

TINGEWICK PARISH COUNCIL
Notice of the Meeting of the Parish Council

Dear Sir/Madam

I hereby give you notice that the Meeting of the PARISH COUNCIL of the above-named Parish will be held at Tingewick Village Hall on **Thursday 12th October 2017 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 5th day of September 2017 Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

122 Apologies

123 Declarations of Interest;

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature.
- c. To declare any Prejudicial Interests in items on the agenda and their nature.

124 Minutes: To consider the approval of the minutes of the last meeting of the Parish Council, held on Thursday 14th September 2017 (previously circulated)

125 Matters Arising:

Open Forum – July 2017

Neighbourhood Plan

A resident with planning experience has come forward as willing to participate in the Neighbourhood Plan Working Group. (NPWG)

Cllr Lightfoot advised that the NP has not progressed at this time due to not having a volunteer willing to be the Chairperson for the working group.

Cllr Maxwell added that the PC was advised to wait until the Aylesbury Vale Local Plan is finalised as it will dictate development numbers and that Tingewick has already satisfied the 5-year housing supply with the Bovis and Field Close Developments.

The resident advised that the NP helps with more than just limiting development, it can also help with design issues and conservation areas, among other things.

It was decided that the Clerk will call an informal meeting of the volunteers for the NPWG to discuss what the next steps going forward should be and to delegate the workload involved if it is chosen to proceed.

Cllr Churchfield advised that she had received information from a resident of a gentleman who lives in Buckingham who worked as a planner for AVDC for 40 years, who was recently made redundant. He has said that he is happy to come along and discuss a Neighbourhood Plan (NP) and provide some advice and that he would not charge a fee for this “in the first instance.”

Cllr Lightfoot advised that she has resigned from the Village Hall Management Committee and that she is willing to coordinate the Neighbourhood Plan Working Group, but only if she receives a lot of support from those who have said they are willing to get involved.

Cllr Jenkinson advised that the draft of the VALP should soon be available and that it is still his recommendation to wait for that.

Cllr Maxwell noted that both Cllr Jenkinson and ex-Cllr Roy, both of whom have extensive planning experience, have advised waiting for the VALP before proceeding with a NP.

Cllr Jenkinson added that there will be more information next month and suggested waiting until the next PC meeting for further discussion.

Open Forum – July 2017: Speeding / Traffic Issues

A resident wished to give their views and explained that they feel the speeding on Sandpit Hill to be less of an issue when compared to other traffic issues in Tingewick, particularly around the school.

Cllr Hornsey asked District Cllr Fealey what happened regarding the proposed 20mph speed limit for the village?

Cllr Fealey explained that it was considered to have a 20mph zone put in place around the school in both Tingewick and Gawcott and that funding was obtained to do so. Transport for Bucks reported that the Police Service won't support this change, however Cllr Fealey disputes this as he has spoken with an inspector who said they would support it. Cllr Fealey has had the item returned to the agenda for the next TfB meeting for further discussions.

Item 97(b) Speeding on Sandpit Hill

Cllr Hornsey advised that he has met with the residents of Sandpit Hill. Various speeding deterrent ideas were suggested which will be investigated for cost / feasibility etc.

Cllr Lightfoot advised that based on information from the most recent Local Area Forum (LAF) report about speed cameras, she has spoken to Mike Smith and Simon Harwood and has requested to borrow one for Tingewick. She also advised that she will be investigating high-visibility posters.

Cllr Jenkinson raised concerns regarding the speeding in Little Tingewick and noted it to be much worse than the speeding experienced in Tingewick.

Item 96 – Councillors Reports

Lighting: Cllr Lightfoot

New information received from Aylesbury Main about the equipment within the village (lamps, bulbs etc) is a large document so Cllr Lightfoot reported she would read through it more thoroughly during the summer break and will report back to the council at the September meeting with the findings, though she added that on first glance, there doesn't seem to be a big difference in the running costs between the old equipment and the new, more modern equipment.

Cllr Lightfoot advised that this has been pursued and she was informed that the increase in energy cost is approximately 50pence a year. However, she is still seeking clarity on the four different rates listed in the accounts.

Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey

Cllr Hornsey advised that a complaint was received regarding trees overgrowing / overhanging Main Street from properties in Buckingham Street, from the corner of Church Lane to approximately where the 30mph speed sign is located.

Cllr Hornsey will investigate exactly which houses along Buckingham Street are concerned and the clerk will write to the home owners about this.

