

## TINGEWICK PARISH COUNCIL

### DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5<sup>th</sup> APRIL 2012

PRESENT:	Cllr Smith	Chairman
	Cllr Fenemore	Councillor
	Cllr Swinburne	Councillor
	Cllr Thurlby	Councillor
	Cllr Roy	Councillor
	Cllr Hornsey	Councillor
	Cllr Maxwell	Councillor
	Cllr Cadd	County Councillor
	Cllr Fealey	District Councillor
	Dawn Rogers	Clerk

IN ATTENDANCE: 1 member of the public

**52 Apologies**

None

**53 Declarations of Interest**

Item 64 – 2012/04/04 – Cllr Thurlby declared a personal interest due to her membership of the Village Hall Committee.

**54 To approve the Minutes of the Meeting held on 1<sup>st</sup> March 2012**

Proposed: Cllr Hornsey: Seconded: Cllr Roy - Approved.

**55 Matters Arising for information and reports only**

Item 184 – Street Lighting – Awaiting clearance of obscured tree by BCC. **Action: Clerk**

The Open Forum – 05.01.12 – AVDC has confirmed that the street signage will be ordered.

Open Forum – 05.01.12 – A meeting is awaited with a representative of BCC.

**Action: Chairman**

Item 27 – Street Furniture – The bin has been replaced at AVDC's cost.

Item 28 – It has been confirmed that the empty houses that have not been let are undergoing maintenance and structural repair. A schedule of work was received.

**56 County Councillor's Report**

Cllr Cadd is a member of the Health Committee which is looking at health provision in the County and the proposed restructuring.

Cllr Rowlands is now the representative for transport.

Cllr Cadd is also involved with Community Impact in Bucks and the Transport Review of the public bus services in the locality.

Concern raised at hospital parking charges. Cllr Cadd advised that if a clinic is over running and extra parking charges are incurred the additional costs will be reimbursed.

**57 District Councillor's Report**

Cllr Fealey confirmed that there are no current plans for a GP's surgery on the new development opposite Tesco. A school is planned however some houses will be built before the school as there is considered to be capacity in the existing schools.

The current local bus services are subsidised by the council and many routes are not financially viable. Alternative solutions are being looked at.

The Olympic torch will pass through Buckingham. Further details can be obtained at [www.buckCC/2012](http://www.buckCC/2012) Or call (01296) 386183.

Jubilee - AVDC will make £50 available to cover additional insurance costs and the additional bunting will be delivered during May.

Water Stratford road resurfacing is due to start on 19 April. Assurances have been sought that road will be repaired before dressed

The A 422 cat's-eyes are in urgent need of replacement - this is being looked at

The East - West rail link new station will be provided at Winslow and is anticipated that after five years it will cover the costs of providing this link.

Fire service - The home fire risk program continues; anyone wishing to have this carried out should contact 0128 0812 133. The Fire Service is planning events to raise awareness of the dangers of fire. The fire service would also like to recruit retained firemen / woman.

It was reported that crime in the area is reduced. More provision is being made for CCTV in Buckingham.

Police officers are carrying out checks on taxis, local pubs, HGVs, and speeding.

There is £46,000 available for local priorities - 25% of this will be used on transport issues. Is also agreed that Child poverty should receive some funding.

AVDC has issued information to each parish regarding the New Homes Bonus.

The Vital Village Grants scheme is offering funding assistance to self-help services in villages.

The parking charges are to increase in Cornwall Meadows car park. The fees in the other town car parks will remain unchanged.

A brochure entitled 'Better Health Care in Bucks' has been issued as to the future provision of health services in Bucks and feedback is sought.

*Open Forum:*

*No issues raised.*

## **58 Planning**

12/00371/ACL-TINGEWICK-Wood Farm Bungalow, Preston Road, Tingewick-No Objections

12/00401/APP-TINGEWICK-10 New Street, Tingewick-No Objections. Comments – There are concerns at the impact on the street scene and the possible loss of sunlight to the neighboring properties.

12/00564/ALB-TINGEWICK-Tregarland-No Objections

## **59 Accounts**

See Appendix for details of transactions and budget report.

Transaction Report: Proposed: Cllr Thurlby Seconded: Cllr Hornsey - Agreed

Transactions approved.

Budget Report: Proposed: Cllr Thurlby Seconded: Cllr Hornsey - Agreed

Budget Report approved.

## **60 Annual Return 2012 – Accounting Statements**

The Annual Accounting Statements were considered. It was proposed that they be accepted. Proposed: Cllr Thurlby Seconded: Cllr Hornsey - Agreed

## **61 Annual Returns 2012 – Annual Governance Statements**

The Annual Governance Statements were considered. It was proposed that they be accepted. Proposed: Cllr Thurlby Seconded: Cllr Hornsey - Agreed

**62 Renewal of Insurance**

A quotation for the renewal of the insurance policy with the current company was received. It was proposed that it be accepted. Proposed: Chairman Seconded: Cllr Roy - Agreed

**63 Councillors' Reports and Items for Future Agenda**

**Street Lighting**

It was understood that the responsibility for the light at Church Lane is TfB, this will be clarified. If they are not responsible a suitable contractor will be engaged to cut back the overgrowth that is obscuring the light. **Action: Clerk**

**Footpaths**

The footpath walk is taking place. Footpath 2 will be cleared by AVDC.

