

Tingewick Parish Council was joined by Mr Hudson from Buckinghamshire County Council at 7pm as an informal addition to the Parish Council meeting. He discussed the business case that was put forward to the government and the proposed Unitary Council. He explained that budget cuts and increased costs in some areas (namely adult care and child protection) gave the opportunity to revisit how councils are structured with the majority of people surveyed agreeing that the current system is confusing with some people unsure as to which council (Parish, County and District) is responsible for which services and that BCC currently spends £30,000 per year on a call centre to redirect calls to the District Council. He explained that there is a detailed analysis available online of each of the four possible council configurations that were explored. The proposal has been submitted to government and there is hope for a decision to be made in January 2017. Cllr Stuchbury added that he supports the Business Case, as in his experience he sees a great advantage to be gained from a Unitary Council for various reasons, including the limiting of travelling between offices for County and District councils.

## TINGEWICK PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3<sup>rd</sup> NOVEMBER 2016 AT 7.30PM

**PRESENT:** Cllr Richard Fenemore, Chairman  
Cllr Martin Hornsey, Vice-Chairman  
Cllr Trisha Lightfoot  
Cllr Dave Roy  
Cllr Sara Churchfield  
Cllr Patricia Swinburne  
Cllr Robin Stuchbury, County Councillor  
Samantha Chandler, Clerk

**IN ATTENDANCE:** 20 Members of the public

### **137 Apologies**

Cllr Patrick Fealey, District Councillor

### **OPEN FORUM**

*A resident who is currently renovating their home made two requests to the council regarding overhanging trees and boundary fencing supports. Both requests were found favourable by the councillors.*

#### *Gladman Development*

*Cllr Churchfield asked to make a statement to the residents in attendance before they voiced their questions and concerns. The details of which will be included in the Parish Councils formal response to the planning application through the AVDC website.*

*Cllr Stuchbury added that he has contacted several governmental departments including Environmental Health, Highways, Flooding and Archaeological, for information and assistance opposing the development. He explained that while this will not stop the development going ahead, it may help to delay the process and that, coupled with community pressure, could deter the developer. He explained that it was wrong of the developer to state that the Parish Council (PC) failed to comment during the public consultation period as the PC is not able to comment until a formal Planning Application is received to avoid the developer claiming the PC had a predetermined point of view which could result in the PC's comments being dismissed.*

*Several residents expressed their thoughts and discussed the heavy vehicle traffic in Main Street affecting the footpaths and pulling them forwards, which is pulling the fronts of houses forwards as well. The wording of the application was discussed with one resident claiming that it is not a "site" that it is a field, which is still in use and of great value as an arable location while other "brown fields" in the area have been overlooked for development. Other matters were discussed regarding disposal of surface water, climate change increasing rain and the proposed ponds ability to help*

*with that, the air quality report being completed by a company in Manchester and not a local company who may have a better idea of the local situation and that the proposed road/entry dimensions seem dubious especially when football games are on and cars are parked along the roadside.*

*Talks moved to the topic of the Neighbourhood Plan with one resident stating they believe that it's not too late to still go ahead.*

*Cllr Roy explained that in the past an attempt was made to organise a meeting to discuss and explain the Neighbourhood Plan but only two volunteers came forward. He added that the average cost to develop a Neighbourhood Plan is around £13,000 and while there are some government grants through which we could gain up to £8,000 we would still need to come up with remainder. A resident asked how many volunteers would be needed to go ahead and Cllr Roy answered that while there is no set number, we do need people with technical expertise and skills so as to not engage consultants which would increase costs. He believes that around half a dozen people with skills and willingness to work very hard for approx 6 months might be sufficient; however if there were no volunteers with the required skills and experience then more people might be needed. Cllr Roy also suggested that if the Vale of Aylesbury Local Plan is finalised and finds that Tingewick is not in need of any more development, then we may not need a Neighbourhood Plan.*

*To conclude, Cllr Roy advised residents should be writing in individually themselves and not relying on the PC to object as the PC comment holds no more weight than that of the individual responses.*

### **138 Declarations of Interest;**

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature. None
- c. To declare any Prejudicial Interests in items on the agenda and their nature. None

**139 Minutes:** To consider the approval of the minutes of the last meeting of the Parish Council held on 6<sup>th</sup> October 2016

Adjustment proposed by Cllr Stuchbury, it is the FOOTPATH on Stockley's Lane that is being repaired.

