

TINGEWICK PARISH COUNCIL
Notice of the Meeting of the Parish Council

Dear Sir/Madam

I hereby give you notice that the Meeting of the PARISH COUNCIL of the above named Parish will be held at Tingewick Village Hall on **Thursday 2nd February 2017 at 7.30pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 28th day of January 2017 Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

16 Apologies

17 Declarations of Interest;

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature.
- c. To declare any Prejudicial Interests in items on the agenda and their nature

18 Minutes: To consider the approval of the minutes of the last meeting of the Parish Council, held on Thursday 5th January 2017 (Previously circulated)

19 Matters Arising:

Open Forum Item 6, July 2016 Meeting: Meeting minutes of subcommittees publicly released, in particular the Rec Ground Committee. Cllr Roy suggested that at the next meeting the working party will be asked to consider whether they want to release the minutes or notes taken, however there have been no meetings recently and again, no further updates.

Item 148: Neighbourhood Plan

Cllr Roy suggested that if people expressed an interest in preparing a Neighbourhood Plan it would be desirable to get people from other villages who have been through the process to come and advise on what is involved. Cllr Roy submitted an advertisement to the Tingewick News on behalf of the PC with the deadline for those interested to come forward by the January meeting.

It was clarified that there are already 4 members of the public willing to participate.

6 people have put their names forward to participate. Cllr Roy has spoken with a representative from AVDC, who has said they are happy to provide a speaker to explain the process to our working group members. Cllr Roy recently met at a conference, the coordinator for Planning Aid, which is an organisation staffed by planners who volunteer their services, the coordinator said they are willing to come along or send another representative to speak with the Working Group. Haven't yet gotten anyone from other village who's gone through process; looking at Great Horwood and Marsh Gibbon. Cllr Roy will circulate an email to the 6 members and the Parish Councillors to coordinate a date for a meeting.

Item 12, Councillors Reports, Playgrounds

Cllr Hornsey received a call from a man who reported that he witnessed a woman walking a dog at the rec ground and when he politely reminded her that dogs are not permitted in that area, she responded that County Council law states that it is ok for dogs on leads. Cllr Hornsey remarked that he is not sure on County Council law. Cllr Fenemore advised that dogs are banned from the rec ground area in total, including the play area and football pitch, due to the issue of dog fouling becoming so great the decision was made to ban all dogs. However he is also unclear on whether Parish Council policy overrides county or district council law/policy? Clerk to follow up.

Item 13, Correspondence, Village Hall Wifi

List of questions again submitted by Village Hall Management Committee. Clerk to respond with answers to questions. Cllr Hornsey to send Cllr Lightfoot details of local expert from whom information was received. Cllr Lightfoot to present all information to the Village Hall Management Committee and request final decision to be made regarding broadband/wifi installation, as the cost will need to be included in the PC budget for 2017/2018 financial year.

20 County Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

21 District Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the chairman. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

22 Planning; To consider the following planning applications received;

16/04239/APP – TINGEWICK, Village Hall Main Street

Alterations and extension to form new toilet, kitchen and bar facilities including replacement of all fenestration and doors.

17/00036/APP – TINGEWICK, Finmere Airfield Barton Road

Demolition of one shed, two aircraft hangars and a field shelter followed by the erection of two aircraft hangars, the extension of an aircraft hangar, the erection of a combined tractor shed and stabling and the reconfiguration of existing hardstanding

17/00052/APP – TINGEWICK, Little Tingewick House Sandpit Hill

Erection of triple bay garage and log storage.

23 Accounts

- a. To consider list of payments as presented to the meeting
- b. To consider Budget Report as presented to meeting

24 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot
- Footpaths and Pond: Cllr Churchfield
- Cemetery, Grass cutting and Special Projects: Cllr Swinburne
- Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey
- Recreation Ground: Cllr Fenemore
- Planning: Cllr Roy

25 Correspondence

- a) Memorial Permit Application
- b) E-on smart meter for Rec Ground electricity supply

26 "Restoring the Record" project for footways and paths.

27 Maintenance Contract, Mr T. Styles

28 Recreation Ground Report/Development

29 Date of next meeting: To confirm the date of the next meeting, scheduled for 2nd March 2017

Signed..... Dated.....

Budget Report
01/04/16 Through 28/01/17 (in Pounds)

