

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6th JULY 2017 AT 7.30PM

PRESENT: Cllr Trisha Lightfoot, Chairperson
Cllr Martin Hornsey, Vice Chairperson
Cllr Richard Fenemore
Cllr Ed Maxwell
Cllr Sara Churchfield
Cllr Pat Swinburne
Cllr Charlie Clare, County Councillor
Cllr Patrick Fealey, District Councillor
Samantha Chandler, Clerk

IN ATTENDANCE: 3 Members of the public

88 Apologies

Cllr Andrew Jenkinson

89 Declarations of Interest;

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature. None
- c. To declare any Prejudicial Interests in items on the agenda and their nature. None

90 Minutes: To consider the approval of the minutes of the last meeting of the Parish Council, held on Thursday 1st June 2017

Proposed: Cllr Maxwell

Seconded: Cllr Swinburne

Approved

OPEN FORUM – moved forward due to pressing issues for discussion with members of the public

Neighbourhood Plan

A resident with planning experience has come forward as willing to participate in the Neighbourhood Plan Working Group. (NPWG)

Cllr Lightfoot advised that the NP has not progressed at this time due to not having a volunteer willing to be the Chairperson for the working group.

Cllr Maxwell added that the PC was advised to wait until the Aylesbury Vale Local Plan is finalised as it will dictate development numbers and that Tingewick has already satisfied the 5-year housing supply with the Bovis and Field Close Developments.

The resident advised that the NP helps with more than just limiting development, it can also help with design issues and conservation areas, among other things.

It was decided that the Clerk will call an informal meeting of the volunteers for the NPWG to discuss what the next steps going forward should be and to delegate the workload involved if it is chosen to proceed.

Speeding / Traffic Issues

Though listed further down the agenda, a resident wished to give their views and explained that they feel the speeding on sandpit hill to be less of an issue when compared to other traffic issues in Tingewick, particularly around the school.

Cllr Hornsey asked District Cllr Fealey what happened in regards to the proposed 20mph speed limit for the village?

Cllr Fealey explained that it was considered to have a 20mph zone put in place around the school in both Tingewick and Gawcott and that funding was obtained to do so. Transport for Bucks reported that the Police Service won't support this change, however Cllr Fealey disputes this as he has spoken with an inspector who said they would support it. Cllr Fealey has had the item returned to the agenda for the next TfB meeting for further discussions.

Cllr Hornsey enquired as to the cost of the MVAS in Gawcott which displays the actual speed of the travelling car and counts down as the vehicle decelerates.

Cllr Fealey explained that because of the extra features of the Gawcott MVAS, including Bluetooth connectivity, the count down display and the "Thank you" message for drivers within the limit, the machine cost around £1,500 more than the standard version.

91 Matters Arising:

Item 71: Playground inspections carried out with a few recommendations. The total quoted cost for repairs is £1435 at the school play area. It was proposed that the school be contacted to see if they would be willing to contribute to the repairs.

Clerk contacted Headteacher and was informed that the School Governors finance meeting is scheduled for 3rd July, where it will be raised and we will be informed of the decision afterwards.

The school has responded and unfortunately are not able to contribute at this time.

As there are no urgent repairs required, Cllr Hornsey will look at the areas marked on the report as 'becoming urgent' to see what repairs, if any, need to be actioned at this time and what can wait.

Item 1 – Open Forum – June 2017

Resident with property bordering the cemetery is/has been landscaping and would like to cut down two trees that are on cemetery land as the trees are of a large size and due to the incline from the residential property to the cemetery grounds and because the bank is eroding, the trees are at risk of falling down.

Cllr Hornsey advised that he will look at the area in question and will check that it is not included in the conservation land area.

Cllr Hornsey reported that there are a couple of mature trees growing on the bank, however they do not appear to be in any immediate danger of falling. He suggested to the resident to obtain a quote for the proposed works which can be submitted for discussion to the council, though it would be unlikely the council could contribute as there are currently no funds allocated in the budget for these types of works.

Item 84 – Councillors Reports – Cllr Hornsey

Cllr Hornsey advised that the pothole at the edge of the driveway to the village hall is being repaired at cost as goodwill gesture by a local tradesman. This should be done within the next 2 weeks.

Cllr Hornsey advised that the hole was filled yesterday by a local resident from CJM Fencing, who has generously carried out other tasks for the PC in the past.

