

**TINGEWICK PARISH COUNCIL**

**DRAFT MINUTES OF THE ANNUAL PARISH ASSEMBLY**

**HELD ON 20<sup>th</sup> May 2010**

PRESENT:	Peter Smith	-	Chairman
	Richard Fenemore	-	Vice Chairman
	Pat Swinburne	-	Councillor
	Carol Thurlby	-	Councillor
	Tim Poil	-	Councillor
	David Roy	-	Councillor
	Dawn Rogers	-	Clerk
APOLOGIES:	Morag Collins	-	Councillor
	Clr Cadd	-	County Council
	Mrs Deighton	-	Tingewick Patches
	Mr Taylor	-	Tingewick Whist Drive
	Rev Carter	-	St Mary Magdalene Church
IN ATTENDANCE:	6 Members of the public		

**1 To Approve the Minutes of the previous meeting**  
Proposed; Clr Poil      Seconded; Clr Swinburne

**2 Matters Arising from the minutes**  
None

**3 To receive the Annual Report of the Parish Council**  
The Parish Council has met regularly over the year and carried out a variety of work.

**Highways:**

The Parish Council is pleased to note that as a result of pressure from residents, especially Peter Roberts and councilors, Main Street has been resurfaced. There is a programme of further work planned including some parts of Sandpit Hill and Water Stratford Road. Pot holes are being repaired on a priority basis according to depth . The Parish Council will continue to monitor the situation.

**Footpaths**

A regular maintenance programme was carried out and funded to the sum of £700.00 by AVDC. However the scheme has now been withdrawn with immediate effect. The Parish Council will draw up a programme of maintenance work for the year but due to funding restrictions will need to prioritise the most used paths. Councillor David Roy is now responsible for footpaths.

**Cemetery**

The new recording and plot marking system is in place. The cemetery has been well maintained by Mr Styles. The Parish Council will also consider whether it will be possible to carry out work on the chapel.

**Parking:**

Parking is still an issue. The Parish Council has ascertained that yellow lines can be installed at junctions. This would require an enabling order which would take 12-18 months to implement and would be intermittently policed. The Parish Council is reluctant to do this as it would be

costly and would instead appeal to residents to park responsibly. The Parish Council will continue to monitor the situation.

#### Allotments:

During the year the Parish Council has tried to obtain additional land from the Diocese for allotments. Unfortunately this has not been possible as the cost proved prohibitive. An offer to manage the land for the Diocese was likewise rejected. Alternative allotment provision will be considered over the coming year.

#### Recreation Field:

The hedge has been cut back and re-laid in areas with the assistance and 50% funding of AVDC's Biodiversity Team. The work has been carried out using a pioneering method to encourage and protect wildlife. The hedge will shape over the year and will be regularly maintained to ensure the visibility and safe edging to the play area.

The Parish Council is hoping to proceed with the development of the recreation field this year. The area has been surveyed and an exploratory ditch is to be dug to explore drainage issues. A working group will then be established to take the development forward. Funds will need to be raised in order that the field may be developed for the benefit of the whole community. Unfortunately there is more vandalism at the recreation field. Security grills are being installed on the toilets and pavilion to prevent this

Dog waste by the children's play equipment is a problem. The Parish Council appeals to all residents to be responsible dog owners. If the situation does not improve the Parish Council will consider prohibiting dogs from the field.

Thanks extended to Ed Maxwell for continuing to run the 100 club which is the single source of funding at the moment. Mr Maxwell handed the Parish Council a cheque for £750.00 for the fundraising deposit account.

#### Affordable Housing:

The second phase is proceeding. There was an open day on the 11th May 2010 which was well attended. When designing the buildings it was noted that the architects had taken into account some recommendations of the Design Statement Working Group. The next step is to apply for planning permission.

#### Fete and Beer Festival;

The Fete was well attended and for the first year there was a dog show which was successful. The Parish Council's role is to facilitate to the Fete and any profit made, which was very small, is used for the next Fete.

#### Village Design Statement:

An excellent document has been produced and a report will be received by the meeting.

The Chairman extended his thanks to Mr Styles for his hard work over the year and to the Councillors who have worked hard during a busy year.

#### Questions:

The Parish Council was asked how many children used the playground at the recreation field. The Parish Council does not have such information but can confirm that it was well used by a variety of age groups.

It was raised that the priority system of pot hole filling appears not to be cost effective as only holes of the required depth are filled with adjacent holes which are not as deep remaining.

It was asked whether the contractors could be asked to remove residual grit from the winter months. This will be placed as an item of the agenda for the forthcoming Parish Council meeting.

**4 To receive the Financial Report of the Parish Council**

The Clerk presented an oral report accompanied by a cash flow statement, showing inflows and outflows during the year, along with a balance sheet.  
It was noted that the Parish Council held an appropriate reserve of approximately one third of the precept but that there will be some funding required for the village footpaths as a result of the withdrawal of the funding scheme from AVDC after the precept was set. Some work from the previous year also remains to be carried out.  
Proposed: Cllr Swinburne Seconded: Cllr Poil

**5 To receive a report by the County Councillor**

None

**6 To receive a report by the District Councillor**

None

**7 To receive a report by the Tingewick Recreation Ground Committee**

The Parish Council is currently dealing with the preliminary issues. Once these matters have been dealt with a committee will be set up.

