

TINGEWICK PARISH COUNCIL
Notice of the Meeting of the Parish Council

Dear Sir/Madam

I hereby give you notice that the Meeting of the PARISH COUNCIL of the above-named Parish will be held at Tingewick Village Hall on **Thursday 14th September 2017 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 7th day of September 2017 Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

105 Apologies

106 Declarations of Interest;

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature.
- c. To declare any Prejudicial Interests in items on the agenda and their nature.

107 Minutes: To consider the approval of the minutes of the last meeting of the Parish Council, held on Thursday 6th July 2017 (previously circulated)

108 Matters Arising:

Open Forum – July 2017

Neighbourhood Plan

A resident with planning experience has come forward as willing to participate in the Neighbourhood Plan Working Group. (NPWG)

Cllr Lightfoot advised that the NP has not progressed at this time due to not having a volunteer willing to be the Chairperson for the working group.

Cllr Maxwell added that the PC was advised to wait until the Aylesbury Vale Local Plan is finalised as it will dictate development numbers and that Tingewick has already satisfied the 5-year housing supply with the Bovis and Field Close Developments.

The resident advised that the NP helps with more than just limiting development, it can also help with design issues and conservation areas, among other things.

It was decided that the Clerk will call an informal meeting of the volunteers for the NPWG to discuss what the next steps going forward should be and to delegate the workload involved if it is chosen to proceed.

Open Forum – July 2017

Speeding / Traffic Issues

Though listed further down the agenda, a resident wished to give their views and explained that they feel the speeding on sandpit hill to be less of an issue when compared to other traffic issues in Tingewick, particularly around the school.

Cllr Hornsey asked District Cllr Fealey what happened in regards to the proposed 20mph speed limit for the village?

Cllr Fealey explained that it was considered to have a 20mph zone put in place around the school in both Tingewick and Gawcott and that funding was obtained to do so. Transport for Bucks reported that the Police Service won't support this change, however Cllr Fealey disputes this as he has spoken with an inspector who said they would support it. Cllr Fealey has had the item returned to the agenda for the next TfB meeting for further discussions.

Item 97(b) Speeding on Sandpit Hill

Cllr Hornsey advised that he has met with the residents of Sandpit Hill. The notes from Cllr Hornsey's meeting will be included as Attachment A. Various speeding deterrent ideas were suggested which will be investigated for cost / feasibility etc.

Item 96 – Councillors Reports

Lighting: Cllr Lightfoot

New information received from Aylesbury Main about the equipment within the village (lamps, bulbs etc) is a large document so Cllr Lightfoot reported she would read through it more thoroughly during the summer break and will report back to the council at the September meeting with the findings, though she added that on first glance, there doesn't seem to be a big difference in the running costs between the old equipment and the new, more modern equipment.

Footpaths and Pond: Cllr Churchfield

Correspondence received regarding the footpath at the end of Buckingham street which connects to Main Street. Cllr Churchfield advised that she will look into it.

Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey

Cllr Hornsey advised that a complaint was received regarding trees overgrowing / overhanging Main Street from properties in Buckingham Street, from the corner of Church Lane to approximately where the 30mph speed sign is located. Cllr Hornsey will investigate exactly which houses along Buckingham Street are concerned and the clerk will write to the home owners about this.

Recreation Ground: Cllr Fenemore

There has been damage to one goal post, since the fete, repairs will be organised.

Item 98 – LAF Meeting

Cllr Lightfoot advised that she has offered to host one of the LAF meetings here in Tingewick however she has proposed an alternate day to the usual meeting day (Tuesday) in accordance with the availability at the Village Hall. She is awaiting a response.

Item 100 – New Dog Waste Bin Location

Call for one on Church Lane, proposed to go near the existing litter bin but closer to the pavement. All in agreement. Clerk to follow up with BCC. Could possibly look at re-sighting the one on main street to a different location at some point in the future.

Item 101 – Accounting Software

The Clerk advised that new accounting software is required as the existing software is not compatible with the new laptop. Quotes are to be sought and the item will be discussed on the agenda for the next meeting in September.