Cllr Roy, with regard to discussion of a neighbourhood plan in open forum acknowledged that there was a "limited number of people willing to be involved in Neighbourhood Plan" and the minute should be amended to reflect this.

Proposed: Cllr Roy                      Seconded: Cllr Lightfoot                      Approved

### **140 Matters Arising:**

Item 9: White Line Painting

Open Forum Item 3 June Meeting: Road Signs obscured by hedgerows.

Both items above being referred to Cllr Stuchbury for his assistance in following up with BCC.

Clerk sent information to Cllr Stuchbury who forwarded to Dave Smith at BCC and all matters have now been responded to. Hedges being cut back from Church Lane through to Bypass, this is happening now. Line marking referred to Capital Maintenance team – awaiting update from them.

Open Forum Item 6 July Meeting: Meeting minutes of subcommittees publicly released, in particular the Rec Ground Committee. Cllr Roy suggested that at the next meeting the working party will be asked to consider whether they want to release the minutes or notes taken, however there have been no meetings recently and again, no further updates.

Open Forum Item 1 October Meeting: Village Hall Wifi - A member of the Tingewick Village Hall Management Committee (VHMC) raised some questions and concerns regarding the broadband/wifi connection that the Tingewick Parish Council (TPC) was in the process of

organising for the Village Hall. A suggestion was made for the VHMC and TPC members to meet separately to discuss the multiple issues surrounding the wifi.

Members from both the VHMC and the PC met, VHMC queries were answered and vote was taken, again the majority were in favour so the installation will be going ahead.

Cllr Hornsey has investigated various sources, he has found that a business account will be more expensive than a residential account and it is currently looking to be in the region of £30/40 a month. Going for a residential account would be cheaper, but not sure if it will be allowed or if it will be secure enough, also keeping in mind that the PC is VAT Registered and the Village Hall is not. He is waiting for more information so this item will be included on the December meeting agenda..

#### **141 County Councillor's Report:**

Cllr Stuchbury advised that as he had already commented on the Unitary Council topic and the Gladman Development proposal he would not take up any more time with a councillor's report.

#### **142 District Councillor's Report:**

Apologies received

#### **143 Planning;** To consider the following planning applications received;

**16/03765/AOP - TINGEWICK, Land East Of Water Stratford Road** (Outline application with access to be considered and all other matters reserved for a residential development of up to 75 dwellings including structural planting and landscaping, informal public open space, surface water attenuation, vehicular access point from Water Stratford Road and associated ancillary works.)

OBJECTION, Cllr Roy would prepare a letter of objection taking account of the comments made in open forum.

Cllr Roy asked if someone would be willing to represent the PC at the AVDC Committee?

Cllr Churchfield advised that she is willing to do it.

**16/03836/APP – TINGEWICK, The Wing Little Tingewick House Sandpit Hill** (Erection of dwelling with ancillary parking and garden)

NO OBJECTION

**16/03346/APP – TINGEWICK, 12 Gorrell Close** (Erection of one and a half side storey side extension and single storey rear extension.)

NO OBJECTION

#### **144 Accounts**

See appendix for details of transactions and budget report.

It was proposed that the Transaction Report be accepted.

Proposed: Cllr Swinburne                      Second: Cllr Hornsey                      Approved

It was proposed that the Budget Report be accepted

Proposed: Cllr Lightfoot                      Second: Cllr Roy                      Approved

#### **145 Councillors' Reports and Items for Future Agenda**

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot

Cllr Lightfoot noted that at the meeting in October she reported that all was ok in regards to the street lighting however she was contacted by a resident who saw this in the minutes published in the Tingewick News and was informed that there was a problem in Hickman Close. This light had been repaired previously but had malfunctioned again. This is being looked at by Aylesbury Mains by the end of this week. Cllr Lightfoot advised the resident to notify her directly as soon as a problem with a light is detected and to not wait until the PC

meetings. She states that the more eyes she has out there checking the lights, the faster any problems can be resolved.

Cllr Lightfoot advised that during the process of organising new street lights for the Village, a letter was received from AVDC regarding a meeting being held at either the end of the year or early next year regarding AVDC's plan to assist councils within Buckinghamshire with purchasing new street lights, so she has decided to put all plans on hold until after that meeting.