**Cemetery and Grass cutting**

AVDC has omitted certain areas from the grass cutting plan. These will be added to the plan. **Action: Cllr Hornsey**

**Recreation Ground**

The first cut has taken place.

**Playgrounds and Pond**

The reeds have been cleared from the pond.

**Special Projects**

Play Around the Parishes – The date has been changed to the 31<sup>st</sup> July 2012. As the school field is undergoing work it will take place in the Village Hall.

**Roads, Footways and Street Furniture**

Seats, benches and bus shelters are in good order.

The majority of the village bins were emptied.

Salt and grit bins contain an adequate supply.

Bypass drain and road edges cleared, pot holes at Cross Lane filled. The worst of the pot holes at Stockleys Lane have been filled.

**Planning**

Cllr Roy attended the Stake Holders Forum to discuss the next stage of the Vale of Aylesbury Plan. The feedback received from the consultation exercise was received. It was noted that the issues raised by the other respondents were similar to the issues raised by the village. A consensus is emerging that the employment based approach to the plan is the most appropriate. The next steps are to finalise the consultation exercise and present to AVDC's cabinet following which there will be further consultation in Autumn.

The National Planning Policy Framework – Key issues are that Local Authorities who have had a plan approved since 2004 will be allowed to use it for a year to allow sufficient time to ensure compliance with the current planning policy framework.

**64 Correspondence**

2012/04/01-Angels Memorials-Request for Memorial Permit-Granted

2012/04/02-AVALC-Donation Request-A donation of £10.00 was proposed. Proposed: Cllr Maxwell Seconded: Cllr Swinburne - Agreed

2012/04/03-AVALC-Nominations to Executive Committee- Received.

2012/04/04-Village Hall Committee - Ash Tree. Cllr Thurlby remained but took no part in the discussion other than to answer questions.

The next Village Hall Committee on the 14<sup>th</sup> May 2012 will be attended by the Chairman to

discuss the possible options. The Parish Council will consider replacing the tree as a Jubilee Tree. Proposed: Cllr Swinburne Seconded: Cllr Fenemore – Agreed

A request will be made to Cllr Cadd to enquire whether he has access to any funds to refurbish the bus shelter in the conservation area. **Action: Clerk**

2012/04/05-Abbey Memorials-Second Inscription Request - To be approved if the last three lines can be omitted.

2012/04/06-Resident Letter - Frequency of litter clearing will be addressed to ensure the area is cleared. **Action: Cllr Maxwell**

2012/04/07-MH-p-Internet Privacy Policy-Appropriate documents to be drafted.

**Action: Clerk**

#### **65 Review of Account Signatories**

It was proposed that the following be the agreed signatories for the following accounts on a basis of any two of the named signatories;

Current & Deposit Accounts and Recreation Ground No 1-Chairman, Cllr Thurlby and Cllr Fenemore

100 Club-Cllr Maxwell, Chairman and Cllr Fenemore

Events Account- Chairman, Cllr Fenemore and Colin Whitton,

The relevant forms will be completed. **Action: Clerk**

**Action: Clerk**

#### **66 Review of Effectiveness of Internal Auditor**

It was proposed that the Parish Council's existing auditor, Alan Lambourne, be reappointed. Proposed: Chairman Seconded: Cllr Swinburne – Agreed

#### **67 Recreation Ground Development**

The first cut has taken place. The protective barrier will be removed from the field.

Mr Dempsey will be asked whether he is able to maintain the field as per recommended maintenance schedule in order to consider a suitable contractor. **Action: Clerk**

**Action: Clerk**

The Changing Rooms refurbishment is estimated to be in the region of £6,000

The refurbishment of the toilet block is estimated to be in the region of £1,000

Further details of the costs of plumbing etc to be obtained.

**Action: Cllr Hornsey**

The cost of shrubs for the recreation garden estimated in the region of £600. Finals costs to be obtained. **Action: Cllr Swinburne**

**Action: Cllr Swinburne**

Funders have been approached. Sport England Inspired Facilities Fund and Wren may be able to offer funding if approached. Awards for All funding may be available for non sporting projects ie picnic areas etc. AVDC Community Chest may also be able to offer assistance.

Community Impact Bucks are holding a Community Funding Fair on the 19<sup>th</sup> April to discuss grant applications. This will be attended by Cllr Roy, Cllr Fenemore and Chairman.

One response has been received for members of the subcommittee.

A further advertisement is to be placed in the Tingewick News. The advertisement to be redrafted. **Cllr Maxwell**

**Cllr Maxwell**

#### **68 Cemetery Chapel**

The work on the roof will commence in the coming week. The groundwork will commence shortly.

**69 Diamond Jubilee Planning**

Pluvios insurance will not be obtained as the cost outweighs the benefit.  
The proposed road closure is being considered. The programme has been agreed.  
The evening concert will take place on the Recreation Field.  
There will also be many other village events organised by local organisations.

**70 Affordable Housing**

A schedule of concerns was received regarding the condition of the site.  
The Project Manager will be approached to remedy the matter. **Action: Chairman**

**71 Date of Next Meeting**

The next meeting will take place on the 3<sup>rd</sup> May 2012 8.00pm at the Village Hall.  
The Village Assembly will take place on the 24<sup>th</sup> May 2012 at 8.00pm in the Village Hall.

The meeting closed at 10.25pm