Item 103 – Chapel door painting and key

Cllr Hornsey to follow up, as this does not appear to have been completed yet.

109 County Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

110 District Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the chairman. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

111 Planning; To consider the following planning applications received;
17/01364/APP – TINGEWICK, Land Off Gorrell Lane

Residential development comprising the erection of twelve dwellings with garages, access road, parking, drainage and associated works.

17/02665/APP – TINGEWICK, Land At Wood Lane Cottage Upper Street

One semi-sunken eco dwelling including alterations to the access and associated environmental works.

112 Accounts

- a. To consider list of payments as presented to the meeting
- b. To consider Budget Report as presented to meeting

113 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot
- Footpaths and Pond: Cllr Churchfield
- Cemetery, Grass cutting and Special Projects: Cllr Swinburne
- Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey
- Recreation Ground: Cllr Fenemore
- Planning: Cllr Jenkinson
- Village Hall Wifi: Cllr Maxwell

114 Correspondence

- a) **Halez, Cross Lane** re; planning application.
- b) **Concerns regarding speeding & possible Neighbourhood Policing Team**
- c) **Footpaths trimmed by resident**
- d) **S106 drafting for current planning applications in Tingewick**

115 S106 Second Tranche

It has been confirmed that the remaining S106 funds will become available upon the 50th occupation in the Bovis Development. Cllr Lightfoot enquired with the staff on site and was informed that they have 25 houses sold (15 legal completions + 10 contracts exchanged) It is unclear if the occupation required for the S106 funds includes the Housing Association properties. When the S106 funds become available, all local organisations can apply. Item to remain on the agenda as a Standing Item, until further clarification is gained.

116 MVAS statistics

117 Buckinghamshire Best Kept Village Results

118 Potholes

119 Carol Thurlby Memorial

120 Christmas Tree

121 Date of next meeting: To confirm the date of the next meeting, scheduled for 5th October 2017

Signed..... Dated.....

Transaction Report
01/07/17 Through 07/09/17 (in Pounds)

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 30/06/17						3,131.59
06/07/17	203569	... Martin Hornsey	Village Hall Wifi and 2 x " ...	--Split--	R	-136.68
14/07/17	DEP	Big Fund Lottery Grant	Defibrillator Grant	Grant Payment	R	2,790.00
18/07/17	DEP	S Heritage & Sons	Bradley; ashes plot and m...	--Split--	R	150.00
05/08/17	203570	... T Styles	Contract Fee July 2017	--Split--	R	-405.00
05/08/17	203571	... T Styles (s)	Sundry Jobs	--Split--	R	-435.67
05/08/17	203572	... S Chandler	clerk wages July 2017 & s...	--Split--	R	-386.32
05/08/17	203573	E. On	Inv No. H149BB1DC1 - str...	Electricity Supply		-1,334.53
05/08/17	203574	... MH-P Internet Ltd	Web Updates Nov News	--Split--		-192.00
23/08/17	DEP	S Coop Funeral Care	Bradley; ashes plot and m...	--Split--	R	80.00
05/09/17	203575	... T Styles	Contract Fee August 2017	--Split--		-405.00
05/09/17	203576	S Chandler	clerk wages August 2017	Salary		-379.60
05/09/17	203577	... Mazars	External Audit for Annual ...	--Split--		-240.00
05/09/17	203578	... Complete Ground Managem...	Grass Cutting	--Split--		-324.00
05/09/17	203579	... Aylesbury Mains Ltd	Street light repairs	--Split--		-70.56
05/09/17	203580	Came & Company	Insurance Premium 2017-...	Insurance		-1,424.73
05/09/17	203581	... Mrs P Lightfoot	Christmas Tree Lights	--Split--		-167.91
05/09/17	203582	... MH-P Internet Ltd	Website Updates	--Split--		-36.00
TOTAL 01/07/17 - 07/09/17						-2,918.00
BALANCE 07/09/17						213.59
TOTAL INFLOWS						3,020.00
TOTAL OUTFLOWS						-5,938.00
NET TOTAL						-2,918.00

Budget Report
01/04/17 Through 31/03/18 (in Pounds)