- **Footpaths and Pond: Cllr Churchfield**

Cllr Churchfield advised that all is in order with the pond but asked if Mr Styles could trim a few extra footpaths before winter, it was agreed that it should not be a problem and she was advised to send him the list.

Cllr Churchfield also advised that an advertisement will be published in the Tingewick News for the Parish Footpaths Walk on Saturday 26<sup>th</sup> November 2016, starting at 10am, including coffee and cake for those who join in.

- **Cemetery, Grass cutting and Special Projects: Cllr Swinburne**

Cllr Swinburne advised that there is nothing to report and all is looking well.

She is continuing to bring the cup and certificate we received from the Buckinghamshire Best Kept Village competition to display at PC meetings.

Cllr Hornsey advised that the repairs to the Church doors are now complete.

- **Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey**

Cllr Hornsey advised that there is nothing new to report, apart from the response received from Dave Smith at BCC as discussed above in Matters Arising.

- **Recreation Ground: Cllr Fenemore**

Cllr Fenemore advised that the inside hedges are being trimmed today.

- **Planning: Cllr Roy**

At the October meeting Cllr Roy mentioned that there were some issues to discuss with the Village Hall Management Committee (VHMC) regarding the S106 money. He has since spoken with Colin Whitton and suggested representatives from the PC and VHMC discuss the phasing of works at an appropriate time, because the S106 money is coming in tranches and works will need to be staggered to fit in with this.

He has also clarified with AVDC that they should be contacted as soon as we receive the invoices to obtain the funds from them and contractors should be notified that there may be a delay in receiving payment due to this process.

Applications determined since the last meeting of the council

APPROVED

**16/03374/APP – TINGEWICK, Crawford Cottage Stockleys Lane** (Single storey rear extension with addition of roof lights.)

**16/03091/APP – TINGEWICK, Land Off Preston Road** (Erection of stable block, store room, wash room and rug room including associated hard standing and extension to the existing menage and car park areas.)

**16/02895/APP – TINGEWICK, Bicester House, Main Street** (Conversion of existing outbuilding to residential accommodation including single storey rear extension)

**16/02385/APP – TINGEWICK, 29 Stockleys Lane Tingewick** (External alteration to existing rear extensions and new double garage to front to replace existing parking bays)

- a) Friends of Roundwood School Association have requested permission to move the lighting of the Christmas Tree to the earlier time of 4.30pm, following the Christmas Fair, so as not to clash with Gawcott's lighting of the tree on the same day.  
All of the councillors agreed with this. Clerk to notify Association chairperson.
- b) Letter received from residents of Sandpit Hill regarding the MVAS  
Regarding the downloading of the statistics from the device, the Clerk hit a roadblock because of the limitations of the PC laptop and her lack of an Android smart phone, Cllr Lightfoot has an android smart phone so she will meet with the Clerk to discuss how the statistics are to be downloaded.  
Regarding the positioning of the device, Cllr Hornsey advised that it was focussed on Sandpit Hill until the Gladman proposal was received and he then moved the device to the Water Stratford Road position for the data at that site may be useful for the objection to the planning application. Cllr Hornsey advised that he is happy to put the MVAS back on Sandpit Hill for the next block but the residents must remember that this is not the only site in the village and the device must be moved around regularly.  
Cllr Hornsey advised that the battery issue is now fixed and the device can be used for a month. So from now on it will be at each site for a month, being moved on 1<sup>st</sup> of each month to a new location and swivelled on pole on the 15<sup>th</sup> of the month to face each direction.  
Cllr Hornsey advised that he will draft a reply to the letter.
- c) Memorial Application  
Clerk presented the application received and confirmed it to be within cemetery guidelines.  
Application approved.

#### **147 Christmas – lights and decorations.**

Cllr Fenemore asked the clerk to investigate where the tree was ordered from previously and the amount that was paid for it as the tree for this year will need to be ordered soon to guarantee delivery before 1<sup>st</sup> December.

Cllr Lightfoot enquired as to who is responsible for putting the lights up in the tree and was informed that Ed Maxwell has done this in the past with Mr Styles taking the lights down at the end of the season. Cllr Lightfoot advised that some of the lights had been damaged last year. It was decided that an electrician should look at the lights to see if they can be repaired, otherwise new lights will need to be purchased.

