

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1st SEPTEMBER 2011

PRESENT:	Cllr Smith	Chairman
	Cllr Fenemore	Councillor
	Cllr Swinburne	Councillor
	Cllr Hornsey	Councillor
	Dawn Rogers	Clerk

IN ATTENDANCE: 0 members of the public

137 Apologies

Cllr Thurlby, Cllr Maxwell
Cllr Fealey (District Councillor)

138 Declarations of Interest

None

139 To approve the Minutes of the Meeting held on 7th July 2011

Proposed: Cllr Fenemore Seconded: Cllr Swinburne - Approved.

140 Matters Arising for information and reports only

Open Forum 03.03.11 – Cllr Fealey is assisting the Parish Council with this matter and is awaiting a response from AVDC.

Item 72 – Speeding in Buckingham Street - A response has been received from BCC advising that an officer has visited the area and was of the opinion that there were no practical measures that could be implemented. The resident will be notified. **Action: Clerk**

Item 97 – A replacement key has been obtained for the bin by the Village Store and is held by Cllr Hornsey. The bin has also been weighted to prevent removal.

Item 112 – A meeting is being arranged between the Parish Council's Chairman and the Chairman of the Village Hall Committee, Mr Partridge. Mr Partridge is to liaise with the Parish Council's Chairman.

Open Forum 07.07.11 - The Parish Council has been advised by AVDC's enforcement officer that they have inspected the Old White Hart and have no grounds to proceed with enforcement action under current legislation.

Item 128 – Best Kept Village. Tingewick received 80 points out of 100. The Judges report was received.

Item 128 – Footpaths – Gorrell Lane has been inspected and it was recommended that it be cleared Spring and Autumn to prevent the footpath becoming slippery. It was agreed that this will be added to Mr Styles's footpath maintenance schedule. **Action: Cllr Hornsey**

141 County Councillor's Report

None

142 District Councillor's Report

Cllr Fealey sent his apologies

Open Forum:

The Parish Council's position regarding HS2 was raised. The Parish Council has considered this matter in previous meetings and had no wish to reopen the issue.

Queen's Diamond Jubilee:

Councillors discussed the forthcoming Diamond Jubilee and agreed that the historical importance of the event should be commemorated in style by the whole community and made at least as memorable as the Golden Jubilee celebrations.

It was suggested that a steering group be formed to put together a programme of events that would involve all residents, organisations and businesses in the Parish.

A notice will be placed in the Tingewick News seeking volunteers to help plan the event.

Action: Clerk

143 Planning

11/01551/APP-Two Lawns, Main Street, Tingewick - No Objections; however it was noted that the size of the front extension should not dominate.

11/01601/ALB-The Old Bakery, Main Street, Tingewick – No Objections

11/01743/APP-Little Tingewick House, Sandpit Hill- No Objections

11/01338/APP- 2 Stockleys Lane, Tingewick – No Objections

144 Accounts

See Appendix for details of transactions and budget report.

Transaction Report: Proposed: Cllr Swinburne Seconded: Cllr Hornsey

Transactions approved.

Budget Report approved.

It was proposed that there be a temporary transfer of monies, if required, from the Parish Council's current account to cover the element of reclaimable VAT in respect of the final invoice for the re-development of the Recreation Field.

Proposed: Cllr Fenemore Seconded: Cllr Swinburne - Agreed

The invoice of the completion of the Trim Trail has been received. A request will be made to AVDC for the section 106 funds to be released. **Action: Clerk**

An estimate for a new gate at the Recreation Field was received. It was agreed that this will be placed on the agenda for the next meeting. At least one additional quote will be obtained in accordance with the Financial Regulations. **Action: Cllr Hornsey**

145 Annual Return

The External Auditor's Report was received. It was noted that the information contained therein is in accordance with proper practices and no matters came to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

146 Resignation of Parish Councillor

Cllr Collins tendered her resignation as she is shortly to emigrate. The Parish Council accepted her resignation with regret and thanked her for her hard work and dedication to the Parish Council during her time as a Parish Councillor.

The vacancy for a Parish Councilor will be advertised on the notice board and in the Tingewick News in accordance with procedure.

