

TINGEWICK PARISH COUNCIL

DRAFT Minutes of the Meeting of the Parish Council held on Thursday 4th July 2019 at 7.30pm.

Members of the Public in attendance: 2

Apologies: Cllr Patrick Fealey, Cllr Charlie Claire, Cllr Martin Hornsey and Cllr Pat Swinburne.

394 Declarations of Interest: Cllr Fenemore declared an interest in one of the planning items (more information below)

395 Minutes: To consider the approval of the minutes of the last meeting held on 02-05-2019.
Proposed: Cllr Lightfoot Seconded: Cllr Newman APPROVED

OPEN FORUM

A resident thanked the Parish Council for supporting the Fete.

The Exhibition raised £150 for Starlight Children's foundation.

It is wonderful to see the grass be allowed to grow on the verges for wildflowers and recommended planting Yellow Rattle to help in future.

Discussion was raised regarding the May TPC Meeting minutes relating to Gorrell Lane.

Cllr Newman advised that she had a meeting with representatives from BCC, and it was agreed that BCC are taking responsibility for area where the supporting slabs are falling etc. they will make the area safe. There are no timescales for when this work will be done. One of the representatives from BCC looked into the land deeds and advised that the area between the footpath and the property fences is "no man's land" as it is not listed as belonging to anyone.

It was agreed that Tingewick Parish Council will explore the possibility of having the trees in that area cut back or removed. Cllr Newman will follow up with Cllr Clare for more information as it is currently unclear what constitutes as dangerous? Cllr Newman will also ask the representative from BCC if they are able to attend the August TPC meeting to further explain the situation.

Cllr Newman will draft a letter to be distributed to home owners bordering Gorrell Lane to gauge their perspective on the Lane and the trees and if they would like the trees cut back or removed; their willingness or ability to contribute to the cost. It is hoped that BCC may also contribute.

396 County Councillor's Report - Not in attendance.

397 District Councillor's Report - Not in attendance.

398 Matters Arising:

- *Item 262 – District Councillors Report, 20 mile per hour speed limit near the school.*

It was felt that the cost is too high and alternative signage will be explored.

Information for different flashing lights; it was agreed that they seem more in line with what is wanted but more information is needed regarding battery life and positioning.

Action: Clerk to create summary of MVAS statistics and send to the Councillors.

Action: Clerk to request more information from the flashing light supplier.

MVAS statistics to be re-summarised as file too large to print or send, however the information about the flashing lights and battery life was obtained and circulated to councillors prior to the meeting.

Proposed: Cllr Lightfoot Seconded: Cllr MacGarvey Approved

- *Open Forum – December 2018: Pinch-Point*

It was suggested that instead of a new pinch-point being installed before Toll Gate Street (as entering the village) whether it would be possible to have a small roundabout instead (like the one near the pond) at the junction. Clerk has contacted BCC and is awaiting a response.

Clerk has spoken with BCC who advised that a roundabout would not be possible.

Cllr Newman and Cllr MacGarvey will raise the matter of the pinch-point at the Tingewick Park Residents Association meeting to gain their views on whether the pinch-point should be moved

further toward the entrance of the Village or completely removed, as the residents turning out of Toll Gate Street will be affected by it.

- *Item 321 – Councillors Reports, Cllr Hornsey: School Playground wet-pour surface*
Small area believed to be weakened by a sunken tree root.

Clerk contacted Roundwood School to see if they can contribute to the cost of the repair, the Head Teacher advised that the matter would be discussed at next Buildings Facilities and Premises meeting on 13th May 2019.

Cllr Hornsey noted that the area has not worsened and feels this may be due to the dryer weather. He also noted that it does not fail when he stands on it with his full weight, so does not believe it poses a risk to smaller children.

Clerk has contacted Wickstead to book the playground inspections and will raise this with them to check the area and pass on their recommendation.

Action: Clerk to follow up with Roundwood School.

Roundwood School have advised that they are not in a position to contribute financially.

Clerk has asked Wickstead to include the area on their playground inspections which are scheduled to take place this week.