Category Description	01/04/16 Actual	- Budget	28/01/17 Difference
Public Relations			
Best Kept Village	-20.00	-19.80	-0.20
Christmas	-235.00	-356.51	121.51
S137	-25.00	-79.22	54.22
Tingewick News	-48.00	-79.22	31.22
Tingewick School	0.00	-128.74	128.74
TOTAL Public Relations	-328.00	-663.49	335.49
Recreation Ground			
Electricity Supply	-101.98	-653.61	551.63
Grass Cutting	-1,325.00	-1,485.48	160.48
Lease	-945.00	-614.00	-331.00
Play Equipment Repairs	0.00	-406.03	406.03
Recreation Ground Maint	-2,323.77	-1,643.93	-679.84
TOTAL Recreation Ground	-4,695.75	-4,803.05	107.30
Reserve			
General Reserve	0.00	-17,469.29	17,469.29
Street Furniture Reserve	0.00	-4,119.74	4,119.74
Street Lighting Replacement	710.00	-12,379.03	13,089.03
Cemetery Chapel	-260.00	0.00	-260.00
TOTAL Reserve	450.00	-33,968.06	34,418.06
Unassigned			
Uncategorised-Other	-1,438.73	0.00	-1,438.73
Salary	-1,898.00	0.00	-1,898.00
TO PC Current	-18,151.08	0.00	-18,151.08
TO VAT Control	-1,711.88	0.00	-1,711.88
FROM PC Current	1,711.88	0.00	1,711.88
FROM PC Deposit	18,000.00	0.00	18,000.00
FROM VAT Control	151.08	0.00	151.08
TOTAL Unassigned	-3,336.73	0.00	-3,336.73
OVERALL TOTAL	6,125.15	-33,849.11	39,974.26

Budget Report
01/04/16 Through 28/01/17 (in Pounds)

Category Description	01/04/16 Actual	- Budget	28/01/17 Difference
Administration			
Audit	-241.80	-326.80	85.00
Information Commissioner	0.00	-19.80	19.80
Insurance	-1,365.62	-1,237.90	-127.72
Meeting Room	-225.00	-247.58	22.58
Payroll	-2,182.60	-3,287.87	1,105.27
Stationery & Sundries	-456.91	-495.16	38.25
Subscriptions	-283.82	-198.06	-85.76
Training	0.00	-59.41	59.41
Website	-910.98	-901.19	-9.79
TOTAL Administration	-5,666.73	-6,773.77	1,107.04
Cemetery			
Council Tax	0.00	-39.61	39.61
Grounds Maintenance (Cemetery)	-1,371.25	-2,446.09	1,074.84
Water	-125.42	-198.06	72.64
Sundries	-74.50	0.00	-74.50
Administration	-188.98	0.00	-188.98
Chapel	-690.50	0.00	-690.50
Cemetery (Exp)	-11.50	0.00	-11.50
TOTAL Cemetery	-2,462.15	-2,683.76	221.61
Churchyard			
Ground Maints (Churchyard)	-1,379.85	-1,614.22	234.37
Churchyard Project	-50.00	0.00	-50.00
TOTAL Churchyard	-1,429.85	-1,614.22	184.37
Fete & Beer Festival			
Fete	-244.76	0.00	-244.76
TOTAL Fete & Beer Festival	-244.76	0.00	-244.76
Income			
Cemetery	865.00	614.00	251.00
Grant Payment	0.00	326.80	-326.80
Interest	18.80	0.00	18.80
Precept	27,400.00	22,282.25	5,117.75
Recreation Ground Booking	0.00	821.96	-821.96
Donation	780.00	0.00	780.00
Recreation Ground Fundraising	-65.00	0.00	-65.00
TOTAL Income	28,998.80	24,045.01	4,953.79
Infrastructure			
Dog Bins	0.00	-287.19	287.19
Footpaths	-605.00	-821.96	216.96
MVAS	-120.00	-148.54	28.54
Safety Inspections	-90.00	-99.03	9.03
Street Furniture	-650.00	-406.03	-243.97
Street Lighting Maintenance	-206.60	-1,356.74	1,150.14
Street Lighting Supply	-2,806.08	-3,317.58	511.50
Cut hedges	-25.00	0.00	-25.00
TOTAL Infrastructure	-4,502.68	-6,437.07	1,934.39
Pond			
Ground Maintenance (Pond)	-657.00	-950.70	293.70
TOTAL Pond	-657.00	-950.70	293.70

Transaction Report
29/12/16 Through 28/01/17 (in Pounds)

<u>Date</u>	<u>Num</u>	<u>Description</u>	<u>Memo</u>	<u>Category</u>	<u>Clr</u>	<u>Amount</u>
		BALANCE 28/12/16				525.98
05/01/17	203513	... Buckinghamshire County Co...	Recreation Ground Lease ...	--Split--		-187.50
24/01/17	DEP	Transfer	Transfer	[PC Deposit]		2,000.00
27/01/17	203514	T Styles	Contract Fee January	Recreation Ground Maint		-40.00
27/01/17	203515	... T Styles (s)	Sundry Jobs	--Split--		-299.00
27/01/17	203516	... Complete Ground Managem...	Grass Cutting	--Split--		-108.00
27/01/17	203517	... MH-P Internet Ltd	Web Updates Nov News	--Split--		-18.00
27/01/17	203518	... E-On	Electricity Supply	--Split--		-1,236.83
27/01/17	203519	S. Chandler	Clerk wages - January	Salary		-379.60
27/01/17	203520	Bucks Playing Fields Associat...	Subscription 2016/17	Subscriptions		-20.00
27/01/17	203521	S. Chandler	Clerk expenses - stamps	Stationery & Sundries		-6.60
		TOTAL 29/12/16 - 28/01/17				-295.53
		BALANCE 28/01/17				230.45
		TOTAL INFLOWS				2,000.00
		TOTAL OUTFLOWS				-2,295.53
		NET TOTAL				-295.53