

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 7th JANUARY 2010

PRESENT:	Cllr Smith	-	Chairman
	Cllr Fenemore	-	Vice Chair
	Cllr Collins	-	Councillor
	Cllr Poil	-	Councillor
	Cllr Swinburne	-	Councillor
	Dawn Rogers	-	Clerk

IN ATTENDANCE: 0 members of the public

1 **Apologies:** Cllr Thurlby

2 **Declarations of Interest**

None

3 **To approve the Minutes of the Meeting held on 3rd December 2009**

Approved. Proposed: Cllr Swinburne Seconded: Cllr Fenemore

4 **Matters Arising for information and reports only**

Item 95 - The 'Fault Reporting Sheet' is in progress.

Action: Chairman

Item 102 - Signs to advise against dog fouling and to keep dogs on leads have been identified. It was agreed that one sign advising that dogs should remain on a lead would be purchased and placed at the recreation field. Five signs to advise against dog fouling would be purchased one to be placed at the recreation field and the others at strategic locations in the village.

Item 102 - A response from AVDC's Definitive Map Team Leader is awaited.

Action: Cllr Poil

Item 141 - Recreation Ground - The offer to install security grills over doors and windows in the toilet block and pavilion will be followed up.

Action: Clerk

Item 144 - A response is awaited from BALC as to enforcement action that can be taken by the Parish Council.

Item 198 - The Chairman has spoken to Highways but did not receive a substantive response

Action: Chair

Item 203 - The faulty light opposite the Post Office has been reported but not yet repaired. It will be followed up.

Action: Clerk

Item 204 -Following the request in the Tingewick News there have been no volunteers to attend the Transport Users Group. Councillors to consider who may wish to attend.

5 **County Councillor's Report**

None

6 **District Councillor's Report**

None

Open Forum

It was noted that at a previous Parish Council meeting the County Councillor confirmed that he would assist the Parish Council when making an application to the Landfill Committee, the Parish Council has not as yet made an application but when they do they will seek his assistance.

Concerns were raised that salt from salt bins was, in some cases, not being used appropriately.

7 **Planning**

09/02362/ACL 10 New Street, Tingewick - No objections raised by the Parish Council. A resident made representations which the Parish Council is unable to address and will instead forward to AVDC.

8 **Accounts**

See Appendix for details of transactions and budget report.

Transactions approved.
Proposed: Cllr Swinburne Seconded: Cllr Collins

9 Councillors' Reports and Items for Future Agenda

Street Lighting and Street Furniture

Nothing to report.

Footpaths

The 'Footpath Walk' will take place on 17th April 2010

The meeting venue and refreshments will be considered at the February meeting.

An advertisement will be placed in the Tingewick News in March and April.

Action: Cllr Poil

Forms to reclaim expenses on the upkeep of the parish footpaths for the year will be obtained. **Action: Clerk**

Cemetery and Grass cutting

A memorial tablet has been placed proud in the Garden of Remembrance. The undertaker will be approached to lower the same.

Action: Clerk

Recreation Ground

The hedge has been re-laid in accordance with biodiversity principles to promote wildlife and the environment.

The use of the new method, recommended by AVDC's Environmental Dept, enabled a grant of £500 (50% of the cost) to be obtained. Correspondence has been received questioning the appropriateness of the method of hedge laying used. A response and explanation will be sent.

Action: Clerk

Playground and Pond

Nothing to report

Special Projects

Nothing to report

10 Correspondence

2010/01/02 - BALC Parish Liaison Project - Councillors to bring to the next meeting questions they would like to raise.

2010/01/09 -BCC - Request for priorities - Received

2010/01/11 - Coombe Hill Monument Appeal - Unfortunately the Parish Council is not in a financial position to assist.

2010/01/15 - Cllr Diston submitted his written resignation which was accepted.

The Council expressed their thanks for his contribution during his term of office.

2010/01/16 - Resident - Tree at West Well Lane- Mr Styles to be asked to trim.

Action: Chairman

2010/01/17 - Resident - Possible unauthorised residential business - Clerk to seek information from AVDC and to raise concerns with Highways as to the impact of the vehicles on the roads.

Action: Clerk

2010/01/18 - Resident - AVDC's environmental policy - Clerk to respond advising this is a matter for AVDC

Action: Clerk

11 Review of Risk Assessment and Inspection Regime

It was agreed that the Risk Assessment and Inspection Regime was appropriate.

Upon the resignation of Cllr Diston the Chairman will take responsibility for the playground and Cllr Fenemore for the pond until a new councillor is elected and responsibilities can be reviewed.

12 Review of Standing Orders

It was agreed that no amendments were required.

13 Review of Financial Regulations

It was agreed that in respect of purchases between £100 and £2,500 two quotes would be obtained where possible. Financial Regulations to be amended accordingly and circulated.

Action: Clerk

14 Recreation Ground Development

It was agreed that the funds required to dig an exploratory trench at the recreation field and the mapping of the area be paid at a rate of one half from the Parish Council account and one half from the Recreation Ground Development Account. To facilitate payment the full amount will initially be paid from the Parish Council's account and then transferred from the Recreation Ground Development Account.

Proposed: Cllr Poil Seconded: Cllr Fenemore

Arrangements will be made for the digging of the trench and the mapping.

Action: Cllr Fenemore

15 Salt Bin in West Well Close

It was agreed that salt bins for the Triangle/West Well Close area, The Maltings, Stowe View and the bottom of Water Stratford Road be obtained. Enquiries to be made as to whether AVDC will supply them. If not the Parish Council will purchase them if AVDC will provide the salt as and when required.

Action: Clerk

Notices to be placed on salt bins to remind residents to use them responsibly **Action Cllr Collins and Chairman**

16 Village Sports Day

No report received. The item will not remain on the agenda unless further information received.

17 Allotments

A reply has been received from the Diocese rejecting the Parish Council's proposal.

The Chairman will speak further with Mr Harwood.

Councillors will consider other options for the further provision of allotments.

Action: Chairman

18 Affordable Housing

Negotiations with the landowners have not as yet been concluded.

19 Village Design Statement

Ongoing

20 Date of Next Meeting

The next meeting will take place on Thursday 4th February 2010 at 8.00pm in the Village Hall.

The meeting closed at 9.50pm