

TINGEWICK PARISH COUNCIL
Notice of the Meeting of the Parish Council

Dear Sir/Madam

I hereby give you notice that the Meeting of the PARISH COUNCIL of the above named Parish will be held at Tingewick Village Hall on **Thursday 6th April 2017 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 31st day of March 2017 Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

42 Apologies

43 Declarations of Interest;

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature.
- c. To declare any Prejudicial Interests in items on the agenda and their nature

44 Minutes: To consider the approval of the minutes of the last meeting of the Parish Council, held on Thursday 2nd March 2017 (Previously circulated)

45 Matters Arising:

Open Forum Item 6, July 2016 Meeting: Meeting minutes of subcommittees publicly released, in particular the Rec Ground Committee. Cllr Roy suggested that at the next meeting the working party will be asked to consider whether they want to release the minutes or notes taken, however there have been no meetings recently. No further updates.

46 County Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

47 District Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the chairman. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

48 Planning; To consider the following planning applications received;
17/00787/APP – TINGEWICK, The Old Orchard Water Stratford Road
Part single, part two storey rear extension.

49 Accounts

- a. To consider list of payments as presented to the meeting
- b. To consider Budget Report as presented to meeting

50 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot
- Footpaths and Pond: Cllr Churchfield
- Cemetery, Grass cutting and Special Projects: Cllr Swinburne
- Playgrounds, Roads, Footways and Street Furniture: Cllr Hornsey
- Recreation Ground: Cllr Fenemore
- Planning: Cllr Jenkinson

51 Correspondence

- a) Village Hall Bookings, due to double booking, requested the December Parish Council meeting be moved to start at 8pm
- b) 2017 Best Kept Village competition
- c) Memorial Application

52 Neighbourhood Plan

53 Cemetery Fees

54 Complete Ground Management contract, rec ground maintenance

55 Date of next meeting: To confirm the date of the next meeting, scheduled for 18th May 2017
The Annual Village Assembly will take place on 11th May 2016 at 7.30pm

Signed..... Dated.....

Budget Report
01/04/16 Through 31/03/17 (in Pounds)

Category Description	01/04/16 Actual	- Budget	31/03/17 Difference
Administration			
Audit	-241.80	-400.00	158.20
Information Commissioner	0.00	-35.00	35.00
Insurance	-1,365.62	-1,500.00	134.38
Meeting Room	-225.00	-300.00	75.00
Payroll	-2,182.60	-3,986.00	1,803.40
Stationery & Sundries	-463.51	-600.00	136.49
Subscriptions	-454.74	-250.00	-204.74
Training	0.00	-75.00	75.00
Website	-910.98	-1,100.00	189.02
TOTAL Administration	-5,844.25	-8,246.00	2,401.75
Cemetery			
Council Tax	0.00	-50.00	50.00
Grounds Maintenance (Cemetery)	-1,921.50	-2,970.00	1,048.50
Water	-165.73	-250.00	84.27
Sundries	-74.50	0.00	-74.50
Administration	-471.48	0.00	-471.48
Chapel	-690.50	0.00	-690.50
Cemetery (Exp)	-11.50	0.00	-11.50
TOTAL Cemetery	-3,335.21	-3,270.00	-65.21
Churchyard			
Ground Maints (Churchyard)	-1,671.85	-1,960.00	288.15
Churchyard Project	-50.00	0.00	-50.00
TOTAL Churchyard	-1,721.85	-1,960.00	238.15
Discretionary			
Donations	-60.00	0.00	-60.00
TOTAL Discretionary	-60.00	0.00	-60.00
Fete & Beer Festival			
Fete	-244.76	0.00	-244.76
TOTAL Fete & Beer Festival	-244.76	0.00	-244.76
Income			
Cemetery	1,005.00	750.00	255.00
Grant Payment	0.00	400.00	-400.00
Interest	21.17	10.00	11.17
Precept	27,400.00	27,000.00	400.00
Recreation Ground Booking	0.00	1,000.00	-1,000.00
Donation	780.00	0.00	780.00
Recreation Ground Fundraising	-65.00	0.00	-65.00
TOTAL Income	29,141.17	29,160.00	-18.83
Infrastructure			
Dog Bins	-272.45	-350.00	77.55
Footpaths	-605.00	-1,000.00	395.00
MVAS	-120.00	-180.00	60.00
Safety Inspections	-210.00	-130.00	-80.00
Street Furniture	-650.00	-500.00	-150.00
Street Lighting Maintenance	-338.30	-1,655.00	1,316.70
Street Lighting Supply	-2,806.08	-4,029.00	1,222.92
Cut hedges	-25.00	0.00	-25.00
TOTAL Infrastructure	-5,026.83	-7,844.00	2,817.17

