

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 4th NOVEMBER 2010

PRESENT:	Cllr Smith	-	Chairman
	Cllr Fenemore	-	Councillor
	Cllr Thurlby	-	Councillor
	Cllr Roy	-	Councillor
	Cllr Poil	-	Councillor
	Cllr Collins	-	Councillor
	Cllr Swinburne	-	Councillor
	Dawn Rogers	-	Clerk

IN ATTENDANCE: 2 members of the public

171 Apologies

Cllr Cadd – County Councillor

172 Declarations of Interest

None

173 To approve the Minutes of the Meeting held on 30th September 2010

Proposed: Cllr Swinburne Seconded: Cllr Fenemore - Approved.

174 Matters Arising for information and reports only

Item 132- Parish Council Logo Competition –The article for the Tingewick News was submitted for publication and will appear in the forthcoming edition with the dates suitably amended.

Item 147 – Street Furniture - The cleaning of the gates to the village has been completed.

Item 163- Recreation Ground -The security grills have been installed to the doors. The grills to the toilet block are awaited.

Action: Clerk

Item 163 – Playground – The Clerk is liaising with the previous contractor to ascertain whether the repair can be made subject to their guarantee.

Action: Clerk

Item 164 – Correspondence – A response has been received from AVDC advising that they have investigated the possibility of an unauthorised business being carried out from a property in the village and do not believe that there has been a breach of planning authorisation.

175 County Councillor's Report

Apologies received

176 District Councillor's Report

None

Open Forum.

Concerns were raised regarding dangerous parking on Main Street.

The Parish Council will write to PC Tipping to enquire whether she can assist again with issuing warning letters and whether the police have any additional powers to enforce parking issues .

Action: Clerk

Relevant information is to be obtained regarding the procedure and cost of obtaining an enabling order to enforce the implementation of yellow lines. This issue will be placed on the agenda for the next Parish Council meeting.

Action: Clerk

The Clerk confirmed that BCC had delayed in processing the order for the additional salt bins however had now provided written confirmation that the order has been placed and the bins should be delivered shortly.

It was enquired when Sandpit Hill would be resurfaced. The Parish Council has received correspondence from Transport for Buckingham advising that Sandpit Hill is included in the list for future work however assurances could not be given as to when this work would take place.

A tree has blown down and is causing an obstruction on a footpath. The matter will be dealt with.

Action: Cllr Roy

The Parish Council was asked whether it was permissible for the District Council to sell green space land without public consultation.

The Parish Council was unable to answer this question.

It was noted that the gates to the village which has been damaged in a recent road traffic incident not been repaired. Reminder letter to be issued.

Action: Clerk

An increase in the number of accidents and near misses at the roundabout to bypass has been noted. This matter has been raised with BCC previously however a reminder letter to be issued.

Action: Clerk

A request has been received for a dog bin at the footpath by the airfield. This matter has been investigated in the past and it was agreed at the time that the cost of additional bins and emptying of them would be prohibitive.