#### **148 Tingewick Neighbourhood Plan –**

Discussed above, during the open forum.

Cllr Roy suggested that if people expressed an interest in preparing a Neighbourhood Plan it would be desirable to get people from other villages who have been through the process to come and advise on what is involved.

Cllr Churchfield suggested advertising to residents what the implications are and it was decided that Cllr Roy will draft an advertisement to go in the Tingewick News.

#### **149 Gorrell Close Salt Bin**

Cllr Hornsey advised that this item had been covered last year but there was no resolution. The salt bin is currently on flat area but is needed on the slope.

Clerk checked the previous minutes and advised in January 2016 the decision was made to move the bin to a site further towards the slope if it is available however it was not able to be moved until the contents had been used.

Cllr Hornsey to follow up.

#### **150 Recreation Ground - re-consider activity provision for young people, in the light of Bovis estate and more young people joining the village.**

Cllr Churchfield raised the issue of there not being many provisions in the village for youths / teens and that some of them are currently using Water Stratford Rd as a skatepark.

Cllr Roy advised that a survey was done in the past of all the homes and the results of that survey were considered when preparing plans for the rec ground which included a skate park.

**151 Date of next meeting:** To confirm the date of the next meeting, scheduled for 1<sup>st</sup> December 2016

Signed..... Dated.....

**Budget Report**  
01/04/16 Through 02/11/16 (in Pounds)

Category Description	01/04/16 Actual	- Budget	02/11/16 Difference
<b>Adminstration</b>			
Audit	-241.80	-233.20	-8.60
Information Commissioner	0.00	-14.13	14.13
Insurance	-1,365.62	-883.33	-482.29
Meeting Room	-225.00	-176.66	-48.34
Payroll	-2,182.60	-2,346.13	163.53
Stationery & Sundries	-228.32	-353.33	125.01
Subscriptions	-160.82	-141.33	-19.49
Training	0.00	-42.40	42.40
Website	-205.98	-643.06	437.08
<b>TOTAL Adminstration</b>	<b>-4,610.14</b>	<b>-4,833.57</b>	<b>223.43</b>
<b>Cemetery</b>			
Council Tax	0.00	-28.26	28.26
Grounds Maintenance (Cemetery)	-1,225.25	-1,745.46	520.21
Water	-67.26	-141.33	74.07
Sundries	-74.50	0.00	-74.50
Administration	-153.98	0.00	-153.98
Chapel	-650.00	0.00	-650.00
Cemetery (Exp)	-7.50	0.00	-7.50
<b>TOTAL Cemetery</b>	<b>-2,178.49</b>	<b>-1,915.05</b>	<b>-263.44</b>
<b>Churchyard</b>			
Ground Maints (Churchyard)	-1,233.85	-1,151.86	-81.99
<b>TOTAL Churchyard</b>	<b>-1,233.85</b>	<b>-1,151.86</b>	<b>-81.99</b>
<b>Fete &amp; Beer Festival</b>			
Fete	-244.76	0.00	-244.76
<b>TOTAL Fete &amp; Beer Festival</b>	<b>-244.76</b>	<b>0.00</b>	<b>-244.76</b>
<b>Income</b>			
Cemetery	410.00	438.13	-28.13
Grant Payment	0.00	233.20	-233.20
Interest	16.16	0.00	16.16
Precept	27,400.00	15,900.00	11,500.00
Recreation Ground Booking	0.00	586.53	-586.53
Recreation Ground Fundraising	-65.00	0.00	-65.00
<b>TOTAL Income</b>	<b>27,761.16</b>	<b>17,157.86</b>	<b>10,603.30</b>
<b>Infrastructure</b>			
Dog Bins	0.00	-204.93	204.93
Footpaths	-425.00	-586.53	161.53
MVAS	-120.00	-106.00	-14.00
Safety Inspections	-90.00	-70.66	-19.34
Street Furniture	0.00	-289.73	289.73
Street Lighting Maintenance	-93.20	-968.13	874.93
Street Lighting Supply	-1,775.39	-2,367.33	591.94
Cut hedges	-25.00	0.00	-25.00
<b>TOTAL Infrastructure</b>	<b>-2,528.59</b>	<b>-4,593.31</b>	<b>2,064.72</b>
<b>Pond</b>			
Ground Maintenance (Pond)	-584.00	-678.40	94.40
<b>TOTAL Pond</b>	<b>-584.00</b>	<b>-678.40</b>	<b>94.40</b>
<b>Public Relations</b>			
Best Kept Village	-20.00	-14.13	-5.87