92 County Councillor's Report:

Cllr Clare gave an update on the situation with the water leaking on Water Stratford Road, saying repair works were scheduled to start last Monday, unfortunately, resurfacing works being done elsewhere discovered some urgent drainage issues which needed to be attended to immediately so the Water Stratford Road repairs have been postponed. The repairs should be rescheduled for later this month. He explained that the water leaking out onto Water Stratford Road is believed to be caused by a failed land drain and is not mains water from a broken pipe.

Cllr Clare also updated that the drain leaking water on Upper Street, Tingewick was looked at by a local area technician, where it was discovered that it is a failed drain on private land, so the repairs come under the land owners responsibility. The land owner is doing other works in October, so Cllr Clare is hopeful that it will be done then and is in ongoing talks with the land owner.

93 District Councillor's Report:

Cllr Fealey advised that he had met with the organisation promoting dementia awareness for the ageing population in villages and was encouraged to get villagers involved and "take care of older people" whether they have dementia or not.

Going back to the earlier conversations around speeding in the village, Cllr Fealey advised that he recently attended the Local Area Forum and was “disappointed” with the report presented regarding the 20mph speed limit and “uncomfortable” with the data given by Transport for Bucks. He will be disputing this at future meetings.

Cllr Fealey explained that the New Homes Bonus is funding that becomes available when people move in to their new homes and start paying council tax. The money is currently available for a period of 6 years, however it has been proposed to diminish to 5 and then 4 years availability. He advised that there is a microgrant available which could be used for the village hall for example.

Cllr Fealey advised that the date is now set for the Gladman development application appeal and the process for making additional comments for the appeal is as follows; *If you made any comments on the application, then a copy will be forwarded to the Planning Inspectorate. If you wish to add any further comments, please send 3 copies to be received by the Planning Inspectorate within five weeks of the appeal start date, quoting the appeal reference number (see above). Any comments made will be forwarded to all parties involved in the appeal. Please do not send your comments to us (AVDC) If you wish the Inspector to view the site from your property, can you please state this clearly in any correspondence sent to the Planning Inspectorate.*

94 Planning; To consider the following planning applications received;
17/02135/APP – TINGEWICK, Noble Foods Finmere Mill Barton Road
Installation of a new biomass housing and biomass boiler
NO OBJECTION

95 Accounts

See appendix for details of transactions and budget report.

It was proposed that the Transaction Report be accepted.

Proposed: Cllr Fenemore Second: Cllr Swinburne Approved

It was proposed that the Budget Report be accepted

Proposed: Cllr Hornsey Second: Cllr Maxwell Approved

96 Councillors’ Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot
No issues with lighting at the moment.

New information received from Aylesbury Main about the equipment within the village (lamps, bulbs etc) is a large document so Cllr Lightfoot reported she would read through it more thoroughly during the summer break and will report back to the council at the September meeting with the findings, though she added that on first glance, there doesn’t seem to be a big difference in the running costs between the old equipment and the new, more modern equipment.

- Footpaths and Pond: Cllr Churchfield
Nothing to report for footpaths, all in order.

Correspondence received regarding the footpath at the end of Buckingham street which connects to Main Street. Cllr Churchfield advised that she will look into it.

Email received from the ‘contact us’ page on the website, a resident by the name of Tristan wrote regarding the pond and ideas for making it more ‘wildlife friendly’. Cllr Churchfield responded however the correspondent’s contact details submitted were incorrect and all emails have been returned from unsuccessful delivery. This item was to be included in the

minutes for this meeting, in the hope that Tristan sees it and would please get in touch again.

- Cemetery, Grass cutting and Special Projects: Cllr Swinburne
Regarding the complaint, received via Cllr Fenemore at the last PC meeting, about the mowing of the grass at the church, with concern for the impending Historical Society Walkabout, Cllr Swinburne investigated and found the area to be in order so it was assumed that the mowing was completed in stages and the complaint was logged before the task was finished.

Cllr Maxwell advised that there has been a complaint regarding the weeds bordering the school grounds. All agree that Mr Styles should be asked to attend to it.

- Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey
Cllr Hornsey advised that a complaint was received regarding trees overgrowing / overhanging Main Street from properties in Buckingham Street, from the corner of Church Lane to approximately where the 30mph speed sign is located.
Cllr Hornsey will investigate exactly which house along Buckingham Street are concerned and the clerk will write to the home owners about this.
- Recreation Ground: Cllr Fenemore
Cllr Fenemore advised that the Tingewick Football club wish to paint pavilion green – no objections.

There has been damage to one goal post, since the fete, repairs will be organised.

Fete was fairly successful with good attendance and weather.

