid-19 crisis and as a result some Council officers involved in preparing the responses to the representations have now been seconded to Covid-19 work. It is therefore not possible to give a definitive answer at this stage as to when the Council will be in a position to send the information to the Inspector, but it will continue to focus on achieving this as soon as possible.

The developer has launched an appeal against the decision from the local authority for the site on Water Stratford Road. Clerk confirmed the PC comments had been re-submitted to the Inspectorate.

519 Correspondence

a) Rosemary Stuchbury wrote to the PC to request a donation for the Tingewick & District News Given the magazine is not being printed at the moment, the PC will revisit the topic when it starts printing again.

b) Gulley outside Tregarland and the Antique Shop on Main Street silted up.
Clerk advised this has been reported on Fix my Street and the resident who raised it has been advised of such. Cllr Hornsey advised that he will have a look and check on the issue as well.

c) Letter from resident, about a neighbour playing loud music.
Cllr Lightfoot recommended having a polite word with the neighbour or sending them a letter about it or if it needs to be escalated it can be reported through the Buckinghamshire Council website.
The PC would like to send out a gentle reminder to all that as summer is approaching and people tend to be outside more and for longer hours, to be respectful of our neighbours, especially while we are isolating and all at home.

520 Tingewick Community Park Trust Update (standing item)

Sunshine Gym – Trim Trail

Cllr Lightfoot advised that she had met at the rec ground with representatives from Sunshine Gym to plan out where the Trim Trail equipment will be placed. It has been decided that pieces cannot go all around the existing track due to limited space along some edges, so there will be a couple of locations with small clusters of equipment instead. There will be eight pieces in total. Drawing are being drafted now and the quote has been received and agreed by the Trust.

The next step is to apply for the S106 monies to cover the difference in cost from what has been fundraised. All present were in agreement.

521 Allotments

Cllr Lightfoot advised that she has been in contact with Sidleys, the estate agent acting on behalf of the Oxford Diocese, to manage the allotments in Tingewick. She has obtained a map of the allotments showing which ones are owned and by whom. She has agreed to be a liaison for the estate agents to help point residents wishing to enquire about obtaining an allotment in the right direction, however noted that there is currently a waiting list.

522 Data Protection in light of Covid-19

Clerk advised that correspondence was received from Buckinghamshire Council about data protection and measures that need to put in place for those volunteering in the community to aid and support others who are self-isolating; everyone needs to be mindful about managing other people's private information, including health, religious, financial or other information.

Cllr Lightfoot will raise this with the volunteers as a reminder about not disclosing any non-necessary information or anything of a personal nature and that we are obliged to only share information that is of immediate need.

523 Date of next Meeting:

Clerk advised that the Society for Local Council Clerks has confirmed that due to Covid-19 there is no requirement for an Annual Meeting to be held this year and all Councillors are able to continue in their roles, should they wish.

The next Parish Council Meeting was confirmed for Thursday 14th May 2020 at 7.30pm.

Meeting closed: 19:50