Ongoing, Cllr Hornsey will obtain the numbers of the houses in question and pass the information to the clerk, who will write to the home owners.

Cllr Churchfield noted that she has received multiple complaints from residents regarding the pavement along Main Street from approximately where the Bovis site begins, all the way to the roundabout, because of overgrowing vegetation.

Item 101 – Accounting Software

The Clerk advised that new accounting software is required as the existing software is not compatible with the new laptop. Quotes are to be sought and the item will be discussed on the agenda for the next meeting.

Ongoing.

113 Councillors' Reports

Planning: Cllr Jenkinson

Cllr Churchfield asked if the PC needs to contact AVDC again to register our intention to attend and speak at the appeal for the Gladman Development? Cllr Maxwell advised that he will investigate this and let Cllr Churchfield know within the next ten days.

Item to remain on the agenda for the October meeting.

116 MVAS statistics

The clerk advised that the statistics have not been taken from the machine due to the recent wet weather. Item to remain on the agenda for the October meeting.

119 Carol Thurlby Memorial

Several suggestions were put forward from various Tingewick organisations with which Carol was associated, including a memorial noticeboard, a circular bench seat to surround a tree and a seat or bench at the duck pond.

The clerk is to contact the Village Hall Management Committee and the Tingewick Diamonds as it is unclear if they wish to do their own memorials independently or if they would like to do it together with the PC.

120 Christmas Tree

Cllr Lightfoot advised that she has purchased some new lights for the Christmas tree and Cllr Fenemore confirmed that he will soon be ordering the tree, to be delivered on Thursday 30th November 2017.

The clerk advised that the school will most likely not be holding a Christmas Fair this year as they are currently exploring the idea of hosting a Christmas Disco for the children instead. Suggestions were made for ways to celebrate the lighting of the Christmas tree.

Item to remain on the agenda for the October meeting, so further ideas can be explored.

126 County Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

127 District Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the chairman. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

128 Planning; To consider the following planning applications received;
17/03646/APP – TINGEWICK, Land To The Rear Of Hill Farm Upper Street
Erection of one dwelling.

17/02387/APP – TINGEWICK, Halez Cross Lane
Demolition and erection of replacement dwelling - Revised plans submitted

129 Accounts

- a. To consider list of payments as presented to the meeting
- b. To consider Budget Report as presented to meeting

130 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot
- Footpaths and Pond: Cllr Churchfield
- Cemetery, Grass Cutting and Special Projects: Cllr Swinburne
- Playgrounds, Footways and Street Furniture: Cllr Hornsey
- Recreation Ground: Cllr Fenemore
- Planning: Cllr Jenkinson
- Village Hall Wifi and Roads: Cllr Maxwell

131 Correspondence

- a)

132 S106 Second Tranche

It has been confirmed that the remaining S106 funds will become available upon the 50th occupation in the Bovis Development. Cllr Lightfoot enquired with the staff on site and was informed that they have 25 houses sold (15 legal completions + 10 contracts exchanged) It is unclear if the occupation required for the S106 funds includes the Housing Association properties. When the S106 funds become available, all local organisations can apply. Item to remain on the agenda as a Standing Item, until further clarification is gained.

133 Dementia Awareness Day – November 1st, in association with The Diamonds Club.

134 Sentinel Camera, usage by MVAS people

135 Defibrillator

136 Distribution of TPC Meeting Minutes

137 Date of next meeting: To confirm the date of the next meeting, scheduled for 2nd November 2017

Signed..... Dated.....

Transaction Report
08/09/17 Through 05/10/17 (in Pounds)

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 07/09/17						213.59
14/09/17	203583	Chandler Ray	Legal Fees for Rec Ground...	Legal		-400.00
05/10/17	DEP	Transfer	Transfer	[PC Deposit]		5,100.00
05/10/17	203584	The Community Heartbeat ...	Defibrillator	Street Furniture		-2,396.00
05/10/17	203585	... Ingrid Hodges	Christmas Tree 2017	--Split--		-240.00
05/10/17	203586	... E. On	Inv No. H14E86F109 - Ch...	--Split--		-63.80
05/10/17	203587	... E. On	Inv No. H14F35EC58 - Str...	--Split--		-1,349.35
05/10/17	203588	... Staples	Stationery	--Split--		-50.44
05/10/17	203589	... T Styles	Contract Fee September 2...	--Split--		-405.00
05/10/17	203590	S Chandler	clerk wages September 20...	Payroll		-379.60
TOTAL 08/09/17 - 05/10/17						-184.19
BALANCE 05/10/17						29.40
TOTAL INFLOWS						5,100.00
TOTAL OUTFLOWS						-5,284.19
NET TOTAL						-184.19

