

TINGEWICK PARISH COUNCIL
Notice of the Meeting of the Parish Council

I hereby give notice that the Meeting of the PARISH COUNCIL of the above-named Parish will be held at Tingewick Village Hall on **Thursday 5th December 2019 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 29th day of November 2019 Clerk of the Parish Council

Apologies:

459 Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interest.
- b) To declare any Personal Interests in items on the agenda and their nature.
- c) To declare any Prejudicial Interests in items on the agenda and their nature

460 Minutes: To consider the approval of the minutes of the last meeting held 07-11-2019.

OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. The time allocated is at the discretion of the Chair. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; when required, brief notes will be appended to the minutes as an aide memoire.

461 County Councillor's Report

For information. (Items raised for decision will appear on the agenda for the next meeting).

462 District Councillor's Report

For information. (Items raised for decision will appear on the agenda for the next meeting).

463 Matters Arising:

- *Open Forum – December 2018: Pinch-Point*
Per the original agreement, Bovis will be removing the pinch-point from its current location and moving it closer to the entrance of the Village. TPC agreed to alter the agreement for it to be removed and not replaced in the proposed new location. The Tingewick Park Residents Association would like the pinch-pint to be moved to the new location and not removed altogether however they recognise that this may cause issues for larger vehicles to manoeuvre through, particularly if the bypass is closed and diversions are in place through the village.
Action: Clerk to contact Steve Essam from BCC about the location and again request what would be required for a small roundabout instead at the junction of Toll Gate Street.
Clerk advised that Mr Essam has not responded, nor has his manager.
Action: Clerk to chase again and copy in Cllr Clare for help.

- *Item 356 – Councillors Reports, Cllr Newman: Gorrell Lane*
TPC agreed to arrange the removal of several trees. Works now complete.
Mr and Mrs Kopsch advised that a branch had come down onto the roof of their shed but they do not believe any damage was caused. Mr Kopsch to send the PC a picture of the branch.
Mr and Mrs Kopsch again raised the issue of subsidence and clarified that it was the three live sycamore trees that they were worried would cause subsidence.
Cllr Hornsey advised that when the three separate experts came out to the area to quote for the works, they all did so under the instruction that the PC will only be taking responsibility for anything that is posing a danger; the PC had only been looking at removing the ash trees and he believes this has been a case of miscommunication.

Cllr Hornsey suggested meeting again with Mr and Mrs Kopsch and AJB TreeCare to be clear on the exact location and to gauge professional opinion on the danger posed.

Mr Kopsch agreed to send pictures to the clerk of the area and to meet with Cllr Hornsey on Saturday morning.

- *Item 373: TPC Banking and online transactions*

It was previously agreed that a new bank account be explored to enable electronic payments. Clerk advised that it may be possible to change the current PC accounts without needing to open new accounts, Clerk advised that the forms have been completed and need to be signed and returned to the bank along with various forms of ID and TPC constitutional documents.

- *Item 391: Tingewick Park Street Lighting*

Email received from Bovis Homes Adoption Manager looking to progress the completion and adoption of the roads & footpaths. Cllr Lightfoot to clarify with Bovis if the 3 or 4 new lights being erected on Main Street are included in the 23., that Bovis have informed the PC of.

Action: Cllr Lightfoot to continue to try and contact Bovis and BCC.

- *Open Forum – August 2019: Mirror at junction of Stockleys Lane and Main Street*

A suggestion had been made via the Tingewick Life Facebook page for a mirror to be placed at the junction of Main Street and Stockleys Lane; the PC will be exploring this further.

Action: Clerk to follow up and continue to explore the cost and positioning for a Mirror and if a mirror could be attached to one of the terrace houses

- *Item 413 – Councillors Reports, Cllr Newman: Buckingham Street footpath*

Cllr Hornsey advised that he was stopped in the street by a resident recently who reported that a lady was injured due to a fall in Buckingham Street caused by the uneven footpath surface.

Clerk advised that this was reported and a response was received from TfB claiming the footpath surface was reviewed and deemed to pose no obvious hazard.

Clerk has already re-reported the footpath and it is now awaiting further review.

Clerk advised that she has not had any further contact from TfB about the footpath but will continue to chase them for a response.

- *Item 426 – Correspondence: Community Emergency Plan*

Cllr Newman sourced an emergency plan and will send to the rest of the PC to decide if it is able to be used as a rough template to be modified for Tingewick.

- *Item 429 – Tingewick Park Dog Bins*

Action: Clerk to order a dog bin when a new location is decided.

Cllr Newman to follow up with the TPRA about the preferred location for the new dog bin.

- *Item 444 – Tingewick Park Border*

BCC has said the area around the entrance of Tingewick Park near the ditch / drainage was devolved to PC responsibility but the PC has no record of this and has not maintained the area previously. AVDC believe the area to be the responsibility of BCC.

The Chair of the TPRA has helped with this by liaising with BCC and the Tingewick Park Management Company. It has been clarified that the area of land on the Tingewick Park side of the ditch is the responsibility of the Management Company however the area of land on the road side of the ditch is still unknown whose responsibility that is; the PC argue that despite BCC claiming it was devolved to the PC, the PC has not done anything to maintain the area, yet it has still been maintained, therefore BCC must still have it on their schedule for grass cutting etc.

Action: Clerk to ask Cllr Clare if he can be of assistance.

- *Item 453: Councillors Reports – Roads*

Cllr Maxwell advised the salt bin at the top of Strangers Lane has been badly damaged and will need to be replaced.

Action: Clerk to contact AVDC about whether this will be replaced by them or if the PC will need to purchase a replacement.

- *Item 454: Correspondence – land for self-build plots*

Clerk advised she has been contacted by a person regarding land in Tingewick that they would like to allocate for up to 8 self-build plots.

Action: Clerk invite them to December meeting and request more information.

- *Item 457: Budget*

Clerk advised that the 2020/21 budget will need to be set by January 2020 to lodge the PC's precept request with AVDC.

Action: Clerk to send a copy of the current budget to councillors for reference with any suggestions, alterations or additions to be noted for next meeting

464 Planning

19/04130/APP – TINGEWICK, The Wing Little Tingewick House Sandpit Hill
Erection of single storey dwelling

19/04219/ALB – TINGEWICK, Red Lion PH Little Tingewick

Change of use of existing barn to a function room, single storey extension with pitched to the northern end elevation and rear entrance alteration.

465 Accounts

To consider list of payments as presented to the meeting.

466 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas.

- Cllr Lightfoot – Street Lighting.
- Cllr Hornsey – Playgrounds, Footways and Street Furniture.
- Cllr Swinburne – Cemetery, Grass Cutting and Special Projects.
- Cllr Fenemore – Recreation Ground.
- Cllr Maxwell – Roads
- Cllr Newman – Footpaths and Pond
- Cllr MacGarvey – Planning.

467 Correspondence (standing item)

1. A resident has advised that a drone is being spotted flying regularly over the houses in Stockleys Lane and Gorrell Close.

468 Tingewick Community Park Trust Update (standing item)

469 Date of next Meeting:

The next Parish Council Meeting is scheduled for Thursday 9th January 2020 at 7.30pm.