

**TINGEWICK PARISH COUNCIL**  
**Notice of the Meeting of the Parish Council**

Dear Sir/Madam

I hereby give you notice that the Meeting of the PARISH COUNCIL of the above named Parish will be held at Tingewick Village Hall on **Thursday 2<sup>nd</sup> March 2017 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 24<sup>th</sup> day of February 2017 ..... Clerk of the Parish Council

**BUSINESS TO BE TRANSACTED**

**30 Apologies**

**31 Declarations of Interest;**

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature.
- c. To declare any Prejudicial Interests in items on the agenda and their nature

**32 Minutes:** To consider the approval of the minutes of the last meeting of the Parish Council, held on Thursday 2<sup>nd</sup> February 2017 (Previously circulated)

**33 Matters Arising:**

Open Forum Item 6, July 2016 Meeting: Meeting minutes of subcommittees publicly released, in particular the Rec Ground Committee. Cllr Roy suggested that at the next meeting the working party will be asked to consider whether they want to release the minutes or notes taken, however there have been no meetings recently. No further updates.

**34 County Councillor's Report:** For information. (Items raised for decision will appear on the agenda for the next meeting)

**35 District Councillor's Report:** For information. (Items raised for decision will appear on the agenda for the next meeting)

**OPEN FORUM**

*Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the chairman. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.*

**36 Planning;** To consider the following planning applications received;

**17/00460/APP - TINGEWICK, Fairview Little Tingewick**

Demolition and reconstruction of dilapidated outbuildings to form annexe, carport and garage.

**37 Accounts**

- a. To consider list of payments as presented to the meeting
- b. To consider Budget Report as presented to meeting

**38 Councillors' Reports and Items for Future Agenda**

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot
- Footpaths and Pond: Cllr Churchfield
- Cemetery, Grass cutting and Special Projects: Cllr Swinburne
- Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey
- Recreation Ground: Cllr Fenemore
- Planning: Cllr Roy

**39 Correspondence**

- a) Planning Aid Donation for Neighbourhood Plan Meeting

**40 Defibrillators for the community**

**41 Date of next meeting:** To confirm the date of the next meeting, scheduled for 6<sup>th</sup> April 2017

Signed..... Dated.....

**Budget Report**  
01/04/16 Through 23/02/17 (in Pounds)

| Category Description                  | 01/04/16<br>Actual | -<br>Budget      | 23/02/17<br>Difference |
|---------------------------------------|--------------------|------------------|------------------------|
| <b>Administration</b>                 |                    |                  |                        |
| Audit                                 | -241.80            | -357.10          | 115.30                 |
| Information Commissioner              | 0.00               | -21.64           | 21.64                  |
| Insurance                             | -1,365.62          | -1,352.67        | -12.95                 |
| Meeting Room                          | -225.00            | -270.53          | 45.53                  |
| Payroll                               | -2,182.60          | -3,592.71        | 1,410.11               |
| Stationery & Sundries                 | -463.51            | -541.07          | 77.56                  |
| Subscriptions                         | -283.82            | -216.42          | -67.40                 |
| Training                              | 0.00               | -64.92           | 64.92                  |
| Website                               | -910.98            | -984.75          | 73.77                  |
| <b>TOTAL Administration</b>           | <b>-5,673.33</b>   | <b>-7,401.81</b> | <b>1,728.48</b>        |
| <b>Cemetery</b>                       |                    |                  |                        |
| Council Tax                           | 0.00               | -43.28           | 43.28                  |
| Grounds Maintenance (Cemetery)        | -1,775.50          | -2,672.89        | 897.39                 |
| Water                                 | -125.42            | -216.42          | 91.00                  |
| Sundries                              | -74.50             | 0.00             | -74.50                 |
| Administration                        | -471.48            | 0.00             | -471.48                |
| Chapel                                | -690.50            | 0.00             | -690.50                |
| Cemetery (Exp)                        | -11.50             | 0.00             | -11.50                 |
| <b>TOTAL Cemetery</b>                 | <b>-3,148.90</b>   | <b>-2,932.59</b> | <b>-216.31</b>         |
| <b>Churchyard</b>                     |                    |                  |                        |
| Ground Maints (Churchyard)            | -1,525.85          | -1,763.89        | 238.04                 |
| Churchyard Project                    | -50.00             | 0.00             | -50.00                 |
| <b>TOTAL Churchyard</b>               | <b>-1,575.85</b>   | <b>-1,763.89</b> | <b>188.04</b>          |
| <b>Fete &amp; Beer Festival</b>       |                    |                  |                        |
| Fete                                  | -244.76            | 0.00             | -244.76                |
| <b>TOTAL Fete &amp; Beer Festival</b> | <b>-244.76</b>     | <b>0.00</b>      | <b>-244.76</b>         |
| <b>Income</b>                         |                    |                  |                        |
| Cemetery                              | 1,005.00           | 670.92           | 334.08                 |
| Grant Payment                         | 0.00               | 357.10           | -357.10                |
| Interest                              | 20.01              | 0.00             | 20.01                  |
| Precept                               | 27,400.00          | 24,348.21        | 3,051.79               |
| Recreation Ground Booking             | 0.00               | 898.17           | -898.17                |
| Donation                              | 780.00             | 0.00             | 780.00                 |
| Recreation Ground Fundraising         | -65.00             | 0.00             | -65.00                 |
| <b>TOTAL Income</b>                   | <b>29,140.01</b>   | <b>26,274.40</b> | <b>2,865.61</b>        |
| <b>Infrastructure</b>                 |                    |                  |                        |
| Dog Bins                              | 0.00               | -313.82          | 313.82                 |
| Footpaths                             | -605.00            | -898.17          | 293.17                 |
| MVAS                                  | -120.00            | -162.32          | 42.32                  |
| Safety Inspections                    | -90.00             | -108.21          | 18.21                  |
| Street Furniture                      | -650.00            | -443.67          | -206.33                |
| Street Lighting Maintenance           | -256.20            | -1,482.53        | 1,226.33               |
| Street Lighting Supply                | -2,806.08          | -3,625.17        | 819.09                 |
| Cut hedges                            | -25.00             | 0.00             | -25.00                 |
| <b>TOTAL Infrastructure</b>           | <b>-4,552.28</b>   | <b>-7,033.89</b> | <b>2,481.61</b>        |
| <b>Pond</b>                           |                    |                  |                        |
| Ground Maintenance (Pond)             | -730.00            | -1,038.85        | 308.85                 |
| <b>TOTAL Pond</b>                     | <b>-730.00</b>     | <b>-1,038.85</b> | <b>308.85</b>          |