The Fete Committee usually meets on the 3rd Monday of each month, in the village hall, from January onwards to organise the fete and anyone wishing to help is welcome to come along.

- Planning: Cllr Jenkinson
Not in attendance
- Village Hall Wifi: Cllr Maxwell
Draft T&C's for wifi complete, sent to councillors for input.

Cllr Hornsey advised that he has spoken with the local IT expert, Brian Simmons and he is willing to come in (for small fee, approx.. £25) and check our equipment and spend an hour with Ed to go over all issues raised by VHMC and answer questions. All in favour.

Cllr Lightfoot suggested Cllr Maxwell take on the responsibility of ROADS to reduce Cllr Hornseys' responsibilities. All parties were in agreeance.

97 Correspondence

- a) Highways Act – proposed diversion**
No objection

b) Speeding on Sandpit Hill

Cllr Hornsey advised that he has met with the residents of Sandpit Hill. The notes from Cllr Hornsey's meeting will be included as Attachment A. Various speeding deterrent ideas were suggested which will be investigated for cost / feasibility etc.

c) Aylesbury Vale Transport Users Group

Positive report submitted from the resident who attends as representative for the PC.

98 LAF Meeting

Cllr Lightfoot attended the recent LAF Meeting and offered a brief summary. It would seem that most areas are having similar issues with speeding and are looking into management ideas. Hopefully there will be more ideas and suggestions at the next meeting. The gentleman who gave the talk on dementia awareness has been invited to come and give a talk in Tingewick for our residents.

The waste plant at Greatmoore does tours for students, the information has been passed to the head teacher at Roundwood and they may be organising an excursion for the children attending the Gawcott site (due to age restrictions) they are also looking in to the possibility of representatives coming to the Tingewick site to give a talk to the younger children.

Cllr Lightfoot advised that she has offered to host one of the LAF meetings here in Tingewick however she has proposed an alternate day to the usual meeting day (Tuesday) in accordance with the availability at the Village Hall. She is awaiting a response.=

99 S106 Second Tranche

It has been confirmed that the remaining S106 funds will become available upon the 50th occupation in the Bovis Development. Cllr Lightfoot enquired with the staff on site and was informed that they have 25 houses sold (15 legal completions + 10 contracts exchanged) It is unclear if the occupation required for the S106 funds includes the Housing Association properties. When the S106 funds become available, all local organisations can apply.

Item to remain on the agenda as a Standing Item, until further clarification is gained.

100 New Dog Waste Bin Location

Call for one on Church Lane, proposed to go near the existing litter bin but closer to the pavement. All in agreement. Clerk to follow up with BCC.

Could possibly look at re-sighting the one on main street to a different location at some point in the future.

101 Accounting Software

The Clerk advised that new accounting software is required as the existing software is not compatible with the new laptop. Quotes are to be sought and the item will be discussed on the agenda for the next meeting in September.

102 Rec Ground Trustees Constitution

Signed by Cllr Fenemore and Cllr Lightfoot, who will be Trustees for the new charity being set up to look after the rec ground once the purchase from BCC is finalised which should be in approximately 2-3 months.

103 Chapel door painting and key

Cllr Hornsey to follow up, as this does not appear to have been completed yet.

104 Date of next meeting: To confirm the date of the next meeting, scheduled for 14th September 2017

Signed..... Dated.....

PRESENT: Cllr Martin Hornsby
Simon Hannam,
Sheila & Peter Roberts
La-vinia Kelsey

Apologies Carol & Nigel Doherty
Katia Galeotti
Ian Savage
Alison Hill & Neil Atterbury

Minutes To consider the speeding concerns from the correspondents sent from all residents on Sandpit Hill.

OPEN FORUM

Mr Roberts opened the meeting to ask if we could change or update the M.V.A.S or review the swarco system purchased by T.F.B. The current equipment needed to be more effective as they were inefficient in slowing down the traffic flowing via Sandpit hill. All attendance recognising this would have some cost implications.

The following points mentioned

- **Better Visual display systems are in use within local areas which seemed to be more effective . As lack of Visual Display gives false picture to motorists.**

Mr Hannam asked How does other areas show, collect their data and record it. What works in these areas could be used to get the evidence we need to be more efficient.

Mr Roberts had asked previous chairman for information who was going to consolidate one month from another. He was later advised the variables were too different within in the village therefore it was not actioned.