147 Councillors' Reports and Items for Future Agenda

Street Lighting and Street Furniture

The column outside 33 Stowe View will be replaced as recommended by the contractor
The lantern outside 3 Hickman's Close will be replaced as recommended by the contractor.

Footpaths

Nothing to report

Cemetery and Grass cutting

The cemetery was highly commended by the judges during the judging of the Best Kept Village Competition.

Responsibility for the cemetery will need to be reallocated at the next meeting.

Recreation Ground

The sign prohibiting dogs has been removed. It was agreed that a metal sign should be obtained.

Action: Clerk

Playgrounds and Pond

Nothing to report.

Special Projects

Nothing to report.

Roads, Footways and Street Furniture

This will be reported at the next meeting.

148 Correspondence

2011/09/21 – BCC – Delegated Budget – Successful bid for salt bin – A letter of thanks will be sent.

Action: Clerk

2011/09/36 – Resident – Tree in the Village Hall car park – Ownership of the tree is uncertain. The maps will be checked to ascertain ownership.

Action: Chairman

149 Footpaths – Consultation NR0001.646

Noted.

150 Safety Assessments

These will be completed and returned to the clerk.

151 Cemetery Chapel

It was reported that the surveyors will re-survey the chapel at a cost of £525.00 but they indicated that the outcome would likely be a repetition of the recommendations made during their last survey in 2007. It was agreed that it was not justifiable to spend £525 at this stage. Cllr Hornsey will inspect the chapel to see if the matters reported in 2007 required action and whether another survey would be justifiable.

Action: Cllr Hornsey

152 Tingewick Community Consultation Working Group

A report was received from Dave Roy as to the progress of the group

Thanks were extended to Cllr Collins for her contributions to the group.

It was agreed that as part of the consultation process a public meeting with AVDC Planners will be held on Wednesday 26th October. This will be followed by an Open Exhibition over the weekend of 5th and 6th November to inform residents of a number of issues facing the Parish over the next 20 years. A questionnaire will then be made available in early November via the Tingewick News and arrangements will be made to collect them directly

from residents. The questionnaire will also be available for completion online via the PC website. Information and views obtained from the consultation will be compiled into a report and forwarded to the Parish Council as the role of the group is to solicit the information not to come to a view themselves.

Funding from AVDC will be applied for to aid the consultation.

Details of the events and a summary of the process will be placed in the October edition of the Tingewick News.

It was noted that Buckingham Town Council has engaged a dedicated Town Plan Officer to assist them and that he would welcome feedback.

153 Vehicle Activated Sign

The Parish Council's recent bid to the Buckingham Local Area Forum for a Vehicle Activated Sign (VAS) was unsuccessful as there had not been a prior feasibility study carried out.

It was proposed that BCC be approached to carry out a feasibility study in order that a further bid may be made to the Delegated Budget when bidding opens later in the year for the next round of funding. The cost of a feasibility study is £350.00.

The feasibility study will take place at Sandpit Hill.

Proposed: Cllr Swinburne Seconded: Cllr Hornsey Agreed

154 Fete and Beer Festival

The final accounts were received. It was noted that there was a net loss which was due to the severely adverse weather conditions. This has been absorbed by the reserve profits from previous fetes.

155 Recreation Ground Development

The Licence to carry out the works at the Recreation Field to the lease will be checked by a solicitor.

Action: Clerk

Action will be taken to eradicate the moles.

Action: Cllr Fenemore

The grass on the field requires a first cut. Advice be taken as to the appropriate cutting regime and it will be cut accordingly.

Action Clerk and Cllr Fenemore

Phase 1 of the redevelopment has now been completed. The Parish Council would wish to move to Phase 2. It was agreed to establish a working party to agree a proposed schedule of works and complete applications for grant funding. This will be placed on the agenda for the next meeting.

156 Affordable Housing

The name 'Tithe Meadow' has been approved. The relevant notices have been erected.

The street lighting for the development is in the process of being installed.

157 Date of Next Meeting

The next meeting will take place on the 6th October 2011 at 8.00pm at the Village Hall.

The meeting closed at 9.40