

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3rd February 2011

PRESENT:	Cllr Smith	-	Chairman
	Cllr Fenemore	-	Councillor
	Cllr Collins	-	Councillor
	Cllr Thurlby	-	Councillor
	Cllr Swinburne	-	Councillor
	Cllr Roy	-	Councillor
	Dawn Rogers	-	Clerk

IN ATTENDANCE: 2 members of the public

19 Apologies

None

20 Declarations of Interest

None

21 To approve the Minutes of the Meeting held on 6th January 2011

Proposed: Cllr Fenemore Seconded: Cllr Swinburne - Approved.

22 Matters Arising for information and reports only

Item 3 – Update from PCSO Grayburn received confirming warning letters have been issued and registration numbers noted of offending vehicles.

Item 5 – A detailed response was received from the Chair of the Village Design Committee to the resident's concerns.

Item 11 – Details of the energy saving light bulbs which have been fitted in the village will be obtained to be forwarded to E-On to recalculate the standard tariff.

23 County Councillor's Report

None.

24 District Councillor's Report

None

Open Forum.

Following a concern raised at the previous meeting as to the recommendations of the Village Design Statement on newer properties in the village, the response of the VDS group was discussed. The Parish Council and the Village Design Statement Working Group is grateful for all comments received on the document. It was noted that the Localism Bill is likely to require revisions to the document at some time in the future and all matters raised will be considered at that time.

The street light by the 'The Firs' was confirmed to be the responsibility of the Parish Council

It was questioned whether the Fete Working Group requires the assistance of the Great Horwood Silver Band. Details will be passed to the Chairman.

The Clerk confirmed the steps that had been taken to ascertain when the gates to the village are to be repaired.

A response is awaited from Highways as to whether a sign on the by-pass advising that the carriageway narrows is required. Previous responses have been received advising that it is not required; however a response to the most current correspondence is awaited.

The Parish Council was asked whether it would consider making a donation to the British Legion's 90th anniversary. It will be placed on the agenda for the next meeting.

25 Planning

11/00065/APP-TINGEWICK- Field View Cottage, Water Stratford Road, Tingewick – No Objections

11/00109/ALB-TINGEWICK – Garden Cottage, Tingewick –No Objections.

26 Accounts

See Appendix for details of transactions and budget report.

Proposed: Cllr Collins Seconded: Cllr Thurlby - Accepted

The Clerk is to attend a course on VAT and Budgeting.

27 Co-Option of Parish Councillor

An expression of interest has been received from a resident of the village who will be invited to attend the next Parish Council meeting on the 3rd March 2010.

28 Appointment of Internal Auditor

Mr Weir, the Parish Council's internal auditor has retired.

Mr Alan Lambourne, the internal auditor for a neighboring village, has agreed to be appointed subject to the approval of the Parish Council.

The Parish Council considered his suitability for the role and duly appointed

Mr Lambourne.

29 Review of Cemetery Fees

It was agreed that there would be no increase in the cemetery fees for the financial year 2011/2012.

30 Asset Checks

Completed forms were received in respect of the cemetery, the pavilion and street furniture

31 Councillors' Reports and Items for Future Agenda

Street Lighting and Street Furniture

Two lights require repair which will be dealt with.

Footpaths

The next Footpath Walk will take place on the 16th April 2010.

There will be no photographic competition

Refreshments will be arranged for participants.

The walk will be advertised.

Action: Clerk

A response has been received from AVDC regarding the Parish Council's concerns to the diversion of footpaths 10 & 11 and bridleway 13.

Enquires will be made as to whether any other organisations have objected.

The Parish Council will maintain its objection as it is very concerned at the precedent that will be set in the rural community. A response to AVDC will be prepared.

Action: Cllr Roy

Cemetery and Grass cutting

Nothing to report.

Recreation Ground

Nothing to report.

Playground and Pond

School Playground - Nothing to report

Recreation Ground Playground – The seats on the swings require repair.

Action: Clerk

Special Projects

Play Around the Parish will take place on the 15th April pm and 18th April am.

32 Correspondence

2011/02/06-Resident – A response has been issued regarding the repair of the gates at the village. The Parish Council is unable to encourage a safer road group as it will not have any powers of enforcement. The Parish Council is still concerned with speeding in the village and has received information regarding a more cost effective Vehicle Activated Sign. Details of the VAS will be circulated to the councillors and the item will be placed on the next agenda.

Action: Clerk

2011/02/26-AVDC-Naming of street – The Councillors will consider suitable names and the item will remain on the agenda.

2011/02/39-E-on-Emergency Kit – This was demonstrated to the council. The letter of explanation will be passed to the Tingewick News. **Action: Clerk**

2011/02/40-Heritage-Permission for second inscription on memorial stone – Approved

33 Vale of Aylesbury Plan: Parish Council's Involvement

The Parish Council received an overview of the Localism Bill and its implications for the Parish Council from Cllr Roy.

The Parish Council would wish to encourage some growth of the village to support the local infrastructure. It was agreed that the Parish Council would want to explore with AVDC the issues around development before coming to a conclusion.

AVDC's questionnaire will be completed and submitted. **Action: Cllr Roy**

34 Website

The website is now live and has received positive reviews. The website's address is www.tingewickparishcouncil.org.uk

A note will be placed in the Tingewick News when the redirection for the old website has been set up.

35 Fete and Beer Festival

The Fete and Beer Festival will take place on Saturday 16th July 2011. The fete will not take place in the recreation ground due to its ongoing development. An alternative site will be identified.

The Speaker of the House will be invited to open the event. **Action: Clerk**

The i-Van will be invited to attend the fete **Action: Clerk**

Toilet facilities will be required. The cost of hired portable toilets will be prohibitive. The toilets at the recreation field can be used however the drains to the toilet block will require maintenance.

Help is required on the day of the fete.

36 Recreation Ground Development

A response has been received from BCC confirming that they have no objection in principal to the installation of the drainage and the trim track on the understanding that the Parish Council is responsible for the maintenance of the drainage.

It was proposed that the Parish Council be responsible for the maintenance of the drainage. Proposed: Cllr Fenemore Seconded Cllr Collins Agreed

An addendum to the lease will be prepared by BCC to be submitted to the Parish Council for approval. BCC will meet their own legal costs.

It was proposed that the Parish Council meet its legal costs in respect of the approval of the addendum to the recreation ground lease.

Proposed: Cllr Fenemore Seconded: Cllr Collins Agreed

The S106 money has been received by AVDC and the Parish Council has been requested to forward proposals for its use. Advice has been received that the scheme at the recreation ground would be suitable. The forms will be completed and submitted as requested. **Action: Chairman**

The Parish Council agreed that it was satisfied that it had consent for the project at the recreation field and the funding for the same thus the work can now formally commence.

A letter to be issued to the contractor confirming that work this. **Action: Clerk**

37 Affordable Housing

Work has now commenced.

The contractors have been asked to amend their travel plan to ensure that their vehicles avoid Strangers Lane when accessing the site.

A lighting plan has been produced for the development. There are two lights within the development that have been designed for the minimum level of illumination. It is the contractor's view that the footway should be lighted. Concerns were raised during the consultation stage of the project at the lighting of the footpath. The Councillors will visit the site to consider the lighting proposals and submit their comments to the Chairman.

Action: Councillors

18 Date of Next Meeting

The next meeting will take place on the 3rd March 2011 at 8.00pm at the Village Hall in Tingewick.

The meeting on the 5th May 2011 will not take place due to council elections and will instead take place on the 12th May 2011.

The Annual Village Assembly will take place on the 26th May 2011.

The meeting closed at 10.05pm