**Budget Report**  
01/04/16 Through 02/11/16 (in Pounds)

Category Description	01/04/16 Actual	- Budget	02/11/16 Difference
Christmas	0.00	-254.40	254.40
S137	-25.00	-56.53	31.53
Tingewick News	-36.00	-56.53	20.53
Tingewick School	0.00	-91.86	91.86
<b>TOTAL Public Relations</b>	<b>-81.00</b>	<b>-473.45</b>	<b>392.45</b>
Recreation Ground			
Electricity Supply	-101.98	-466.40	364.42
Grass Cutting	-1,055.00	-1,060.00	5.00
Lease	-757.50	-438.13	-319.37
Play Equipment Repairs	0.00	-289.73	289.73
Recreation Ground Maint	-1,997.81	-1,173.06	-824.75
<b>TOTAL Recreation Ground</b>	<b>-3,912.29</b>	<b>-3,427.32</b>	<b>-484.97</b>
Reserve			
General Reserve	0.00	-12,465.60	12,465.60
Street Furniture Reserve	0.00	-2,939.73	2,939.73
Street Lighting Replacement	710.00	-8,833.33	9,543.33
Cemetery Chapel	-260.00	0.00	-260.00
<b>TOTAL Reserve</b>	<b>450.00</b>	<b>-24,238.66</b>	<b>24,688.66</b>
Unassigned			
Uncategorised-Other	-1,558.73	0.00	-1,558.73
Salary	-759.20	0.00	-759.20
TO PC Current	-13,151.08	0.00	-13,151.08
TO VAT Control	-1,096.69	0.00	-1,096.69
FROM PC Current	1,096.69	0.00	1,096.69
FROM PC Deposit	13,000.00	0.00	13,000.00
FROM VAT Control	151.08	0.00	151.08
<b>TOTAL Unassigned</b>	<b>-2,317.93</b>	<b>0.00</b>	<b>-2,317.93</b>
<b>OVERALL TOTAL</b>	<b>10,520.11</b>	<b>-24,153.76</b>	<b>34,673.87</b>

**Transaction Report**  
07/10/16 Through 02/11/16 (in Pounds)

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 06/10/16				-218.35
14/10/16	DEP	Cheque In At First Direct Le...			R	70.00
21/10/16	BnkChg	HSBC	unpaid item fee	Sundries	R	-15.00
23/10/16	203477	Came & Company	Insurance Premium 2016-...	Insurance		-1,365.62
25/10/16	BnkChg	HSBC	unpaid item fee	Sundries	R	-15.00
02/11/16	DEP	Transfer	Transfer	[PC Deposit]		4,000.00
02/11/16	DEP	Transfer	Transfer	[PC Deposit]		2,000.00
02/11/16	203478 ...	Aylesbury Mains Ltd	Street Light trial lanterns	--Split--		-906.48
02/11/16	203479 ...	E-On	Electricity Supply	--Split--		-1,236.83
02/11/16	203480 ...	Complete Ground Manage...	Grass Cutting	--Split--		-216.00
02/11/16	203481 ...	IDU Trading Ltd	Replacement goal socket	--Split--		-140.00
02/11/16	203482 ...	Mrs P Lightfoot	Welcome Wallets	--Split--		-184.78
02/11/16	203483	Toby Grensted	work on Chapel Doors	Chapel		-650.00
02/11/16	203484 ...	T Styles (s)	Sundry Jobs	--Split--		-72.50
02/11/16	203485 ...	T Styles	Contract Fee October	--Split--		-420.00
02/11/16	203486	S. Chandler	stamps	Stationery & Sundries		-6.60
02/11/16	203487	S. Chandler	Salary - October 2016	Salary		-379.60
		TOTAL 07/10/16 - 02/11/16				<b>461.59</b>
		BALANCE 02/11/16				243.24
		<b>TOTAL INFLOWS</b>				6,070.00
		<b>TOTAL OUTFLOWS</b>				-5,608.41
		<b>NET TOTAL</b>				<b>461.59</b>