

## **TINGEWICK PARISH COUNCIL**

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th MAY AT 8.00PM

PRESENT: Cllr Smith  
Cllr Fenemore  
Cllr Swinburne  
Cllr Roy  
Cllr Lightfoot  
Cllr Hornsey  
Cllr Stuchbury (County Councillor)  
Dawn Rogers (Parish Clerk)

IN ATTENDANCE: 3 members of the public

#### **54 Election of Chairperson**

It was proposed that Cllr Fenemore be elected as Chairman  
Proposed: Cllr Churchfield    Seconded Cllr Swinburne.    Agreed

#### **55 Election of Vice Chairperson**

It was proposed that Cllr Lightfoot be nominated as Vice Chairperson  
Proposed: Cllr Churchfield.    Seconded: Cllr Roy  
It was proposed that Cllr Hornsey be nominated as Vice Chairperson  
Proposed: Cllr Fenemore.    Seconded: Cllr Swinburne  
Cllr Lightfoot indicated that she wished to withdraw as a candidate  
Cllr Hornsey was duly elected as Vice Chairman

#### **56 Acceptance of Office**

Cllr Fenemore accepted office as Chairman  
Cllr Hornsey accepted office as Vice Chairman

#### **57 Introduction of New Parish Clerk**

Samantha Chander was welcomed as the new Parish Clerk to take office immediately after the current meeting. Thanks extended to the outgoing Clerk.

#### **58 Apologies**

Cllr Churchfield

#### **59 Declarations of Interest**

No declarations of interest

#### **60 To approve minutes of the meeting held on 7th April 2016**

Item 49 - Planning - It should read "The consultation response on the Vale of Aylesbury Plan has been published. The Parish Council's comments have been included"  
With the above amendments it was proposed that the minutes be approved as a true and accurate record.  
Proposed by Cllr Roy    Seconded: Cllr Swinburne    Approved

#### **61 Matters arising for information and reports only**

Item 9 - White line painting at Main Street has been reported to BCC. The lines still have not been reinstated. This will be followed up by Cllr Stuchbury.

Item 10 - Chapel Doors - The supplier has been instructed.

Item 37 - Footpaths - TfB have advised that the areas have been inspected and are not considered dangerous or in priority need of repair.

## **62 County Councillor's Report.**

Discussions are ongoing at County County regarding the government's policy of academies. Information will be provided to the Clerk for circulation to the Parish Councillors.

Cllr Stuchbury continues his work with Children's Social Care.

An update was received regarding a proposed unitary authority.

Transport for Buckingham is restructuring. It was noted that the reprinting of the white lines after resurfacing are a common problem in the area and are being followed up.

A response is awaited as to whether the Buckingham Sure Start Centre is to remain open.

Cllr Stuchbury has requested a position statement regarding the proposed highway infrastructure resulting from proposed future development.

## **63 District Councillor's Report**

Apologies received.

*Open Forum.*

*A request was received to create a smaller football pitch by the main football pitch to accommodate a small junior football team. It is hoped that this could be an opportunity to create a football team for Tingewick. The team plays in the Milton Keynes District Development League. The team is run by a qualified coach with the requisite safeguarding accreditations. The games will be played on a Sunday morning which will not impact on the current use of the pitch.*

*Concern raised at the traffic on Westwell Lane due to the Industrial Estate. What restrictions are there on the number of units to be built and any other restrictions?*

*The planning permissions will be considered to ascertain the existing permissions and whether any are being breached.*

**Action: Cllr Roy**

## **64. Planning**

No planning applications have been received this month

## **65 Accounts**

See Appendix for details of transactions and budget report.

It was proposed that the Transaction Report be accepted.

Proposed: Cllr Lightfoot                      Seconded: Cllr Hornsey                      Agreed

It was proposed that the Budget Report be accepted.

Proposed: Cllr Roy                      Seconded: Cllr Swinburne                      Agreed

## **66 Annual Return - To Approve Annual Accounting Statements 2015/2016**

The Annual Accounting Statements were considered.

It was proposed that the Annual Accounting Statements be approved.

Proposed: Cllr Swinburne                      Seconded: Cllr. Roy                      Approved

## **67 Annual Return - To Approve Annual Governance Statements 2015/2016**

The Annual Governance Statements were considered.

It was proposed that the Annual Governance Statements be approved.

Proposed: Cllr Lightfoot

Seconded: Cllr. Swinburne

Approved

### **68 Cheque Signatories**

It was agreed that Cllr Lightfoot would be added as a third signatory to the Parish Council current and deposit account.

**Action: Clerk**

### **69 Financial Regulations**

It was proposed that the Financial Regulations be adopted.

Proposed: Cllr Roy. Seconded: Cllr Hornsey

### **70 Risk Assessment**

It was proposed that the Risk Assessment be adopted

Proposed: Cllr Roy. Seconded: Cllr Roy

### **71 Renewal of School Playground Licence**

The draft licence was considered. It was noted that the licence mirrors the previous licence save for the break clause provision. It was agreed that the six month break clause was acceptable on the basis that there is alternative playground provision at the recreation field, that there will be a further playground area created at the Bovis development and that six months will be sufficient time to action any additional matters as a result of a termination.

It was proposed that the draft licence be approved as drawn.

Proposed: Cllr Swinburne Seconded: Cllr Fenemore. Agreed

### **72 Councillors Reports and Items for Future Agenda**

#### **Street Lighting**

Reports have been made to TfB for the repair of the lights they are responsible for. Improved lighting options have been investigated. Further information will be obtained as to a fit price. The work will need to be carried out in batches and priorities will be established.

#### **Footpaths and Pond**

All in order

#### **Cemetery, Grass Cutting and Special Project.**

The Cemetery is in order.

Nothing to report regarding regarding grass cutting.

The judging for the best keep village will take place between 06.06.16 and 08.07.16. Posters will be displayed nearer to the date and a notice will be placed in the Tingewick News.

#### **Playgrounds, Roads and Street Furniture**

All in order

#### **Recreation Ground**

Nothing to report.

#### **Planning**

There have been two planing permissions granted this month:

1. The materials have been agreed for use at Tingewick Mill

2. The double storey rear extension at Beech House, Upper Street has been approved  
AVDC has requested the first phase of the s106 monies from Bovis.  
There has been no further information received regarding the Vale of Aylesbury Plan.

### **73 Correspondence.**

Heritage - Request for a Memorial Permit - Approved.

Resident - Concern raised regarding speeding at Sandpit Hill and parked vehicles - It was agreed that the MVAS will focus on Sandpit Hill facing into the village.

### **74 Recreation Ground Report/Development**

It was proposed that a second, smaller, football pitch be marked out by the current pitch at the recreation field and that an additional goal and net be purchased.

Proposed: Cllr Lightfoot

Agreed: Cllr Roy

Agreed

### **75 Date of Next Meeting**

The next meeting is to take place on 2nd June at 7.30pm in the Village Hall.

The meeting closed at 9.50pm