Budget Report
01/04/16 Through 31/03/17 (in Pounds)

Category Description	01/04/16 Actual	- Budget	31/03/17 Difference
Pond			
Ground Maintenance (Pond)	-803.00	-1,160.00	357.00
TOTAL Pond	-803.00	-1,160.00	357.00
Public Relations			
Best Kept Village	-20.00	-25.00	5.00
Christmas	-235.00	-440.00	205.00
S137	-25.00	-100.00	75.00
Tingewick News	-48.00	-100.00	52.00
Tingewick School	0.00	-165.00	165.00
TOTAL Public Relations	-328.00	-830.00	502.00
Recreation Ground			
Electricity Supply	-101.98	-800.00	698.02
Grass Cutting	-1,325.00	-1,800.00	475.00
Lease	-945.00	-750.00	-195.00
Play Equipment Repairs	0.00	-500.00	500.00
Recreation Ground Maint	-2,469.52	-2,000.00	-469.52
TOTAL Recreation Ground	-4,841.50	-5,850.00	1,008.50
Reserve			
General Reserve	0.00	-21,173.00	21,173.00
Street Furniture Reserve	0.00	-5,000.00	5,000.00
Street Lighting Replacement	710.00	-15,000.00	15,710.00
Cemetery Chapel	-260.00	0.00	-260.00
TOTAL Reserve	450.00	-41,173.00	41,623.00
Unassigned			
Uncategorised-Other	-1,491.39	0.00	-1,491.39
Salary	-2,604.54	0.00	-2,604.54
TO PC Current	-21,151.08	0.00	-21,151.08
TO VAT Control	-1,912.15	0.00	-1,912.15
FROM PC Current	1,912.15	0.00	1,912.15
FROM PC Deposit	21,000.00	0.00	21,000.00
FROM VAT Control	151.08	0.00	151.08
TOTAL Unassigned	-4,095.93	0.00	-4,095.93
OVERALL TOTAL	3,289.84	-41,173.00	44,462.84

Transaction Report
23/02/17 Through 31/03/17 (in Pounds)

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 22/02/17						31.45
23/02/17	DEP	Transfer	Transfer	[PC Deposit]	R	2,000.00
23/02/17	203523 ...	Hydramex Limited	Contractor Requirements	--Split--		-213.90
23/02/17	203524 ...	Aylesbury Mains Ltd	Street light repair	--Split--		-59.52
23/02/17	203525	S. Chandler	Stamps	Stationery & Sundries		-6.60
23/02/17	203526	S. Chandler	Clerk Wages - February	Salary		-379.60
23/02/17	203527 ...	T Styles	Sundry Jobs	--Split--		-80.00
23/02/17	203528 ...	T Styles	Contract Fee February	--Split--		-405.00
31/03/17	TXFR	Transfer	Transfer	[PC Deposit]		1,000.00
31/03/17	203529	S. Chandler	Planning Aid England	Donations		-60.00
31/03/17	203530 ...	S. Chandler	Annual Dog Bins Contract	--Split--		-326.94
31/03/17	203531	CANCELLED				0.00
31/03/17	203532 ...	Aylesbury Mains Ltd	Street light repairs	--Split--		-98.52
31/03/17	203533 ...	Wicksteed Leisure	Playground Safety Inspect...	--Split--		-144.00
31/03/17	203534	BALC	Subscription 2017/2018	Subscriptions		-170.92
31/03/17	203535 ...	S. Chandler	Clerk Wages - March	--Split--		-379.60
31/03/17	203536 ...	T Styles	Contract Fee March	--Split--		-405.00
31/03/17	203537 ...	Anglian Water	Cemetery Water Supply	--Split--		-40.31
31/03/17	203538 ...	Eon	Changing Rooms Supply	--Split--		-69.04
TOTAL 23/02/17 - 31/03/17						161.05
BALANCE 31/03/17						192.50
TOTAL INFLOWS						3,000.00
TOTAL OUTFLOWS						-2,838.95
NET TOTAL						161.05