Cllr Hornsby ; Re-evaluate the cost , we could run our M.V.A.S without and with lights working but still record speed . **Action This**

Quick solution; Mr Roberts Find local areas who hold New M.V.A.S to see any other problems and visit these. Also to ask T.F.B about any updated and latest Equipment. To try and educate the motorists. **Action This**

- **Acknowledge the statistics of the M.V.A.S IT NEEDS TO BE IMPROVED**

Can the equipment be changed to solar- Cllr Hornsby stated the batteries for the M.V.A.S are recharged at no cost. Therefore this would not be cost effective. There was only one month when the batteries did not work. The M.V.A.S was situated from the buckingham road into Tingewick this data showed that the equipment had worked because it showed that 98% of traffic was doing less than 30 miles per hour. This was however showed Greater usage on the other end of the village as the battery only uses power when traffic speed. This did show that speeding was prevalent in this part of the village

Mr Roberts asked The lack of availability of statistics on-line could this be added to a website? Why are we not using the social media or Tingewick Magazine ?

Mrs Kelsey to write a letter to parish council via Tingewick Magazine highlighting speeding in Sandpit Hill to educate local Motorists **Action this**

Can we add more signs within the village to educate motorists to slow down **ie; Watch for children, Slow down.**

Need to check if Highway will allow this. Maybe gets signs we could move around. Get costing for Official Signs from Bucks CC. Use more **30** signs throughout the external parts of the village. All in agreement that one needs to be placed on the Sandpit Hill to educate Drivers. Find out 2016 traffic signs regulations which came into force in April 2016. **Mr Roberts to Action this**

Mr Roberts asked why the reduction of speed to 20 mph was refused by police as it would not be beneficial to village. What justification did the police give, ie What's the accident Ratio on Sandpit Hill? What's the statistics behind the comment? .Apparently, when the matter was discussed two years ago they had supplied information on areas that speed reduction would work but it was not shown on the minutes. **Cllr Hornsby to investigate**

When Patrick Fealy was appointed District Councillor, He wanted Tingewick and Gawcott to join together regarding the 20mph scheme. When this was refused by the police it was not pursued. Should we revisit this and see how we reached to this decision and why so much has been governed by the police. **Cllr Hornsby to investigate**

- **Use of Police Cameras**

Can we ask the police to check the speed in the village or put a permanent speed camera within the village .Can we use a camera to report to the police, which they action by a warning letter sent to the Motorist. Try and visit other villages that may use this facility

Mr Roberts said he is happy to visit the villages. **Cllr Hornsby is to check with parish councillor to find out the cost implications and who will pay for it.**

- **Use of physical barriers**

Question was asked if the barrier on sandpit hill could be moved. Mr Hannam stated this could move the boundary line.

Mrs Kelsey suggested an optical illusion of a hump in the middle of Sandpit hill but this would only be a one time usage as the residents would soon realise therefore not productive.

What would the cost implications be for another pinch point chicane to be added further up the hill and what other physical (slow down) objects could be used. **Cllr Hornsby to Action**
The benefits are that it could slow down the traffic either way.

Noticeable in Croughton

A suggestion was made about changing the parking of vehicles to other side of the road but there are many implications to this so not viable.

Maybe the cost of this can operate under section 106 via Bucks County Council or suggestion made to Cabinet Member Warren White. Councillor Fennemore had stated previously in the parish meetings that this would not be viable **Cllr Hornsby to Investigate**

Another Meeting to be held regarding the above actions at a later date.

Budget Report
01/04/17 Through 31/03/18 (in Pounds)

