

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5th JULY 2012

PRESENT:	Cllr Smith	Chairman
	Cllr Fenemore	Councillor
	Cllr Swinburne	Councillor
	Cllr Thurlby	Councillor
	Cllr Hornsey	Councillor
	Cllr Maxwell	Councillor
	Cllr Roy	Councillor
	Dawn Rogers	Clerk

IN ATTENDANCE: 1 member of the public

108 Apologies

Cllr Fealey, Cllr Cadd

109 Declarations of Interest

Cllr Thurlby declared a Personal Interest in matters relating to the Village Hall due to her membership of the Village Hall Committee.

Cllr Maxwell declared a Personal Interest in the matter relating to trees by his property at Item 114 - 12/01192/ATP-TINGEWICK Land South of Old Police Station, Old Quarry Copse, Water Stratford Road.

110 To approve the Minutes of the Meeting held on 31st May 2012

Proposed: Cllr Swinburne Seconded: Cllr Roy Approved.

111 Matters Arising for information and reports only

Item 184 – Street Lighting – The vegetation obscuring the street light has been cut back.

Open Forum – 05.01.12 – The report from TfB and Thames Valley Police is awaited.

Item 83 – The Cemetery ground works have not commenced due to the wet weather. It is expected that the work will be carried out prior to the next meeting.

Item 85 – School Playground –The Contractor has not yet contacted the Chairman to arrange another date to inspect the play surface. This will be followed up. **Action Clerk**

112 County Councillor's Report

Apologies sent.

113 District Councillor's Report

Apologies sent

Open Forum

It was reported that children in the village have stated that they would like a skate park. This was gratefully received as despite the Parish Council asking residents for views as to what they would like to see at the Recreation Field this is the first comment received. Such projects would need to be grant funded. The Parish Council is very interested in obtaining the views and involvement of young people and parents as to the facilities they would like at

the Recreation Field.

It was asked when the bunting would be removed. The Jubilee Committee felt that the bunting should remain for the Olympics. However comments have been received that it looks untidy although some looks better than others. As the Jubilee Committee no longer exists it is for the Parish Council to make a decision. It was felt that it would be appropriate for some bunting to remain for the Olympics but that the untidy/faded bunting will be removed. The remaining bunting will be removed after the Olympics.

114 Planning

12/01192/ATP-TINGEWICK Land South of Old Police Station, Old Quarry Copse, Water Stratford Road – No Objections.

12/01180/ALB-TINGEWICK Tingewick Mill Farm, Tingewick Mill Lane, Tingewick – No Objections.

115 Accounts

See Appendix for details of transactions and budget report.

Transaction Report: Proposed: Cllr Swinburne Seconded: Cllr Fennemore - Agreed
Transactions approved.

Budget Report: Proposed: Cllr Swinburne Seconded: Cllr Fennemore - Agreed
Budget Report approved.

Authority was provided for payment of utilities and previously agreed expenses in August 2012 in the absence of a Parish Council meeting.

116 Code of Conduct

The new Code of Conduct was accepted by the Parish Council.

The Parish Councilors are to complete their declarations in accordance with the provisions set out by AVDC and return the same to the Clerk for submission to the Standards Officer

117 Councillors' Reports and Items for Future Agenda

Street Lighting

Nothing to report

Footpaths

Nothing to report

Cemetery and Grass cutting

The Groundworks have not commenced due to wet weather.

The grasscutting has taken place in accordance with AVDC's schedule

Recreation Ground

Significant matters to be addressed at Items 121 and 122.

It was agreed that strimming to be carried out to tidy the areas.

Action: Cllr Fenemore

Playgrounds and Pond

Nothing to report.

Special Projects

Notices regarding Play Around the Parishes have been displayed.

Roads, Footways and Street Furniture

Many pot holes have been repaired very quickly after being reported.

The white gates to the village are to be replaced.

The old crossing beacon will be removed and replaced as it is required for the crossing warning sign.

Water Stratford Road has been repaired and redressed. Comments received that the 'dip' at the bridge by Water Stratford has not be appropriately repaired.

The hedge from Church Lane to the bypass roundabout will be cut back. **Action: Chairman**

Planning

Correspondence has been received from a prospective developer of The Old White Hart seeking confirmation of the Parish Council's support for any development. Oral details of the proposed development were received. The Parish Council is unable to comment as they can only respond when they see detailed proposals as part of a planning application. A copy of the Village Design Statement has been sent to them. The developers have stated that they intend to carry out pre application discussions with AVDC.

The Localism Act does require applicants to work in consultation with the residents of the village. Given the nature of the proposed development it was agreed that once detailed proposals had been drawn up the Parish Council would consider whether they could assist in facilitating a public consultation meeting if it was considered appropriate.

The prospective developers will be advised accordingly.