- *Item 356 – Councillors Reports, Cllr Newman: Gorrell Lane*

Posts supporting the retaining slabs are rotting and falling away, Cllr Newman sent Cllr Clare pictures to ascertain whose responsibility it is to maintain the lane and the trees in the area.

Clerk has received an email from BCC taking responsibility for the footpath, which is to be widened to its original 2metre width. BCC has confirmed that the area on either side of the footpath is “no man’s land” as it effectively belongs to nobody. BCC will tend to any dangerous trees, however any other works to be done will be the neighbouring landowners responsibility.

Discussed above in Open Forum; *Cllr Newman advised that she had a meeting with representatives from BCC, and it was agreed that BCC are taking responsibility for area where the supporting slabs are falling etc. they will make the area safe. There are no timescales for when this work will be done.*

One of the representatives from BCC looked into the land deeds and advised that the area between the footpath and the property fences is “no man’s land” as it is not listed as belonging to anyone.

It was agreed that Tingewick Parish Council will explore the possibility of having the trees in that area cut back or removed. Cllr Newman will follow up with Cllr Clare for more information as it is currently unclear what constitutes as dangerous? Cllr Newman will also ask the representative from BCC if they are able to attend the August TPC meeting to further explain the situation.

Cllr Newman will draft a letter to be distributed to home owners bordering Gorrell Lane to gauge their perspective on the Lane and the trees and if they would like the trees cut back or removed; their willingness or ability to contribute to the cost. It is hoped that BCC may also contribute.

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Cllr Newman to source quotations from Tree Surgeons / Arborists so we have an idea of the cost.

- *Item 359: Maintenance Contract Tender*

List of duties for the Contractor was agreed

The chosen contractor withdrew their tender.

The second contractor will be engaged from June 2019 for a 12-month contract.

Mr Styles confirmed he is happy to continue carrying out the work until the new contractor starts.

The new contractor has commenced.

Cllr Lightfoot to purchase a gift for Mr Styles to thank him for his service to the community.

- *Bus Stop*

Cllr Lightfoot and Cllr Hornsey met with representatives from BCC who confirmed that planning permission is not required for a new bus stop to be installed along Main Street behind the houses on Buckingham Street. A quote has been received and another will be sought to comply with the TPC standing orders.

Cllr Fenemore is still worried about vision splay when exiting Church Lane.

It was suggested that when the pinch-point is removed, the bus stop be positioned further along Main Street.

Cllr Lightfoot to obtain a second quote.

Cllr Lightfoot to explore the possibility of moving the bus stop further along Main Street.

Second quote was obtained and was for approximately the same amount but did not include the additional concreting works. It was confirmed that the original location sourced for the bus stop will not pose any obstruction to the home owner's access to their gates and will not affect the vision splay at the Church Lane junction, though it was noted the hedge is currently quite overgrown.

Cllr Lightfoot proposed that the TPC engage the BCC approved provider with the more comprehensive quote at £9,900

Seconded: Cllr Fenemore Approved

Maintenance Contractor to be instructed to cut back the hedge to improve vision splay.

Cllr Lightfoot to organise the installation of the bus shelter.

- *Fete Committee*

Clerk has drafted Committee Standing Orders and submitted to the committee, a response is awaited for the committee to decide whether they will remain a TPC committee or if they will become independent.

Cllr Fenemore advised that Cllr Lightfoot and Nick Moody (Fete Committee Chair) have come to the agreement that the Committee will give their answer to the PC after their final meeting, following the fete, in July.

Fete Committee Meeting scheduled for Wednesday 24th July in the Village Hall at 7.30pm.

- *Item 372: Cut footpath sign.*

Cllr Hornsey confirmed that the sign has been secured to a fence but that the fence is wobbly.

He suggested we approach BCC to request a replacement as opposed to repairing the old sign as it would be the simplest and most cost effective solution.

Action: Clerk to follow up report with BCC

Response received from BCC stating they have inspected the sign, it appears fine and is positioned correctly so there is no issue as far as they are concerned.

- *Item 373: TPC Banking and online transactions*

Agreed at April meeting that a new bank account be explored to enable electronic payments.

This has not yet been actioned due to not all the signatories being available to attend the bank.

Action: the signatories named on the mandate will agree a date to attend the branch.

