

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 31st MAY 2012

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| PRESENT: | Cllr Smith | Chairman |
| | Cllr Fenemore | Councillor |
| | Cllr Swinburne | Councillor |
| | Cllr Thurlby | Councillor |
| | Cllr Hornsey | Councillor |
| | Cllr Maxwell | Councillor |
| | Cllr Roy | Councillor |
| | Dawn Rogers | Clerk |

IN ATTENDANCE: 1 members of the public

92 Apologies

Cllr Fealey, Cllr Cadd

93 Declarations of Interest

Cllr Thurlby declared a Personal Interest in matters relating to the Village Hall due to her membership of the Village Hall Committee.

94 To approve the Minutes of the Meeting held on 3rd May 2012

Proposed: Cllr Hornsey Seconded: Cllr Thurlby Approved.

95 Matters Arising for information and reports only

Item 184 – Street Lighting – A response has been received confirming that the work will be carried out week commencing 11th June 2012

Open Forum – 05.01.12 – There has been a meeting with TfB and the Traffic Management Officer from Thames Valley Police who conducted a survey of Main Street. A report is awaited. The possibility of moving the traffic calming device was considered but there are problems as to where to relocate it and the cost of the same.

Item 64 Village Hall Tree – The options are to pollard the tree with ongoing maintenance or to take it down, replace it and reinstate the street scene at a cost of approximately £3,000. The Village Hall is grateful that the PC has agreed to fund a Jubilee Tree. It was noted that there may be grant funding available to cover the cost. Information to be passed to the Village Hall Treasurer. **Action: Cllr Hornsey**

Item 83 – The Cemetery ground works are scheduled to commence in the next three weeks.

Item 83 – Recreation Ground – The tenders will be discussed at the next meeting as the closing date was stated on the tender documentation to be the 4th June 2012.

Item 85 – School Playground – The contractor contacted the Chairman to arrange a date but was cancelled due to the contractor's illness. Another date to be arranged. **Action: Clerk**

96 County Councillor's Report

Apologies sent.

97 District Councillor's Report

Apologies sent

Open Forum:

Thanks extended to the volunteers who put up the bunting in the village.

98 **Planning**

12/00773/APP-TINGEWICK-Tregarland, Main Street, Buckingham – No Objections
12/00401/APP-TINGEWICK-10 New Street, Tingewick – Objections Received
12/00792/APP-TINGEWICK-Holmwood, Barton Hartshorn, Tingewick – No Objections
12/00970/APP-TINGEWICK-20 St Mary’s Court, Tingewick – No Objections
12/01119/APP-TINGEWICK-The Triangle, Barton Hartshorn Road, Tingewick-No Objections
12/00793/ALB-TINGEWICK-Holmwood, Barton Hartshorn Road, Tingewick-No Objections
12/01121/ATC-TINGEWICK-Tingewick House, Upper Street, Tingewick-No Objections

99 **Accounts**

See Appendix for details of transactions and budget report.

Transaction Report: Proposed: Cllr Maxwell Seconded: Cllr Thurlby - Agreed
Transactions approved.

Budget Report: Proposed: Cllr Roy Seconded: Cllr Hornsey - Agreed
Budget Report approved.

100 **Councillors’ Reports and Items for Future Agenda**

Street Lighting

Four street lights have been reported for repair.

Footpaths

Minor works to be carried out over the summer.

Cemetery and Grass cutting

The new mower has been purchased.

The ground works are due to commence over the next four weeks.

Recreation Ground

The field has been cut and there will be a further cut before the Fete.

Consideration needs to be given to a suitable gate which will allow double buggies in and keep dogs and motorbikes out. The cost of a suitable gate has been obtained but due to the cost it will need be funded by the grant funding that is obtained in the course of the redevelopment.

Playgrounds and Pond

Nothing to report.

A meeting with a contractor has been arranged to look at the safety surface in the school playground.

Special Projects

Posters have been received for Play Around the Parishes which will be displayed nearer to the time.

Roads, Footways and Street Furniture

Asset Inspection and Maintenance Record report received.

Details of Road Problems reported and status of the same received.

Planning

Notified of the publication of the Oxford Minerals and Waste Plan. No concerns to Tingewick noted.

Two consultations on Neighbourhood Plans received.

1. Buckingham Town Council are to produce a plan and comments requested by July

2nd 2012

2. Consultation from Buckingham Town Council. Noted details of issues which affect Town and comments requested. A sustainability appraisal is also to be conducted. Noted that villages around Buckingham are not to be impeded in their use of the Town. The consultation will be circulated to the councilors. **Action: Clerk**

AVALC holding are holding a meeting on Neighbourhood Planning on the 28th June 2012. Cllr Roy to attend.

101 Correspondence

2012/06/01-Rev Carter-Invitation to Diamond Jubilee Church Service-Received and Cllrs to attend.

2012/06/02-Buckingham Town Football Club - Update re field: Agreed that the Parish Council would like them to use the pitch for this season. Whilst changing facilities can be provided showering facilities cannot at this stage. There are also no goal posts and nets. It was queried whether the team may have any access to some. **Action: Clerk**
Cost of similar facilities will be obtained to provide a guide to charges.

Action: Cllr Roy

102 Playground Inspections

It is noted that the playgrounds must be inspected at least weekly in accordance with the requirements of the renewed insurance policy schedule. Cllr Swinburne will ensure that the necessary checks are carried out and submit checklists each month to the clerk.

103 Pond Safety Report

Pond safety report received. It was noted that there were no actions to carry out.

Accepted.

104 Recreation Ground Development

As above at 101.

105 Diamond Jubilee Planning

The commemorative mugs have been received and provided to the school, playschool and Montessori Nursery. The Clerk has additional mugs for village children not attending village schools and for purchase.

The Fete is planned as is the procession to the Fete. The Fete will be opened by the Speaker of the House of Commons. The concert has been planned with bar and catering.

Public Liability insurance will cover both events. No additional insurance is required to cover Band equipment. The PA equipment is to be covered at a sum of £500.00 for the 4th June 2012. **Action: Clerk**

106 Affordable Housing

The project manager has visited the site. The road excavations are being reinstated on Friday 1st June. A landscape maintenance regime is in place and a site tidy up is to take place. Some matters require ownership of the problem which is being investigated. The Chairman to receive an update in the next seven days.

107 Date of Next Meeting

The next meeting will take place on the 5th July 2012 8.00pm at the Village Hall.

The meeting closed at 9.50pm