

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3rd MAY 2012

PRESENT:	Cllr Smith	Chairman
	Cllr Fenemore	Councillor
	Cllr Thurlby	Councillor
	Cllr Hornsey	Councillor
	Cllr Maxwell	Councillor
	Dawn Rogers	Clerk

IN ATTENDANCE: 0 members of the public

72 Election of Chairperson

Nomination: Cllr Smith Proposed: Cllr Fenemore Seconded Cllr Thurlby - Elected

73 Election of Vice Chairperson

Nomination: Cllr Fenemore Proposed Cllr Thurlby Seconded Cllr Hornsey - Elected

74 Acceptance of Office

The Chairman and Vice Chairperson accepted office

75 Apologies

Cllr Swinburne, Cllr Roy, Cllr Fealey, Cllr Cadd

76 Declarations of Interest

None

77 To approve the Minutes of the Meeting held on 5th April 2012

Proposed: Cllr Fenemore Seconded: Cllr Thurlby Approved.

78 Matters Arising for information and reports only

Item 184 – Street Lighting – A response has been received from TfB confirming that they are responsible for the overhanging vegetation obscuring the Street Light at Church Lane. No date for the clearance has been provided. It was noted that the clearance be carried out as soon as possible as the area is used by residents and is a safety issue. **Action: Clerk**

Open Forum – 05.01.12 – A meeting has been arranged with a representative from TfB on the 22nd May 2012

Item 184 – Update received regarding the vacant housing and progress as to letting.

Item 63 - Litter Clearing - AVDC confirmed that the areas of concern were only cleared when requested. The resident who raised concerns regarding this will be notified in order that they may report as and when necessary. **Action: Clerk**

79 County Councillor's Report

None.

80 District Councillor's Report

None

Open Forum:

No matters raised.

81 Planning

None received

82 Accounts

See Appendix for details of transactions and budget report.

An invoice for work carried out by Mr Styles in the sum of £178.11 was received. This was not included on the transaction report but was approved for payment.

Transaction Report: Proposed: Cllr Fenemore Seconded: Cllr Maxwell- Agreed
Transactions approved.

Budget Report: Proposed: Cllr Thurlby Seconded: Cllr Hornsey - Agreed
Budget Report approved.

83 Councillors' Reports and Items for Future Agenda

Street Lighting

Nothing to report

Footpaths

The Footpath Walk took place. Some issues raised which will be investigated.

Cemetery and Grass cutting

The roofing repairs to the chapel have been completed.

The groundworks have been delayed due to the wet weather. The work will start when the weather allows.

Recreation Ground

It was noted that the gate requires repair. This will be considered below at item 85.

The existing contractor has been asked to quote for grass maintenance but has failed to do so. This will be followed up. A third quotation will be sought.

Action: Clerk

The quotes will be placed on the agenda for discussion at the next Parish Council meeting.

CGM will be asked to carry out another cut to the field as soon as possible. **Action: Clerk**

Playgrounds and Pond

Nothing to report.

Special Projects

Nothing to report.

Roads, Footways and Street Furniture

Oral report received. Concern noted that that the repair work at Water Stratford Bridge has not been carried out. This is been followed up with AVDC and Tfb.

Concern that Buckingham Street requires a resurface. There are potholes at Stockleys Lane,

Upper Street and Main Street which have been reported.
The Village Gates are awaited as is the repair to the bollards at Barton Lane.
Street furniture in order.
Concern regarding the litter bin emptying, this will be monitored.

Planning

Nothing to report.

84 Correspondence

2012/05/01-Diamond Jubilee Garden Party Invitation - Received
2012/05/02-Memorial Inscription- Amended wording approved
2012/05/03-Memorial Permit - Approved

85 Playground Inspection Report

School Playground

Report received.

It was noted that there were no matters requiring urgent attention.

A meeting with the safety surface contractor and the Chairman is being arranged. Barriers preventing access to the areas affected have been erected.

A sign with safety information will be prepared.

Action: Clerk

Recreation Ground

Report received.

It was noted that there were no matters requiring urgent attention.

The excess links in the suspension chains will be removed.

Action: Cllr Swinburne

A sign with safety information will be prepared.

Action: Clerk

The litter bin will be disposed off.

86 Mower Replacement

The Parish Council's mower has broken. It will not be cost effective to repair it.

Available mowers with a specification suitable for work in the cemetery have been identified and costed. A new replacement mower has been identified with a discount for a 'trade in' of the old mower.

It was proposed that the mower identified be purchased at a cost of £2,100. The monies to be taken from the general reserve.

Proposed: Cllr Hornsey Seconded: Cllr Thurlby Agreed

Action Cllr Hornsey

87 Data Protection Policy

Policy received. Adopted

88 Recreation Ground Development

The drainage system has been tested with the recent wet weather and it is proving effective.

Detailed costings are being obtained to consider both a basic and also more substantive refurbishment of the changing rooms and pavilion.

Action: Cllr Hornsey

Only one resident has expressed an interest to be a member of the Redevelopment Sub Committee.

Information regarding funding opportunities is awaited.
Initial planting costs for the 'Quiet Area' are estimated to be in the region of £160.00

89 Diamond Jubilee Planning

The road closure has been approved and the relevant signs are to be obtained.

Insurance requirements are being considered.

A mug is to be given to every child in the parish aged 11 and under. There are approximately 130 0-11 years. They will also be available for sale.

It was proposed that 180 be obtained at a total cost of £876.50

It was agreed that this was an appropriate use of s137 monies.

Proposed: Cllr Thurlby Seconded: Cllr Maxwell Agreed

A request has been made by the Jubilee Committee for the Parish Council to pay for the bunting and flags as the bunting will become the property of the Parish Council.

Proposed: Cllr Thurlby Seconded: Cllr Hornsey Agreed

90 Affordable Housing

The Project Manager has been approached to remedy the outstanding issues raised. It was confirmed that there are differing contractors to remedy different matters who will be approached to carry out the work.

91 Date of Next Meeting

The next meeting will take place on the 31st May 2012 8.00pm at the Village Hall. It was considered appropriate to bring the date forward in order to deal with any outstanding Fete and Jubilee matters.

The Village Assembly will take place on the 24th May 2012 at 8.00pm in the Village Hall.

The meeting closed at 9.45pm