- *Item 386: Planning*

Cllr Swinburne advised that a resident expressed concern about the demolition of the barn at Crawford Cottage as they believed it to be in the conservation area.

Action: Cllr MacGarvey to check the original planning application for the works being carried out.

This was explored and it was agreed that no further action was required.

- *Item 388: Rec Ground*

Mr Fowler has asked if the Football Club can put some sort of container on the Rec Ground to store the team's gear – item to be carried over to the next meeting.

Cllr Fenemore proposed that TPC purchase the container as an asset and it will be very useful when the rec ground undergoes the planned works for improvements.

Proposed: Cllr Fenemore Seconded: Cllr Maxwell Approved

Cllrs MacGarvey and Hornsey to source a container.

- *Item 391: Tingewick Park Street Lighting*

Email received from Bovis Homes Adoption Manager looking to progress the completion and adoption of the roads & footpaths.

BCC have stated that they do not wish to adopt the new street lighting on the development and that they believe Tingewick Parish Council would do so.

Action: Cllr Lightfoot to further explore exactly what would be expected of TPC.

Action: Cllr MacGarvey to read through Bovis documentation regarding street lighting and supplement fees paid by some homeowners and report to Cllr Lightfoot.

Cllr MacGarvey has requested information from the Tingewick Park Management Company.
Cllr Lightfoot to follow up with Bovis Homes as we have requested more information to assist the decision making process.

399 Planning;

19/02124/APP – TINGEWICK, Manorgrove Church Lane: Creation of a menage.

Cllr Fenemore declared an interest in this item and excused himself from the discussion.

NO OBJECTION

19/02341/APP – TINGEWICK, 18 The Maltings: Erection of first floor side and single storey front rear extensions with associated internal and external works.

NO OBJECTION

19/02348/APP – TINGEWICK, 13 Stowe View: Two storey side / rear extension and front porch.

Cllr Lightfoot noted that the extension takes the property flush to the neighbours' boundary and feels this could make access between front and rear gardens difficult.

NO OBJECTION

400 Accounts

- | | | |
|---|--------------------------|----------|
| a. To consider list of payments as presented to the meeting | | |
| Proposed: Cllr Fenemore | Seconded: Cllr MacGarvey | APPROVED |
| b. To consider Budget Report as presented to meeting | | |
| Proposed: Cllr Lightfoot | Seconded: Cllr Newman | APPROVED |

401 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Cllr Lightfoot – Street Lighting.

Nothing new to report.

- Cllr Hornsey – Playgrounds, Footways and Street Furniture.

Not in attendance.

- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.

Not in attendance.

- Cllr Fenemore – Recreation Ground

Nothing new to report.

- Cllr Maxwell – Roads

The majority of Upper Street has been plane'd and patched along with various other patches done. Pavements re-reported in West Well Lane.

Pothole developing near the junction of Back Lane, Strangers Lane and West Well Lane will be reported when big enough to meet repair criteria.

Gulleys have recently been cleaned.

- Cllr Newman – Footpaths and Pond

Nothing new to report.

Cllr Maxwell advised that he has reported to BCC the footpath from Church Lane to the Roundabout due to vegetation overgrowth.

- Cllr MacGarvey – Planning

Nothing new to report though it was noted that the Planning In Principal for the land on Back Lane was refused by AVDC.

402 Correspondence (standing item)

A) Fete – thanks given.

Emails received from two members of the Fete Committee giving thanks to TPC for support with this years' Fete.

403 Tingewick Community Park Trust Update (standing item)

Clerk advised that the lease between TPC and TCPT is officially finalised.

Cllr Lightfoot advised that the planning application will hopefully be approved by the end of July.

404 Bin for Rec / Cemetery

It was brought to the attention of the PC that the bins at the rec ground and cemetery are not sufficient for the amount of waste and it is becoming increasingly difficult for them to be emptied.

Cllr Fenemore provided information for a waste removal and recycling service.

Proposed: Cllr Fenemore Seconded: Cllr Newman Approved

405 Date of next Meeting

The next Parish Council Meeting is confirmed for Thursday 1st August 2019 at 7.30pm.

Meeting Closed: 21:50

Signed..... Dated.....