

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 13th MAY 2010

PRESENT:	Cllr Smith	-	Chairman
	Cllr Fenemore	-	Councillor
	Cllr Swinburne	-	Councillor
	Cllr Thurlby	-	Councillor
	Cllr Collins	-	Councillor
	Cllr Roy	-	Councillor
	Dawn Rogers	-	Clerk

IN ATTENDANCE: 0 members of the public

78 Election of Chair and Vice Chair

Nomination of Peter Smith Proposed: Cllr Thurlby Seconded: Cllr Collins - Duly Elected
Nomination Richard Fenemore Proposed: Cllr Thurlby Seconded: Cllr Collins - Duly Elected

79 Acceptance of Office

Cllr Smith and Cllr Fenemore accepted office

80 Apologies

Cllr Poil

81 Declarations of Interest

None

82 To approve the Minutes of the Meeting held on 1st April 2010

Proposed: Cllr Thurlby. Seconded: Cllr Swinburne. Approved.

83 Matters Arising for information and reports only

Item 36 – The police have advised that no speeding motorists were apprehended during the recent speed checks due to their officer being located in a prominent place.

Item 43 – The light by the pinch point has been replaced but is still not working. BCC have advised that it is an electrical problem. **Action: Cllr Thurlby**

Item 48 – Recreation Ground – Gadsden Engineering have been instructed to install the security grills to the toilet doors and windows and to the pavilion door..

Item 49 – A potential new website designer has been identified. A detailed specification will be prepared, costed and brought to the next meeting. **Action: Clerk and Cllr Poil**

Item 61 – The potholes have been measured but remain that are deeper than 100mm. BCC have started to patch the deepest potholes.

Open Forum – 01.04.10 – A map has been obtained from the Land Registry showing the property boundary to run through the trees. It was agreed that the information should be passed to the occupant of the property. BCC will carry out remedial work to dangerous trees when judged necessary and will reclaim the cost from the owner of the trees.

Action: Clerk

Item 65 – Street Lighting - BCC advised that they are not responsible for the yellow light bulb and it is the responsibility of E-On. The Parish Council will arrange for the bulb to be replaced and seek reimbursement from E-on.

Item 65 – Footpaths – Mr Styles has been asked to secure the litter bin.

Item 66 - The Chairman will examine the protruding screws on the bench.

Action: Chairman

84 Co-Option of Parish Councillor

Mr David Roy expressed an interest in becoming a Parish Council and introduced himself to the Council.
Proposed: Chairman Seconded: Cllr Thurlby. Mr Roy was elected unanimously.

85 County Councillor's Report

None

86 District Councillor's Report
None

Open Forum

1. A complaint was received that a recent minute had identified a resident and that the matter raised should not have been discussed at the meeting. The meeting carefully considered the minute and noted that it did not in any way identify the resident and that considerable care had been taken to avoid so doing. It was also noted that the matter was brought to the Parish Council appropriately. It had also been noted at that time that it was not for the Parish Council to deal with the matter which had then been referred to the appropriate agency. The Parish Council had taken an entirely neutral stance in the matter and continues so to do.

2. Review of councillors' responsibilities.

Cllr Poil will join Cllr Fenemore to assist in the development of the Recreation Field.

Cllr Roy will be responsible for footpaths.

Cllr Swinburne will be responsible for both play areas and the pond. The Clerk will assist Cllr Swinburne with special projects.

Cllr Thurlby will retain responsibility for street lighting and Cllr Collins will retain responsibility for the cemetery and grasscutting.

87 Planning

10/00565/APP-Tingewick – Wood Farm, Preston Road, Tingewick. The planning application to be e-mailed to councillors
Action: Clerk

88 Accounts

See Appendix for details of transactions and budget report.

Transactions approved.

Proposed: Cllr Swinburne Seconded: Cllr Fenemore

89 Fete and Beer Festival 2010

Proposal to provide a temporary transfer to Events account to facilitate the advance expenditure of the Fete and Beer Festival. Proposed: Chairman Seconded: Cllr Swinburne. Agreed.

90 Internal Auditor's Report

The Internal Auditor reported that the Parish Council's systems and procedures are robust and effective with no issues to be addressed.

91 Approval of Annual Return and Annual Governance Statement

The Clerk presented the Annual Return 2009/2010. Proposed: Cllr Swinburne Seconded: Cllr Collins - Approved

92 Councillors' Reports and Items for Future Agenda

Street Lighting and Street Furniture

The yellow light on Water Stratford Road will be replaced and E-on will be asked to reimburse the Parish Council.

Footpaths

The Parish Footpath Partnership Scheme has been withdrawn by AVDC. The withdrawal is immediate in effect and was received after the Parish Council had set the precept for the year. It is possible that AVDC will contribute to one cut per year of the most used footpaths. The Parish Council wishes to maintain the village footpaths. It was agreed that funding of approximately £650 per annum will be required to keep the paths in their current state. A more detailed proposal will be drawn up for discussion at the next meeting.
Action: Cllr Roy

Cemetery and Grass cutting

The area of grass outside of Maytree Cottage does not appear on the cutting plan. Cllr Collins has asked AVDC to add it

Recreation Ground

The electricity supply to the changing rooms has been repaired.

The door handle on the changing room door requires replacing due to vandalism.

Action: Cllr Fenemore.

Mr Styles has been requested to fill in the gaps in the hedges and remove a fallen tree.

Playground and Pond

Nothing to report

Special Projects

Play Around the Parishes will take place on the 17th and 26th August 2010.

Turn up for Sport will take place on the 5th August 2010 at the Recreation Ground.

The school will be notified of both events in order that they may publicise them.

The clerk was requested to obtain details as to whether the Buckinghamshire Transport Forum is still meeting.

Action: Clerk

Action: Clerk

93 Correspondence

2010/05/38 Dog waste at the Recreation Ground by the children's play equipment – The Parish Council views this as deplorable and requests that offending dog owners take action to clear up after their dogs. Failing this the Parish Council will take steps to ensure that offenders are prosecuted. Response to be sent.

BALC will be approached to consider further steps that the Parish Council could take.

Letter from resident – Fallen trees in Gorrel Lane. These will be removed.

Copy letter to AVDC from resident regarding work to hedge and field in Wood Lane - Received

Action: Clerk

Action: Clerk

Action: Cllr Roy

94 Footpath Maintenance and Funding

As above at Item 92.

95 Hedgerow at Wood Lane

The Chairman received correspondence from AVDC confirming that the work that has been carried out was lawful.

A copy will be passed to Cllr Collins and Cllr Roy.

96 Village Roads

The resurfacing of Main Street has been completed.

97 Salt Bins

The precise locations of the proposed salt bins in Water Stratford Road, West Well Lane and The Maltings will be surveyed and passed to the Clerk to arrange with BCC.

Action: Cllr Collins

98 Collection Inspection Checklists

Street Furniture, pond and play areas - Received

99 Photography Competition

First Place – Mr M Rogers

Second Place - Mr Jerat

Third – Mr M Rogers

The photographs will be entered onto the Parish Council's website and the winners will be notified.

Action: Clerk

100 Recreation Ground Development

The weather may now permit the digging of the exploratory ditch.

Action: Cllr Fenemore

101 Allotments

Nothing to report

102 Affordable Housing

A Village Consultation day was held at the Village Hall on the 11th May 2010 , and was well attended. The plans for a site on Barton Road were displayed and comments were left. The next stage is to apply for planning permission.

103 Village Design Statement

Progressing

104 Date of Next Meeting

The next meeting will take place on the 10th June 2010 at 8.00pm at the Village Hall in Tingewick

The meeting closed at 10.10