

## TINGEWICK PARISH COUNCIL

**DRAFT** Minutes of the Meeting held on Thursday 1<sup>st</sup> August 2019 at 7.30pm.

**Members of the Public in attendance:** 8

**Apologies:** Cllr Patrick Fealey, Cllr Charlie Clare, Cllr Ed Maxwell and Cllr Andrew MacGarvey.

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### OPEN FORUM

*Police Officer Chris Stockings from Buckingham attended the meeting.*

*He confirmed that the cones currently placed at the junction of New Street and The Maltings are considered an obstruction to the highway, as they are not officially authorised by the Highways Department or Emergency Services. He added that citizens are within their rights to move unofficial obstructions and park their vehicles, provided they are parking legally.*

*PO Stocking specifically mentioned section 137 of the traffic act 1980;*

*“If a person, without lawful authority or excuse, in any way wilfully obstructs the free passage along a highway he is guilty of an offence and liable to a fine.”*

*When asked about vehicles parked at the junction of Main Street and Stockleys Lane, PO Stockings confirmed that it is considered a parking infringement and vehicle registration details can be forwarded to him via the Parish Council for him to check the registered owners details with the possibility of letters being sent to repeat offenders.*

*Cllr Lightfoot advised that a suggestion had been made via the Tingewick Life Facebook page for a mirror to be placed at the junction of Main Street and Stockleys Lane and that the PC will be exploring this further.*

**Action: Clerk to explore the cost and positioning for a Mirror.**

*When asked about cars parking on the pavement, PO Stockings again confirmed that this is in contradiction to the Highway Code; where it causes an obstruction to pedestrians and that BCC or AVDC should be contacted as it is the Council's Senior Traffic Wardens who are responsible for enforcement.*

*It was noted by all present that most people who park on the pavement are residents and do so considerately, however there are a few exceptions where the pavement is blocked and pedestrians are forced to move to the road to get around vehicle.*

*Cllr Hornsey added that it should be impressed upon everyone that it is up to individuals to drive and park responsibly and courteously.*

**Action: all residents to be mindful of Pedestrians and The Highway Code when parking.**

*When asked about the quad bikes that have been ridden around the village recently, in particular along Wood Lane, PO Stockings confirmed that the vehicles can be ridden on the road provided they have a licence plate, fully functioning lights and indicators, a valid MOT and insurance; in other words they must be road registered. He added that they are to be treated and driven like a car, which he does not believe would ordinarily be driven along Wood Lane, especially not in the manner described. He also noted that the landowner's permission would be required to drive on their land.*

The following item was moved up from “Matters Arising” so the members of the public were able to participate in the discussion.

- *Item 356 – Councillors Reports, Cllr Newman: Gorrell Lane*

*BCC taking responsibility for the footpath and will make the area safe.*

*Cllr Newman to draft a letter to homeowners bordering Gorrell Lane to gauge their views and willingness or ability to contribute to the cost. It is hoped that BCC may also contribute.*

*Cllr Newman to source quotations from Tree Surgeons / Arborists.*

Cllr Newman advised that two companies have submitted quotes, from the many contacted, for the reduction and removal of trees on Gorrell Lane.

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One resident advised that approximately four or five years ago BCC removed a dead Ash tree from the top half of the Lane and the technician said they would keep an eye on the other one as it was dying. She added that now there are self-seeded sycamore trees growing, which she and her husband have spent a considerable amount of time and money removing from their property. The PC discussed the quotes received for the works on Gorrell Lane and unanimously agreed that AJB Treecare will be engaged to carry out the works.

Cllr Lightfoot stated that the item will remain on the agenda for the September meeting where hopefully we will have more information and some dates for the work to be carried out.

**Action: Cllr Newman to instruct the chosen contractor.**

**Action: Clerk to contact BCC to see if they will assist / contribute.**

*Cllr Lightfoot advised that a resident had provided information and advice about growing wildflowers and an organisation called Grow Wild UK, which is run in conjunction with Kew Gardens and the National Lottery, which the PC will explore with a plan to plant seed in the Autumn for blooms next Spring. Item to remain on the agenda for the September meeting.*

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**406 Declarations of Interest:** None.

**407 Minutes:** To consider the approval of the minutes of the last meeting held on 04-06-2019

Proposed: Cllr Newman            Seconded: Cllr Lightfoot            APPROVED

**408 County Councillor's Report** – Not in attendance.

**409 District Councillor's Report** – Not in attendance.

**410 Matters Arising:**

- *Open Forum – December 2018: Pinch-Point*

*Per the original agreement, Bovis will be removing the pinch-point from its current location and moving it closer to the entrance of the Village. TPC agreed to alter the agreement for it to be removed and not replaced in the proposed new location. Cllr Newman raised the matter at the Tingewick Park Residents Association meeting to gain their views on whether the pinch-point should be moved or completely removed, as residents exiting Toll Gate Street will be affected.*

Cllr Newman advised that the Tingewick Park residents do not want to lose the pinch point and would like it to stay in its current position. Cllr Newman is to remind the Residents that the pinch-point is either moving to the already designated position or being removed completely and

**Action: Cllr Newman to share Tingewick Park Residents' views with the PC.**

- *Fete Committee*

*Clerk has drafted Committee Standing Orders and submitted to the Fete Committee for them to decide whether they will remain a TPC committee or if they will become independent.*

It was decided at the Fete Committee Meeting on 4-07-2019 that the Fete Committee will remain a Tingewick Parish Council Committee.