Action: Clerk

Cllr Roy reported on the recent Neighbourhood Planning meeting.

The results of the consultation to The Vale of Aylesbury Plan were provided.

The Buckingham Town Plan Consultation has been circulated around the Parish Council.

The Parish Council has no comments at the present time but would like to be kept informed.

Amendments to the Bucks Minerals and Waste Strategy have been received. The Parish Council initially had no comments upon the same and the amendments do not change this.

118 Correspondence

2012/07/01-BCC-Renewal of Playground Licence – It was proposed that the licence be renewed, that the Parish Council be responsible for AVDC's reasonable legal fees and on the basis that there would be no fundamental changes to the provisions of the licence.

2012/07/02-Heritage-Application for a Memorial Permit-Approved

2012/07/03 – Village Hall Committee – Ash Tree- It was noted that the tree will be removed as opposed to it being pollarded. It was reported that the Diamond Jubilee Committee agreed to donate some of their funds towards the provision of a tree. The Parish Council will await the outcome of the Village Hall Committee's applications for grant aid and assist with the completion of the applications. The condition of the bus shelter will be considered once the tree has been removed. The Parish Council will accept responsibility for the ongoing maintenance of the tree.

119 Review of Financial Regulations

It was proposed that at Regulation 3.4 the emergency figure be increased to £500.00 and that it be added that "other urgent work that was not of the utmost urgency but would require completion before the Parish Council next met could be funded to a sum of £250.00".

Proposed: Cllr Fenemore Seconded: Cllr Swinburne Agreed

120 Review of Risk Assessment

The Risk Assessment was reviewed, it was noted that there are no uncontrolled risks, was agreed and accordingly signed by the chairman.

121 Recreation Ground Maintenance Contract

Three requests to Tender were issued, only one response was received which was considered by the Parish Council.

It was agreed that the tender by CGM be accepted on the basis that at this stage only the cutting of the recreation field is required.

Proposed: Cllr Swinburne Seconded: Cllr Fenemore Agreed

122 Recreation Ground Hire

Two requests to hire the pitch for Sunday football have been received but both applicants require showers for September 2012. It was confirmed that one applicant would require the pitch in the morning and one in the afternoon. Requests from village teams would have been given priority however no local teams have expressed an interest. To ensure the continued maintenance of the field the income from hire will be essential.

Pitch Hire:

It was proposed that the pitch at the Recreation Field be hired to Buckingham United and Brackley Womens Teams at a cost of £50.00 per session.

Proposed Cllr Maxwell Seconded: Cllr Swinburne Agreed

Goal Posts

It was proposed that two goal posts be purchased to a maximum sum of £1250.00 exc VAT, on the basis that best endeavors will be used to obtain two estimates.

Proposed: Cllr Fenemore Seconded: Chairman Agreed

Pavilion Showers

It was proposed that the Pavilion showers be repaired to an acceptable level to facilitate use from September 2012, pending a further fuller refurbishment once grant funding has been obtained, to a maximum sum of £1250.00 exc VAT on the basis that best endeavors will be used to obtain two estimates

Proposed: Cllr Hornsey Seconded: Cllr Roy

Insurance

Advice will be obtained as to the insurance implications of hiring the Recreation Field for football.

Action: Clerk

It was noted that Phase Two of the redevelopment, the applications for grant funding, cannot proceed until it is clear what is wanted by way of facilities. A committee is required to drive this next stage. It was agreed that personal approaches will be made to experienced and representative members of the community who may be willing to form a committee. Suggestions to be passed to the clerk.

123 Recreation Ground Development

As above.

124 Police Liaison

The Parish Council would wish to assist the Police with the reporting of matters. Advice was obtained from PC Tipping who clarified that it is not advisable to report illegally parked cars on an individual basis as is hearsay that they are unable to act upon. However if a vehicle is a present and clear danger action will be taken.

125 Diamond Jubilee Planning and Fete

A financial report will be available for the next meeting in September. The Jubilee Committee has however confirmed that a profit has been made and that it will be distributed between the Tingewick Civil Charity, the Church rebuilding fund and the Village Hall.

It was noted that the Jubilee weekend was an exceptional success and thanks extended to the Jubilee Committee for all their hard work.

The Fete accounts will be available at the next meeting. It was however noted that a profit was made which will be retained in the Events account for the next Fete.

126 Affordable Housing

The formal Opening Ceremony was attended by representatives of the Parish Council. Extremely positive feedback was received from the residents.

The majority of the outstanding issues have been addressed. BCC are responsible for the repairs to Back Lane.

Action: Cllr Maxwell

127 Date of Next Meeting

The Chairman is not available for the scheduled meeting on the 6th September 2012. It was agreed that the next meeting will take place on the 30th August 2012 8.00pm in the Village Hall.

The meeting closed at 10.45pm