Category Description	01/04/17 Actual	- Budget	31/03/18 Difference
Adminstration			
Audit	-49.15	-400.00	350.85
Broadband	0.00	-370.00	370.00
Computer	0.00	-700.00	700.00
Information Commissioner	0.00	-35.00	35.00
Insurance	0.00	-1,500.00	1,500.00
Meeting Room	-120.00	-300.00	180.00
Payroll	-379.60	-4,556.00	4,176.40
Stationery & Sundries	-57.53	-750.00	692.47
Subscriptions	0.00	-250.00	250.00
Training	0.00	-75.00	75.00
Website	0.00	-1,100.00	1,100.00
TOTAL Adminstration	-606.28	-10,036.00	9,429.72
Cemetery			
Chapel	0.00	-260.00	260.00
Council Tax	0.00	-50.00	50.00
Grounds Maintenance (Cemetery)	-438.00	-2,970.00	2,532.00
Water	-32.28	-250.00	217.72
TOTAL Cemetery	-470.28	-3,530.00	3,059.72
Churchyard			
Ground Maints (Churchyard)	-438.85	-1,960.00	1,521.15
TOTAL Churchyard	-438.85	-1,960.00	1,521.15
Discretionary			
Donations	-20.00	-200.00	180.00
TOTAL Discretionary	-20.00	-200.00	180.00
Fete & Beer Festival			
Fete	0.00	-250.00	250.00
TOTAL Fete & Beer Festival	0.00	-250.00	250.00
Income			
Cemetery	800.00	750.00	50.00
Interest	2.50	15.00	-12.50
Precept	15,100.00	30,130.00	-15,030.00
Recreation Ground Booking	0.00	1,000.00	-1,000.00
Recreation Ground Fundraising	-145.00	0.00	-145.00
TOTAL Income	15,757.50	31,895.00	-16,137.50
Infrastructure			
Dog Bins	0.00	-350.00	350.00
Safety Inspections	0.00	-130.00	130.00
Street Furniture	0.00	-650.00	650.00
Street Lighting Maintenance	-172.60	-1,500.00	1,327.40
Street Lighting Supply	-1,209.95	-4,029.00	2,819.05
MVAS	-14.09	0.00	-14.09
TOTAL Infrastructure	-1,396.64	-6,659.00	5,262.36
Pond			
Ground Maintenance (Pond)	-219.00	-1,160.00	941.00
TOTAL Pond	-219.00	-1,160.00	941.00
Public Relations			

Budget Report
01/04/17 Through 31/03/18 (in Pounds)

Category Description	01/04/17 Actual	- Budget	31/03/18 Difference
Best Kept Village	-20.00	-25.00	5.00
Christmas	0.00	-450.00	450.00
Tingewick News	-15.00	-100.00	85.00
Tingewick School	0.00	-165.00	165.00
TOTAL Public Relations	-35.00	-740.00	705.00
Recreation Ground			
Electricity Supply	-282.96	-800.00	517.04
Grass Cutting	-360.00	-1,800.00	1,440.00
Lease	-375.00	-760.00	385.00
Play Equipment Repairs	0.00	-500.00	500.00
Recreation Ground Maint	-280.00	-2,500.00	2,220.00
TOTAL Recreation Ground	-1,297.96	-6,360.00	5,062.04
Reserve			
Street Lighting Replacement	-497.50	0.00	-497.50
TOTAL Reserve	-497.50	0.00	-497.50
Unassigned			
Uncategorised-Other	-1,127.88	0.00	-1,127.88
Salary	-759.20	0.00	-759.20
TO PC Current	-5,000.00	0.00	-5,000.00
TO VAT Control	-213.52	0.00	-213.52
FROM PC Current	213.52	0.00	213.52
FROM PC Deposit	5,000.00	0.00	5,000.00
TOTAL Unassigned	-1,887.08	0.00	-1,887.08
OVERALL TOTAL	8,888.91	1,000.00	7,888.91

Transaction Report
02/06/17 Through 30/06/17 (in Pounds)

<u>Date</u>	<u>Num</u>	<u>Description</u>	<u>Memo</u>	<u>Category</u>	<u>Clr</u>	<u>Amount</u>
		BALANCE 01/06/17				716.47
03/06/17	DEP	Heritage & Sons	Burial Plot Reservation (n...	Cemetery		800.00
27/06/17	DEP	Transfer	Transfer	[PC Deposit]		1,000.00
29/06/17	203559 ...	T Styles	Contract Fee June 2017	--Split--		-405.00
29/06/17	203560	S. Chandler	Clerk Wages - June 2017	Salary		-379.60
29/06/17	203561 ...	Aylesbury Mains Ltd	Street light repairs	--Split--		-56.88
29/06/17	203562	E. On	Inv No. H14913D64F - Re...	Electricity Supply		-282.96
29/06/17	203563 ...	Aylesbury Mains Ltd	Street light repairs	--Split--		-72.36
29/06/17	203564 ...	Complete Ground Managem...	Grass Cutting	--Split--		-324.00
29/06/17	203565 ...	Oxford Diocesan Board Of Fi...	Pipe easement fee	--Split--		-1.02
30/06/17	203566 ...	Anglian Water	Cemetery Water Supply	--Split--		-32.28
30/06/17	203567 ...	BCC	Licence for Rec Ground 25...	--Split--		-187.50
30/06/17	203568	R A Hart	repair works to toilets and...	Recreation Ground Maint		-80.00
		TOTAL 02/06/17 - 30/06/17				-21.60
		BALANCE 30/06/17				694.87
		TOTAL INFLOWS				1,800.00
		TOTAL OUTFLOWS				-1,821.60
		NET TOTAL				-21.60