Budget Report
01/04/17 Through 31/03/18 (in Pounds)

Category Description	01/04/17 Actual	- Budget	31/03/18 Difference
Adminstration			
Audit	-249.15	-400.00	150.85
Broadband	-103.90	-370.00	266.10
Computer	0.00	-700.00	700.00
Information Commissioner	0.00	-35.00	35.00
Insurance	-1,424.73	-1,500.00	75.27
Meeting Room	-120.00	-300.00	180.00
Payroll	-2,277.60	-4,556.00	2,278.40
Stationery & Sundries	-106.28	-750.00	643.72
Subscriptions	0.00	-250.00	250.00
Training	0.00	-75.00	75.00
Website	-190.00	-1,100.00	910.00
TOTAL Adminstration	-4,471.66	-10,036.00	5,564.34
Cemetery			
Chapel	0.00	-260.00	260.00
Council Tax	0.00	-50.00	50.00
Grounds Maintenance (Cemetery)	-886.00	-2,970.00	2,084.00
Water	-32.28	-250.00	217.72
TOTAL Cemetery	-918.28	-3,530.00	2,611.72
Churchyard			
Ground Maints (Churchyard)	-948.85	-1,960.00	1,011.15
TOTAL Churchyard	-948.85	-1,960.00	1,011.15
Discretionary			
Donations	-20.00	-200.00	180.00
TOTAL Discretionary	-20.00	-200.00	180.00
Fete & Beer Festival			
Fete	-110.00	-250.00	140.00
TOTAL Fete & Beer Festival	-110.00	-250.00	140.00
Income			
Cemetery	1,030.00	750.00	280.00
Interest	8.57	15.00	-6.43
Precept	15,100.00	30,130.00	-15,030.00
Recreation Ground Booking	400.00	1,000.00	-600.00
Grant Payment	2,790.00	0.00	2,790.00
Recreation Ground Fundraising	-75.00	0.00	-75.00
TOTAL Income	19,253.57	31,895.00	-12,641.43
Infrastructure			
Dog Bins	0.00	-350.00	350.00
Safety Inspections	0.00	-130.00	130.00
Street Furniture	-2,406.00	-650.00	-1,756.00
Street Lighting Maintenance	-231.40	-1,500.00	1,268.60
Street Lighting Supply	-3,893.83	-4,029.00	135.17
MVAS	-14.09	0.00	-14.09
TOTAL Infrastructure	-6,545.32	-6,659.00	113.68
Pond			
Ground Maintenance (Pond)	-438.00	-1,160.00	722.00
TOTAL Pond	-438.00	-1,160.00	722.00

Budget Report
01/04/17 Through 31/03/18 (in Pounds)

Category Description	01/04/17 Actual	- Budget	31/03/18 Difference
Public Relations			
Best Kept Village	-20.00	-25.00	5.00
Christmas	-339.92	-450.00	110.08
Tingewick News	-15.00	-100.00	85.00
Tingewick School	0.00	-165.00	165.00
TOTAL Public Relations	-374.92	-740.00	365.08
Recreation Ground			
Electricity Supply	-343.72	-800.00	456.28
Grass Cutting	-630.00	-1,800.00	1,170.00
Lease	-375.00	-760.00	385.00
Play Equipment Repairs	0.00	-500.00	500.00
Recreation Ground Maint	-400.00	-2,500.00	2,100.00
TOTAL Recreation Ground	-1,748.72	-6,360.00	4,611.28
Reserve			
Street Lighting Replacement	-497.50	0.00	-497.50
TOTAL Reserve	-497.50	0.00	-497.50
TRGDC			
Legal	-400.00	0.00	-400.00
TOTAL TRGDC	-400.00	0.00	-400.00
Unassigned			
Uncategorised-Other	894.25	0.00	894.25
Ground Maintenance (misc)	-303.67	0.00	-303.67
TO PC Current	-12,136.72	0.00	-12,136.72
TO VAT Control	-459.49	0.00	-459.49
FROM PC Current	459.49	0.00	459.49
FROM PC Deposit	10,100.00	0.00	10,100.00
FROM VAT Control	2,036.72	0.00	2,036.72
TOTAL Unassigned	590.58	0.00	590.58
OVERALL TOTAL	3,370.90	1,000.00	2,370.90