**Action: Clerk to arrange an open-to-the-public Fete Committee Meeting, to encourage new members.**

- *Item 373: TPC Banking and online transactions*

*It was previously agreed that a new bank account be explored to enable electronic payments.*

*This has not yet been actioned due to not all the signatories being available to attend the bank.*

**Action: Clerk to make enquiries as to what type of account could be used.**

- *Item 391: Tingewick Park Street Lighting*

*Email received from Bovis Homes Adoption Manager looking to progress the completion and adoption of the roads & footpaths.*

*Cllr MacGarvey has requested information from the Tingewick Park Management Company.*

*Cllr Lightfoot requested more information from Bovis to assist the decision-making process.*

Cllr Lightfoot is still waiting for Bovis to respond with the information and Cllr MacGarvey is not in attendance. **Item to remain on the agenda for the September meeting.**

#### **411 Planning;**

PROPOSED DIVERSION OF PART OF PUBLIC FOOTPATH NO. 25 AND PART OF PUBLIC FOOTPATH NO. 28 PARISH OF TINGEWICK

**No objection.**

#### **19/02539/APP – TINGEWICK, Rose Cottage Upper Street**

Part two storey and part single storey rear extensions

**No objection.**

#### **412 Accounts**

To consider list of payments as presented to the meeting.

Proposed: Cllr Hornsey      Seconded: Cllr Swinburne      APPROVED

#### **413 Councillors' Reports and Items for Future Agenda**

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Cllr Lightfoot – Street Lighting.

Nothing new to report for street lighting however the green light on the defibrillator has not been flashing; the equipment itself is ok as the green flag is up. Heartbeat UK have recommended having an electrician check the RCD.

**Action: Cllr Lightfoot to arrange for an electrician to check the RCD.**

- Cllr Hornsey – Playgrounds, Footways and Street Furniture.

Playground inspections have been completed with a recommendation again for the climbing net to be replaced, the total cost for which would be in the range of £1,000.

Proposed: Cllr Hornsey      Seconded: Cllr Lightfoot      APPROVED

**Action: Clerk to instruct the repair and pass on Cllr Hornsey's details as point of contact.**

- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.

Nothing new to report.

- Cllr Fenemore – Recreation Ground

There is an issue around the trial holes dug for the drainage survey.

**Action: Cllr Fenemore to instruct the groundskeeper to level the holes.**

- Cllr Maxwell – Roads

Not in attendance.

Cllr Hornsey advised that he was stopped in the street by a resident recently who reported that a lady was injured due to a fall in Buckingham Street caused by the uneven footpath surface.

**Action: Clerk to report to BCC.**

- Cllr Newman – Footpaths and Pond

A couple of emails have been received regarding the footpaths being overgrown.

**Action: Cllr Newman to instruct the groundskeeper to clear the paths.**

**Action: Clerk to re-report the overgrown vegetation along the footpath from opposite Tingewick Park down to the roundabout.**

- Cllr MacGarvey – Planning

Not in attendance.

Cllr Lightfoot advised that she attended the AVDC Planning Forum in July. Slides from the presentation will be shared among the councillors and available on request from the Clerk.

#### **414 Correspondence** (standing item)

Cllr Hornsey received a letter from Mrs R Stuchbury about the length of the grass at the cemetery, some trees at the rec ground which she believed to be overgrown and the bench seat at the cemetery which she feels needs to be stained.

Cllr Hornsey explained to her that the mower has been in for repairs and therefore the grass was not mown but this is being seen to as a priority.

AJB TreeCare took a look at the trees at the rec ground when they were quoting for Gorrell Lane and recommended the conifers be trimmed, this cost was added to their quote and agreed by all councillors present to be a reasonable amount.

Cllr Hornsey also noted that the bench seat it not stained to allow it to breathe, which Mrs Stuchbury agreed with.

**Action: Cllr Hornsey to instruct AJB TreeCare to carry out the works to the conifers.**

The Clerk received a letter from a resident on The Maltings, who reported the following.

Cycle track very overgrown.

Side entrance off Main Street to Buckingham Street very overgrown.

Overhanging brambles in Wood Lane.

Surface of road in Buckingham Street

**Action: Clerk to clarify which cycle track is being referred to.**

**Action: Cllr Newman to instruct groundskeeper to trim the path between Main and Buckingham Streets as well as the bramble in Wood Lane.**

**Action: Clerk to re-report Buckingham Street to BCC.**

#### **415 Tingewick Community Park Trust Update** (standing item)

Cllrs Lightfoot and Fenemore will be meeting with representatives from Proludic on Thursday 8<sup>th</sup> August 2019 to go over details for the design of the play area, as detailed drawings have been requested as part of the planning application. The plan will include more planting in the hedgerow.

#### **416 May Bank Holiday: VE Day**

The government has announced that the Early May Bank Holiday is being moved to Friday 8<sup>th</sup> May 2020. Cllr Newman suggested the PC host a community celebration.

All present were in favour.

**Action: Cllr Newman to explore further and item to remain on the agenda for updates.**

#### **417 Date of next Meeting**

The next Parish Council Meeting was confirmed for Thursday 5<sup>th</sup> September 2019 at 7.30pm.

Meeting closed 21:45