

TINGEWICK PARISH COUNCIL
Notice of the Meeting of the Parish Council

Dear Sir/Madam

I hereby give you notice that the Meeting of the PARISH COUNCIL of the above named Parish will be held at Tingewick Village Hall on **Wednesday 4th May 2016 at 8.00pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 29th day of April 2016 Clerk of the Parish Council

TO:.....

BUSINESS TO BE TRANSACTED

54 Election of Chairperson

55 Election of Vice Chairperson

56 Acceptance of Office

57 Introduction of New Parish Clerk

58 Apologies

59 Declarations of Interest;

- a. Register of Interests: Councillors are reminded of the need to update their register of interest.
- b. To declare any Personal Interests in items on the agenda and their nature.
- c. To declare any Prejudicial Interests in items on the agenda and their nature

60 Minutes: To consider the approval of the minutes of the last meeting of the Parish Council held on 7th April 2016 (previously circulated)

61 Matters Arising: For information and reports only

62 County Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

63 District Councillor's Report: For information. (Items raised for decision will appear on the agenda for the next meeting)

OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the chairman. Members of the community may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

64 Planning:

65 Accounts

- a. To consider list of payments as presented to the meeting
- b. To consider Budget Report as presented to meeting

66 Annual Return – To Approve Accounting Statements 2015/2016

67 Annual Return – To Approve Annual Governance Statements 2015/2016

68 Cheque Signatories – To agree a third signature

69 Financial Regulations – To review

70 Risk Assessment – Annual review of risk

71 Renewal of School Playground Licence – To consider

72 Councillors' Reports and Items for Future Agenda

For each Councillor to report matters of information not included elsewhere on the agenda, to agree urgent actions and to raise items for future agendas

- Lighting: Cllr Lightfoot
- Footpaths and Pond: Cllr Churchfield
- Cemetery, Grass cutting and Special Projects: Cllr Swinburne
- Playgrounds, Roads, Footways and Street Furniture – To receive inspection reports: Cllr Hornsey
- Recreation Ground: Cllr Fenemore
- Planning: Cllr Roy

73 Correspondence – to consider

74 Recreation Ground Report/Development – To consider update and a request for an additional team to play on a second pitch

75 Date of next meeting: To confirm the date of the next meeting, scheduled for 2nd June 2016

Signed..... Dated.....