It was confirmed that Cllr Cadd did provide some information as to funding sources but the Parish Council has not as yet sought his assistance as a project specification has not yet been produced.

**8 To receive a report from St Mary Magdalene Church**

A written report was received. The Church has lost some committed members however others have come forward for which the Church is grateful. Congregations are reduced due to a variety of factors which have impacted on finances. Fundraising activities have been planned and it is hoped that the Village Harvest Supper will take place in October.

**9 To receive a report by the Tingewick Civil Charities Commission**

None

**10 To receive a report by the Tingewick Village Hall Committee**

The Village Hall has been well used throughout the year. New curtains have been purchased and the floor has been cleared. There are however repairs to the floor to carry out for which the committee is fundraising.

**11 To receive a report by the Tingewick and District News**

None

**12 To receive a report by Neighbourhood Watch**

None

**13 To receive a report by Roundwood Primary School**

A written report was received. The school has 144 children on the role and due to a successful reorganisation now has children in year 5 and will have children in year 6 in September 2010. Year 2 has a new classroom and the hall is being re floored. The children have taken part in a variety of activities over the year. The school was visited by Ofsted in June 2009 and was rated as 'good' with outstanding areas.

**14 To receive a report by Tingewick Pre-School**

A written report was received. The pre-school is very successful and has a long waiting list of children. The committee has welcomed many new parent volunteers and is grateful for the help of all its parents. Fundraising continues to be a priority and there will be another Pamper Evening this year which raised almost £1,600 during the year. A grant was received for £10,00 for new toys. The preschool building is also well used by other members of the community such as the

Yoga group and the toddlers group. Thanks extended to all staff and parents.

**15 To receive a report by the Tingewick Historical Society**

None

**16 To receive a report by Tingewick and Water Stratford Horticultural Society**

There are over 100 registered households as members. Unfortunately two committee members were lost last year and it has not been possible to replace them. This has meant additional work for the remainder committee members but the society is lucky to have many helpers. There were many events in 2009 including a joint event with the historical society, a plant stall at the fete, wreath making and visits to the school. The format for the Spring Show was changed which resulted in more interest and visitors. The Summer Show in August was very successful but still made a financial loss. There were many trips away and it is hoped that there will be many activities in the coming year including photography and vegetarian cookery. The society has many enthusiastic members and would like to attract the younger generation and is working with the school children to encourage a lifelong interest. The society is hoping to link up with other horticultural societies for joint events.

**17 To receive a report by the Tingewick Diamonds**

A written report was received. The Diamonds continue to meet on the first Wednesday of the month from 10.30am to 12.30pm. There are light refreshments and then an activity. There is a walk on the first Tuesday of the month with a pub lunch afterwards. The Diamonds were initially established as a group for villagers aged 60 plus but in practice all are welcomed. There are elderly people in Tingewick and the surrounding villages who don't have transport and they are looking at ways of encouraging and assisting them to attend.

**18. To receive a report by the Tingewick Whist Drive**

A written report was received. The Whist Drive is well supported with an average of twenty people (five tables) each month. During the year £75.00 was donated to the League of Friends of Buckingham Hospital and this coming year the chosen charity will be Tingewick Village Hall. New players are always welcome.

**19. To receive a report by the Tingewick Patchers**

There are currently twenty members who take part in a varied programme of activities including visits to The Malvern Quilt Show and the Festival of Quilts at the NEC. The Patchers made a Santa's Grotto in the Crown and they have also made quilts for injured soldiers at Hedley Court. The Patchers held a very successful exhibition in the Village Hall which was well attended and may have attracted six new members. There was a raffle which raised £400.00 which was donated to Cancer Research UK.

**20. To receive a report by the Tingewick Line Dances**

A written report was received. The Line Dancers are a strong group with an average of 14 people dancing each week. Line dancing is a fun way to keep fit and is suitable for adults of all ages. The dancers are looking to start a new beginners class.

**21. To receive a report from the Village Design Statement Working Group**

Following the successful application for grant funding and successful open days the document is almost finished. Pages were available for viewing at the meeting. The draft document was sent to AVDC in December 2009 who did delay in responding which has caused some delay but their comments have been positive and they would wish to use the document as an example of best practice.

Dr Elizabeth Williamson has agreed to write the foreword. Dr Williamson is a commissioner at English Heritage and editor of the new editions of Pevsner's architectural guides to buildings in England, including the volume for Buckinghamshire.

It is hoped that the document will be printed during the next two months and then distribution

can take place to all households in the Parish.

**22. To receive a report from the Tingewick Scouts**

A photographic report was presented to the meeting showing the many and varied activities of the Scouts during the year.

**23. To receive a report from any other local organisation**

None

The meeting closed at 9.50pm