- 177 Planning**
10/02110/APP – Tingewick – Field View Cottage, Tingewick – No Objections
- 178 Accounts**
See Appendix for details of transactions and budget report.
Transactions: Proposed: Cllr Collins Seconded: Cllr Thurlby Approved
Clerk to check the electricity payments to Eon in respect of the supply to the changing rooms to ensure that the Parish Council is not been overcharged. **Action: Clerk**
- 179 Asset Register**
Agreed that the Parish Council's old PC and monitor will be disposed of in accordance with the relevant EC directive.
- 180 Councillors' Reports and Items for Future Agenda**
- Street Lighting and Street Furniture**
Thanks were extended to Mr Maxwell for his assistance in identify faulty lights. Of the faults identified by Mr Maxwell only the light at Sion Terrance and the light by Lucas Cottage are the responsibility of the Parish Council. These will be reported and repaired. **Action: Cllr Thurlby**
Action: Clerk
The lights that are the responsibility of BCC will be reported to them for repair.
Westwell Close – The light was repaired but subsequently broke again, it has been repaired again and will be monitored.
Buckingham Street – This was repaired but subsequently broke due to being hit by a pellet. It is not possible to place a grill on the light to prevent damage as pellets will pass through the grill. It is extremely concerning that the light is being damaged maliciously. Energy saving bulbs have been placed in repaired lights, this information will be passed to E-On.
- Footpaths**
The footpath walk took place and the results have been passed to the Rights of Way Officer, Mr P Turner.
Cllr Roy is to meet with Mr Turner to discuss the matters raised along with a site visit to Gorrell Lane to assess the condition of the bank to the footpath and who is responsible for it.
The Parish Council considered the photographs submitted as part of the Footpath Photograph Competition. The first prize was awarded to Mr H Taylor. **Action: Clerk**
- Cemetery and Grass cutting**
The Parish Council has been advised that the requested areas have been added to the grass cutting plan but there appears to be a communication problem with BCC. It was noted that the last cut has been commenced and if this is missed the additional areas will not be cut until next year. If the additional areas are not cut the Parish Council will arrange for them to be cut and the invoice will be passed to BCC.
The Beech hedges in the cemetery have been cut.
A report was received of damage to a grave. This has been inspected and the cause was noted to be due to a small animal burrowing into the area. The grave will be repaired.
Thanks extended to Mr Collins for kindly removing the moss from the War Memorial for Remembrance Day.
The roses in the Garden of Remembrance will be pruned and the areas between the memorial tablets to be strimmed. **Action: Cllr Collins**
- Recreation Ground**
The container in the field is to be removed and the area to be cleared.
The hedges are to be flailed. **Action: Cllr Fenemore**
- Playground and Pond**
Nothing to report.
- Special Projects**
Nothing to report.
- 181 Correspondence**
2010/11/25 – AVDC – Planning Policy in the District Workshops – Cllr Roy to attend the Winslow workshop on the 16th December 2010. **Action: Clerk**
2010/11/48 – BCC – i-Van – Tingewick 30th November 2010 – The Parish Council is very supportive of the project and agreed that it could take place in the Village Hall car park but is concerned that it has not been given sufficient time or materials to publicise the event. It was suggested that a Thursday in early January 2011 would be preferable. **Action: Clerk**
- 182 Website**
The draft website is available to view and for comments. All Councillors have been asked to view the site and forward comments to the Clerk by the 19th November 2010. **Action: Clerk**

183 Recreation Ground Development

Cllr Poil and Cllr Fenemore gave a presentation to the meeting.

The recreation ground should be brought to an acceptable standard with the implementation of drainage and levelling of the area along with the provision of a trim track to facilitate use for various sports and activities such as football and cricket.

The Parish Council is satisfied that there is a requirement for a trim track and in due course a trim trail. It would not be practical to install a trim track after the drainage of the field as it will disturb the work that had been carried out and that it would cost more at a later date.

Consideration has been given to grant aid to fund the scheme however it is acknowledged that it is unlikely that the Parish Council would be successful in obtaining such grants due to the location and demographic of the village.

It was understood that there will be an ongoing maintenance cost to the Parish Council for the upkeep of the field.

The Parish Councillors received three quotations for installing drainage, levelling and seeding the field and installing trim track.

Proposal - The quotation by J E Miller Services be accepted.

Proposed: Cllr Poil Seconded: Cllr Swinburne Accepted unanimously

The Clerk is to ensure that the VAT on the project can be reclaimed.

The payment of S106 monies will be clarified for budgeting purposes.

Alternative venues for the Village Fete will be considered for 2011 in the event that it will not be possible to use the Recreation Field.

Dogs will not be allowed in the Recreation Field during the work being carried out and upon completion of the work. A Dog Control Order will be sought.

Action: Clerk

Action: Cllr Roy

Action: Clerk

184 Allotments.

A response has been received from the diocese advising that they were not prepared to reduce the cost to purchase the allotment field. It was agreed that the Parish Council would not proceed to purchase the allotment field at the stated cost.

The matter will be considered further in March 2011 to ascertain whether there is still a need and the options available to the Parish Council.

185 Affordable Housing

The building contract can now be signed and the S106 money should be available shortly.

186 Village Design Statement

The Village Design Statement has been circulated to all village residents.

The Parish Council expressed its gratitude and thanks to the Village Design Statement Working Group for their hard work and commitment.

The Village Design Statement to be lodged with the relevant libraries as required.

Action: Clerk

Action: Clerk

187 Christmas Tree and Lights

The Christmas tree has been ordered and will be delivered on Thursday 2nd December 2010, lights to be added 4th December 2010.

Tree lights and safety check to be arranged.

Action: Chairman

188 Date of Next Meeting

The next meeting will take place on the 2nd December 2010 at 8.00pm at the Village Hall in Tingewick.

The meeting closed at 10.15pm