Category Description	01/04/17 Actual	- Budget	31/03/18 Difference
Administration			
Audit	-249.15	-400.00	150.85
Broadband	-103.90	-370.00	266.10
Computer	0.00	-700.00	700.00
Information Commissioner	0.00	-35.00	35.00
Insurance	-1,424.73	-1,500.00	75.27
Meeting Room	-120.00	-300.00	180.00
Payroll	-1,898.00	-4,556.00	2,658.00
Stationery & Sundries	-64.25	-750.00	685.75
Subscriptions	0.00	-250.00	250.00
Training	0.00	-75.00	75.00
Website	-190.00	-1,100.00	910.00
TOTAL Administration	-4,050.03	-10,036.00	5,985.97
Cemetery			
Chapel	0.00	-260.00	260.00
Council Tax	0.00	-50.00	50.00
Grounds Maintenance (Cemetery)	-740.00	-2,970.00	2,230.00
Water	-32.28	-250.00	217.72
TOTAL Cemetery	-772.28	-3,530.00	2,757.72
Churchyard			
Ground Maints (Churchyard)	-802.85	-1,960.00	1,157.15
TOTAL Churchyard	-802.85	-1,960.00	1,157.15
Discretionary			
Donations	-20.00	-200.00	180.00
TOTAL Discretionary	-20.00	-200.00	180.00
Fete & Beer Festival			
Fete	-110.00	-250.00	140.00
TOTAL Fete & Beer Festival	-110.00	-250.00	140.00
Income			
Cemetery	1,030.00	750.00	280.00
Interest	6.66	15.00	-8.34
Precept	15,100.00	30,130.00	-15,030.00
Recreation Ground Booking	400.00	1,000.00	-600.00
Grant Payment	2,790.00	0.00	2,790.00
Recreation Ground Fundraising	60.00	0.00	60.00
TOTAL Income	19,386.66	31,895.00	-12,508.34
Infrastructure			
Dog Bins	0.00	-350.00	350.00
Safety Inspections	0.00	-130.00	130.00
Street Furniture	-10.00	-650.00	640.00
Street Lighting Maintenance	-231.40	-1,500.00	1,268.60
Street Lighting Supply	-2,544.48	-4,029.00	1,484.52
MVAS	-14.09	0.00	-14.09
TOTAL Infrastructure	-2,799.97	-6,659.00	3,859.03
Pond			
Ground Maintenance (Pond)	-365.00	-1,160.00	795.00
TOTAL Pond	-365.00	-1,160.00	795.00

Budget Report
01/04/17 Through 31/03/18 (in Pounds)

Category Description	01/04/17 Actual	- Budget	31/03/18 Difference
Public Relations			
Best Kept Village	-20.00	-25.00	5.00
Christmas	-139.92	-450.00	310.08
Tingewick News	-15.00	-100.00	85.00
Tingewick School	0.00	-165.00	165.00
TOTAL Public Relations	-174.92	-740.00	565.08
Recreation Ground			
Electricity Supply	-282.96	-800.00	517.04
Grass Cutting	-630.00	-1,800.00	1,170.00
Lease	-375.00	-760.00	385.00
Play Equipment Repairs	0.00	-500.00	500.00
Recreation Ground Maint	-360.00	-2,500.00	2,140.00
TOTAL Recreation Ground	-1,647.96	-6,360.00	4,712.04
Reserve			
Street Lighting Replacement	-497.50	0.00	-497.50
TOTAL Reserve	-497.50	0.00	-497.50
Unassigned			
Uncategorised-Other	854.25	0.00	854.25
Ground Maintenance (misc)	-303.67	0.00	-303.67
TO PC Current	-7,036.72	0.00	-7,036.72
TO VAT Control	-408.04	0.00	-408.04
FROM PC Current	408.04	0.00	408.04
FROM PC Deposit	5,000.00	0.00	5,000.00
FROM VAT Control	2,036.72	0.00	2,036.72
TOTAL Unassigned	550.58	0.00	550.58
OVERALL TOTAL	8,696.73	1,000.00	7,696.73