**Budget Report**  
01/04/16 Through 23/02/17 (in Pounds)

| Category Description           | 01/04/16<br>Actual | -<br>Budget       | 23/02/17<br>Difference |
|--------------------------------|--------------------|-------------------|------------------------|
| Public Relations               |                    |                   |                        |
| Best Kept Village              | -20.00             | -21.64            | 1.64                   |
| Christmas                      | -235.00            | -389.57           | 154.57                 |
| S137                           | -25.00             | -86.57            | 61.57                  |
| Tingewick News                 | -48.00             | -86.57            | 38.57                  |
| Tingewick School               | 0.00               | -140.67           | 140.67                 |
| <b>TOTAL Public Relations</b>  | <b>-328.00</b>     | <b>-725.02</b>    | <b>397.02</b>          |
| Recreation Ground              |                    |                   |                        |
| Electricity Supply             | -101.98            | -714.21           | 612.23                 |
| Grass Cutting                  | -1,325.00          | -1,623.21         | 298.21                 |
| Lease                          | -945.00            | -670.92           | -274.08                |
| Play Equipment Repairs         | 0.00               | -443.67           | 443.67                 |
| Recreation Ground Maint        | -2,363.77          | -1,796.35         | -567.42                |
| <b>TOTAL Recreation Ground</b> | <b>-4,735.75</b>   | <b>-5,248.36</b>  | <b>512.61</b>          |
| Reserve                        |                    |                   |                        |
| General Reserve                | 0.00               | -19,089.00        | 19,089.00              |
| Street Furniture Reserve       | 0.00               | -4,501.71         | 4,501.71               |
| Street Lighting Replacement    | 710.00             | -13,526.78        | 14,236.78              |
| Cemetery Chapel                | -260.00            | 0.00              | -260.00                |
| <b>TOTAL Reserve</b>           | <b>450.00</b>      | <b>-37,117.49</b> | <b>37,567.49</b>       |
| Unassigned                     |                    |                   |                        |
| Uncategorised-Other            | -1,438.73          | 0.00              | -1,438.73              |
| Salary                         | -2,277.60          | 0.00              | -2,277.60              |
| TO PC Current                  | -20,151.08         | 0.00              | -20,151.08             |
| TO VAT Control                 | -1,813.95          | 0.00              | -1,813.95              |
| FROM PC Current                | 1,813.95           | 0.00              | 1,813.95               |
| FROM PC Deposit                | 20,000.00          | 0.00              | 20,000.00              |
| FROM VAT Control               | 151.08             | 0.00              | 151.08                 |
| <b>TOTAL Unassigned</b>        | <b>-3,716.33</b>   | <b>0.00</b>       | <b>-3,716.33</b>       |
| <b>OVERALL TOTAL</b>           | <b>4,884.81</b>    | <b>-36,987.50</b> | <b>41,872.31</b>       |

**Transaction Report**  
29/01/17 Through 23/02/17 (in Pounds)

| Date     | Num        | Description               | Memo                    | Category              | Clr | Amount        |
|----------|------------|---------------------------|-------------------------|-----------------------|-----|---------------|
|          |            | BALANCE 28/01/17          |                         |                       |     | 370.45        |
| 05/02/17 | 203522 ... | S. Chandler               | New Laptop              | --Split--             |     | -339.00       |
| 23/02/17 | DEP        | Transfer                  | Transfer                | [PC Deposit]          |     | 2,000.00      |
| 23/02/17 | 203523 ... | Hydramex Limited          | Contractor Requirements | --Split--             |     | -213.90       |
| 23/02/17 | 203524 ... | Aylesbury Mains Ltd       | Street light repair     | --Split--             |     | -59.52        |
| 23/02/17 | 203525     | S. Chandler               | Stamps                  | Stationery & Sundries |     | -6.60         |
| 23/02/17 | 203526     | S. Chandler               | Clerk Wages - February  | Salary                |     | -379.60       |
| 23/02/17 | 203527 ... | T Styles                  | Sundry Jobs             | --Split--             |     | -80.00        |
| 23/02/17 | 203528 ... | T Styles                  | Contract Fee February   | --Split--             |     | -405.00       |
|          |            | TOTAL 29/01/17 - 23/02/17 |                         |                       |     | <b>516.38</b> |
|          |            | BALANCE 23/02/17          |                         |                       |     | 886.83        |
|          |            | <b>TOTAL INFLOWS</b>      |                         |                       |     | 2,000.00      |
|          |            | <b>TOTAL OUTFLOWS</b>     |                         |                       |     | -1,483.62     |
|          |            | <b>NET TOTAL</b>          |                         |                       |     | <b>516.38</b> |